



May 19, 2025

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Monday, May 19, 2025, with Chairman Harris presiding. The agenda was posted outside in the Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains, Dr. Art Sixkiller, Ms. Lorri Mitchell, and Mr. Mark Roberts.

Mr. Terry Aylward was the only guest in attendance.

A motion was made by Dr. Rains and seconded by Mr. Roberts to approve the minutes of the Regular Meeting held May 5, 2025. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Mitchell, Sixkiller, and Harris Nay – none

The Board recognized Mr. Jared Crisp who presented the claims for approval.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve Claims #1190 - #1251 totaling \$1,077,340.15 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Roberts, Rains, and Harris Nay – none

The Board recognized Mr. Jared Crisp for an Engineer's Report which included a regular AMI Meter Install update. Since the last meeting the crews added 59 AMI water meters for a total of 536, added 152 AMI gas meters for a total of 196, and no change to the total of 6 AMI electric meters.

Mr. Crisp reported the storm damage from earlier today caused a contained fire in the Wastewater Treatment Plant Control Room.

Mr. Crisp discussed the value Dr. Arthur L. Sixkiller brings to the Municipal Utility Board and reported he was willing to serve another five (5) year term which begins on July 1, 2025.

A motion was made by Mr. Roberts and seconded by Dr. Rains to reappoint Dr. Arthur L. Sixkiller to a new Five-Year Term ending June 30, 2030 and to request the Pryor Creek City Council to confirm Dr. Arthur L. Sixkiller to the Municipal Utility Board Seat #3. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Rains, Mitchell, Harris, and Sixkiller Nay – none

Mr. Jared Crisp discussed and recommended the Board authorize Ms. Violet Kirkendall of Hood & Associates CPAs, PC to perform the Municipal Utility Board Annual Audit for Fiscal Year ending June 30, 2025, at a cost not to exceed \$7,000.00.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to authorize Ms. Violet Kirkendall of Hood & Associates CPAs, PC to

perform the Municipal Utility Board Annual Audit for Fiscal Year ending June 30, 2025, at a cost not to exceed \$7,000.00. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Roberts, Mitchell, and Harris Nay – none

Mr. Travis Willis was unable to attend because of a family event but Mr. Jared Crisp reported Mr. Willis was continuing to monitor the Purple Wave Bids for the surplus 1996 John Deere 310 Backhoe with Front-End Loader, Serial No. T0310DA823355 (Unit #166A), which will close on May 27, 2025.

The Board recognized Mrs. Teri Hill who had no report.

A written Department Foreman's Report was presented with no additional comments.

Mr. Jared Crisp discussed and agreed with Mr. Travis Willis's recommendation to promote Mrs. Nelda Budder to Purchasing Agent Non-Merit in the Administration Department effective May 22, 2025.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to promote Mrs. Nelda Budder to Purchasing Agent Non-Merit (\$27.86 per hour to \$29.08 per hour) in the Administration Department effective May 22, 2025. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Mitchell, Roberts, and Harris Nay – none

Mr. Jared Crisp discussed and agreed with Mrs. Nelda Budder's recommendation on the re-classification to Regular Employee and to promote Ms. Holly Patton to Assistant Purchasing Agent Non-Merit in the Administration Department effective May 22, 2025.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains on the re-classification to Regular Employee and to promote Ms. Holly Patton to Assistant Purchasing Agent Non-Merit (\$24.60 per hour to \$25.81 per hour) in the Administration Department effective May 22, 2025. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Roberts, Mitchell, and Harris Nay – none

There was no unfinished business or new business discussed.

The Board recognized Mr. Ben Sherrer who had no report.

A motion was made by Mr. Roberts and seconded by Dr. Sixkiller to adjourn at 6:10 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Rains, Mitchell, and Harris Nay – none


Chairman


Secretary

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
1252	Payroll	A0525105; Payroll Ending May 21, 2025	\$ 93,756.97
1253	Bank of Commerce	FICA \$16,521.14; Medic \$3,863.84; Federal \$11,731.00	\$ 32,115.98
1254	Oklahoma Tax Commission	A0525105; Payroll Ending May 21, 2025	\$ 4,933.00
1255	Oklahoma Centralized Support Registry	A0525105; Payroll Ending May 21, 2025	\$ 842.55
1256	Kansas Payment Center	A0525105; Payroll Ending May 21, 2025	\$ 83.54
1257	CNCSPC-Cherokee Nation Support	A0525105; Payroll Ending May 21, 2025	\$ 395.91
1258	Principal Financial Group	MMP Retirement Contributions for May 2025	\$ 30,201.43
1259	Principal Financial Group	457 Retirement Savings for May 2025	\$ 17,262.26
1260	Principal Financial Group	457 Loan Repayment for May 2025	\$ 4,156.52
1261	Oklahoma Tax Commission	May 2025 Actual & June 2025 Estimated Sales Tax Payment	\$ 55,803.81
1262	Agriland FS Inc.	20254169; Vehicle Maintenance	\$ 280.00
1263	Amazon Capital Services	20255194; Material and Supplies	\$ 191.76
1264	Amazon Capital Services	20255208; Material and Supplies; Warehouse Supplies	\$ 91.69
1265	Amazon Capital Services	A0525099; Tablet Covers and Retirement Supplies	\$ 565.32
1266	Altec Industries, Inc.	20255221; Vehicle Maintenance	\$ 210.81
1267	Arkansas Electric Coop., Inc.	20255184; Bid #Q961; Material and Supplies	\$ 16,648.10
1268	Anixter, Inc.	20249435; Bid #955; Material and Supplies	\$ 458.52
1269	BlueCross BlueShield of Oklahoma	Group Medical Coverage; June 2025	\$ 49,101.14
1270	Brenntag Southwest, Inc.	20255204; Sulfur Dioxide/Chlorine Gas	\$ 2,474.50
1271	Cintas	20255225; First Aid Supplies	\$ 496.73
1272	Delta Dental	Group Dental Coverage for June 2025	\$ 3,822.98
1273	EGW Utilities, Inc.	20254164; Bid #Q960; Material and Supplies	\$ 2,863.43
1274	Gajeski, Inc.	20254165; Bid #Q960; Material and Supplies	\$ 561.00
1275	Scott Gouard	20255206; Equipment Maintenance	\$ 3,740.00
1276	Green Country Surveying, PLLC	A0525106; Skating, Developing Legal Description, and Drawing Plat	\$ 550.00
1277	Green Country Testing, Inc.	20255229; WWTP Testing	\$ 515.00
1278	Hach Company	20255220; Material and Supplies	\$ 135.15
1279	Lakeland Office Systems	A0525101; Office and Warehouse Supplies	\$ 1,254.47
1280	Marmic Fire & Safety	20255226; Fire Extinguisher Annual Inspection/Recharge	\$ 1,587.59
1281	Melton's A/C & Appliance Service	20255228; Equipment Maintenance	\$ 2,441.79
1282	Northwest Transformer Co., Inc.	20255224; Transformer Repairs	\$ 3,882.00
1283	Oklahoma Ordnance Works Authority	Purchased Water for WWTP May 2025	\$ 1,480.45
1284	Oklahoma Ordnance Works Authority	Purchased Water; May 2025	\$ 78,345.79
1285	Pryor Stone Inc.	20255218; Rock	\$ 786.62
1286	R&L Tires, LLC	20255230; Vehicle Maintenance	\$ 87.52
1287	Robin's Nest Flowers	A0525100; W A Graham Grave Saddle	\$ 100.00
1288	Sherwin-Williams Co.	20255223; Material and Supplies	\$ 107.67
1289	Stuart C. Irby Co., Inc.	20254166; Bid # Q960; Material and Supplies	\$ 595.00
1290	Stuart C. Irby Co., Inc.	20255186; Bid # Q961; Material and Supplies	\$ 2,676.75
1291	Sundance Office	A0525098; Office Supplies	\$ 230.91
1292	Wal-Mart/Capital One	20255231; Warehouse Supplies	\$ 290.48
1293	2J's Electric, Inc.	A0525109; Repairs from Lightning Strike	\$ 3,352.00
1294	Ben Sherrer Law Office, P.C.	A0525107; Attorney Fees; May 2025	\$ 820.00
1295	Mutual Of Omaha	Group AD&D Coverage for June 2025	\$ 1,078.61
1296	Fiber Interactive Technologies	Voice, Fax, Internet and 911 Service; May 2025	\$ 859.58
1297	Bank of Commerce	PCAX Payment #32	\$ 11,518.08
1298	Dearborn Life Insurance Company	Group LTD Coverage for June 2025	\$ 1,633.19
1299	Municipal Utility Board	Utility Services; May 2025	\$ 22,354.07
1300	Municipal Utility Board	Petty Cash	\$ 299.01
1301	Pryor Printing/Action Graphics	20255196; Warehouse Checkout Tickets	\$ 531.45
1302	Pryor Printing/Action Graphics	A0525108; Electric AMI Door Hangers	\$ 986.48
1303	Vision Service Plan	Payroll Deduction for June 2025	\$ 844.75
1304	Travelers Commercial Lines	A0525104; Notary Bond; J. Adams	\$ 25.00
1305	Oklahoma Municipal Natural Gas Coalition	Purchased Gas; May 2025	\$ 28,068.44
TOTAL			\$ 488,495.80

PAYROLL NO: 1 PRYOR CREEK - M.U.B.

PAYROLL DATE: 5/23/2025

*** REGISTER TOTALS ***

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	48	93,756.97
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	48	93,756.97

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 5-8-25 TO 5-21-25

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jared Ceasari **GENERAL MANAGER**
APPROVED: Garry Harris **CHAIRMAN**

Claim #: 1252

PO #: A0525-105