



May 5, 2025

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Monday, May 5, 2025, with Chairman Harris presiding. The agenda was posted outside in the Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains, Ms. Lorri Mitchell, Dr. Art Sixkiller, and Mr. Mark Roberts.

Guests in attendance were Mr. Terry Aylward, Mrs. Josi Morrison, and Honorable Mayor Zac Doyle.

A motion was made by Dr. Rains and seconded by Ms. Mitchell to approve the minutes of the Regular Meeting held April 21, 2025. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Mitchell, Roberts, Sixkiller, and Harris Nay – none

The Board recognized Mr. Jared Crisp who presented the claims for approval.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to approve Claims #1131 - #1189 totaling \$922,512.27 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Mitchell, Rains, and Harris Nay – none

The Board recognized the Honorable Mayor Zac Doyle who had no report.

The Board recognized Mr. Jared Crisp for an Engineer's Report who reported his plan to include an AMI Meter Install update under the Engineer's report at each meeting. Currently the crews have set 477 AMI water meters, 44 AMI gas meters, and 6 AMI electric meters.

Mr. Crisp reported the Transfer Switch for the new Generator at the Wastewater Treatment Plant was scheduled to be shipped April 28, 2025. The Transfer Switch had not been received and he was unable to confirm if it was actually shipped as scheduled.

Mr. Crisp reported MUB is waiting on compaction test results of the flow equalization basin (FEB) side slopes before final payment to Reed Environmental, LLC to complete the 9th Street Lift Station Improvements and Sludge Removal Project.

Mr. Jared Crisp discussed and recommended entering into an agreement of a Bill of Sale with Southwestern Bell Telephone Company dba AT&T Oklahoma, a Delaware LLC, with a principal office in Dallas, Texas on the transfer of ownership of 470 wood poles to the Pryor Municipal Utility Board for a sum of \$1.00.

A motion was made by Ms. Mitchell and seconded by Dr. Rains to enter into an agreement of a Bill of Sale with Southwestern Bell Telephone Company dba AT&T Oklahoma, a Delaware LLC, with a principal office in Dallas, Texas on the transfer of ownership of 470 wood poles to the Pryor Municipal Utility Board for a sum of \$1.00. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Rains, Roberts, Sixkiller, and Harris Nay – none

Mr. Crisp reported AT&T's annual pole fee for 2025 in the amount of \$3,060.00 was waived in exchange for the data he received from their recent pole audit on the 470 wooden poles. Beginning in January 2026, MUB will properly collect pole attachment fees from telecommunication companies attached to the poles we acquired from the approved Bill of Sale.

Mr. Jared Crisp discussed and recommended approving Resolution 2025-02, A Resolution of the Municipal Utility Board of the City of Pryor Creek, Oklahoma, requiring participation in the Advanced Metering Infrastructure (AMI) Program without opt-out provision.

A motion was made by Ms. Mitchell and seconded by Mr. Roberts to approve Resolution 2025-02, A Resolution of the Municipal Utility Board of the City of Pryor Creek, Oklahoma, requiring participation in the Advanced Metering Infrastructure (AMI) Program without opt-out provision. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Roberts, Rains, Sixkiller, and Harris Nay – none

Mr. Jared Crisp discussed and recommended entering into an agreement with Muskogee Communications, Inc. on upgrading the radio communications for a price not to exceed \$40,000.00 and contingent on \$17,451.00 to be paid by the City of Pryor Creek, Oklahoma Street Department Funds.

A motion was made by Dr. Rains and seconded by Dr. Sixkiller to enter into an agreement with Muskogee Communications, Inc. on upgrading the radio communications for a price not to exceed \$40,000.00 and contingent on \$17,451.00 to be paid by the City of Pryor Creek, Oklahoma. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Sixkiller, Roberts, Mitchell, and Harris Nay – none

Mr. Jared Crisp reported he, Mr. Travis Willis, and Mrs. Josi Morrison have been preparing the 2026 Budget for discussion with the Budget Committee on May 20, 2025.

The Board recognized Mr. Travis Willis who reported the current Purple Wave Bid is at \$5,100.00 on the surplus 1996 John Deere 310 Backhoe with Front-End Loader, Serial No. T0310DA823355 (Unit #166A). Bidding will close on May 27, 2025.

Mr. Travis Willis reported the City of Claremore had strong winds which broke 14 poles on April 29, 2025. Our electric crew

responded to their request for Mutual Aid and was able to set five (5) new poles.

The Board recognized Mrs. Teri Hill who had no report.

A written Department Foreman's Report was presented with no additional comments.

There was no unfinished business or new business discussed.

The Board recognized Mr. Ben Sherrer who had no report.

A motion was made by Mr. Roberts and seconded by Ms. Mitchell to adjourn at 6:19 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Sixkiller, Rains, and Harris Nay – none


Chairman


Secretary

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
1190	Payroll	A0525093; Payroll Ending May 7, 2025	\$ 92,611.81
1191	BOC-Pryor	FICA \$16,250.88; Medic \$3,800.60; Federal \$11,155.80	\$ 31,207.28
1192	Oklahoma Tax Commission	A0525093; Payroll Ending May 7, 2025	\$ 4,788.00
1193	Oklahoma Centralized Support Registry	A0525093; Payroll Ending May 7, 2025	\$ 842.55
1194	Kansas Payment Center	A0525093; Payroll Ending May 7, 2025	\$ 83.54
1195	CNCSPC-Cherokee Nation Support	A0525093; Payroll Ending May 7, 2025	\$ 395.91
1196	AFLAC Remittance Processing Services	Payroll Deduction for May 2025	\$ 2,481.28
1197	Agriland FS, Inc.	20255215; Fuel	\$ 2,726.53
1198	Amazon Capital Services	20254181; Tools and Warehouse Supplies	\$ 375.54
1199	Amazon Capital Services	A0525087; Office Machines and Office Supplies	\$ 139.06
1200	Amazon Capital Services	A0525089; Office Supplies	\$ 48.82
1201	Accurate Environmental, LLC	A0525090; Water Samples	\$ 1,350.00
1202	AT&T Mobility	Cellular Service for April 2025	\$ 1,470.40
1203	Chouteau Lime Company	20255197; Supplies for Tree Crew	\$ 1,040.00
1204	Cintas Corporation	20255191; Uniform Rentals; April 2025	\$ 1,314.19
1205	Cove Environmental, LLC	20255189; Quarterly Bio-Monitoring Testing	\$ 1,700.00
1206	Fastenal	20255190; WWTP Tools	\$ 185.03
1207	Fastenal	20255205; Material and Supplies	\$ 130.68
1208	Gajeske, Inc.	20254165; Bid #: Q960; Material and Supplies	\$ 1,482.35
1209	Gajeske, Inc.	20254165; Bid #: Q960; Material and Supplies	\$ 501.00
1210	Grainger	20254177; FR Rain Jacket; T. Willis	\$ 71.69
1211	MSTS Receivables, LLC	20255211; Equipment Maintenance	\$ 49.99
1212	J Harlen Co., Inc.	20254176; Tools	\$ 1,160.64
1213	Hamill Metals	20255212; Material and Supplies	\$ 32.57
1214	Airgas USA, LLC	20255199; Material and Supplies	\$ 172.34
1215	Airgas USA, LLC	20255213; Garage Shop Supplies	\$ 104.85
1216	Border States Industries, Inc.	20254158; Tools	\$ 1,055.00
1217	Koons Gas Measurement	20255214; Material and Supplies	\$ 96.00
1218	Locke Supply Co.	20255200; Material and Supplies	\$ 498.75
1219	Marketing Alliance	A0525095; Annual Website Hosting Renewal	\$ 650.00
1220	Masters Heating Cooling, Inc.	20255207; Warehouse Maintenance	\$ 210.00
1221	MESO/OMUSA	A0525097; Quarterly JT&S Dues	\$ 1,163.75
1222	Northwest Transformer Co., Inc.	20255202; Material and Supplies	\$ 5,710.00
1223	OTA-Pikepass	A0525088; Turnpike Fee; April 2025	\$ 47.57
1224	Power Line Industries, Inc.	20254173; Equipment Maintenance	\$ 317.50
1225	Pryor Waste and Recycling, LLC	Solid Waste Disposal Fee for April 2025	\$ 122,867.03
1226	Pryor Lumber Company, Inc.	20255201; Material and Supplies; Tools, Equipment Maintenance	\$ 2,236.82
1227	Quantie Auto Supply	20255203; Quick Saw/Chainsaws	\$ 3,528.63
1228	R&L Tires, LLC	20255216; Vehicle Maintenance	\$ 255.87
1229	Mayes County RWD #4	Water Service for WWTP; April 2025	\$ 69.74
1230	Shredders	20255192; On-Site Shredding	\$ 87.00
1231	Tack Designs	20254168; MUB Logo T-Shirts	\$ 1,620.65
1232	T&E Flow Services, LLC	20255195; Glove/Sleeve Testing	\$ 984.78
1233	Tractor Supply Credit Plan	20255193; Material and Supplies; Vehicle Maintenance	\$ 120.96
1234	Utility Technology Services	20255188; Material and Supplies	\$ 764.99
1235	Utility Technology Services	A1223279; CCP; AMI Phase I; Final Payment	\$ 670,750.00
1236	Vermeer Great Plains	20255198; Telescoping Pole Pruner	\$ 178.98
1237	Core & Main	20254137; Tools	\$ 353.50
1238	Core & Main	20254159; Tools; Material and Supplies	\$ 1,583.87
1239	Visa Business	20255210; Tree Climbing Parts and Bucket Rope Bags	\$ 366.77
1240	Absolute Technologies	A0525096; Network Switch; Equipment Replacement; J. Martin	\$ 1,156.00
1241	City Of Pryor Creek	A0724135; Cleaning Payroll Ending May 9, 2025	\$ 1,454.96
1242	City Of Pryor Creek	A0824164; Allocation to City; Payment #10	\$ 64,600.00
1243	City Of Pryor Creek	Occupational Fee; April 2025	\$ 3,762.08
1244	Municipal Utility Board	Solid Waste Billing Fees for April 2025	\$ 7,524.15
1245	OMAG	20255209; Liability Insurance	\$ 561.00
1246	Action Graphics Printing	A0525091; AMI Gas Swap Door Hangers	\$ 525.62
1247	TPSI	A0525092; Mailing Bills/Late Notices; April 2025	\$ 4,414.77
1248	Share The Comfort	STC Donations; April 2025	\$ 175.17
1249	Tyler Technologies, Inc.	A0224044; CCP; Meter Reading Interface; Mass Meter Swap Payment #6	\$ 72.50
1250	Visa Control Account	A0525094; OMAG HR Expo; Adams & Patton; External Storage	\$ 761.55
1251	Oklahoma Natural Gas	Transport Fees for April 2025	\$ 30,348.14
TOTAL			<u>\$ 1,077,340.15</u>

PAYROLL NO: 1 PRYOR CREEK - M.U.B.

PAYROLL DATE: 5/09/2025

*** REGISTER TOTALS ***

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	53	92,611.81
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	53	92,611.81

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 4-24-25 TO 5-7-25

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: David Crisp by for
GENERAL MANAGER

APPROVED: Gregory Wallace by for
CHAIRMAN

PO# A0525-093

Claim # 1190