



April 21, 2025

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Monday, April 21, 2025, with Chairman Harris presiding. The agenda was posted outside in the Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains, Ms. Lorri Mitchell, Dr. Art Sixkiller, and Mr. Mark Roberts.

Guests in attendance were Mr. Terry Aylward, Mrs. Josi Morrison, Mrs. Jennifer Adams, and Honorable Mayor Zac Doyle.

A motion was made by Dr. Rains and seconded by Mr. Roberts to approve the minutes of the Regular Meeting held April 7, 2025. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Mitchell, Sixkiller, and Harris Nay – none

The Board recognized Mr. Jared Crisp who presented the claims for approval.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve Claims #1050 - #1130 totaling \$408,919.65 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Rains, Roberts, and Harris Nay – none

The Board recognized the Honorable Mayor Zac Doyle who invited Mr. Jared Crisp to attend a meeting with the newly elected City Clerk, Mrs. Hannah Morris on April 22, 2025, to review the quarterly report due April 30, 2025 for the funds received from the American Rescue Plan Act of 2021. Mr. Jared Crisp informed the Board that Mrs. Josi Morrison and Mrs. Jennifer Adams would be attending the meeting and reported on MUB's interest in the ARPA compliance and reporting by the City of Pryor Creek. *(The Municipal Utility Board obligated \$409,523.06 ARPA funds to the 9th Street Lift Station Improvements and Sludge Removal Project on August 5, 2024 and agreed to fully expend the funds by September 30, 2026.)*

Mayor Doyle also reported he had met with two new residential developers and "The Meadows at Stonegate, Phase 2" Developer was interested in resuming their residential development once the drainage issue was corrected and approved by the City of Pryor Creek.

The Board recognized Mr. Jared Crisp for an Engineer's Report and he discussed the land access payment to Drake Family Farms, LLC in the amount of \$7,500 in lieu of ±\$60K fee to transport sludge by truck ±2.5 miles for the 9th Street Lift Station Improvements and Sludge Removal Project. He also reported a possible savings of ±\$68K if the line item for Re-Sealing (Bentonite) was not needed on this project. He is waiting on the compaction tests results to determine the exact amount of savings of the ±\$68K.

Mr. Jared Crisp reported the Wastewater Treatment Plant Discharge Permit had been received and because of the two-year excellent testing results, Staff made a request for a reduction in the Whole Effluent Toxicity (WET) testing frequency for *Ceriodaphnia dubia* and Fathead Minnow from quarterly to semi-annually. If approved it could be an annual savings of ±\$2,500.

Mr. Jared Crisp reported the Budget Committee (*Ms. Lorri Mitchell and Dr. Ken Rains*) was scheduled to meet at 1 p.m. on May 20, 2025.

Mr. Jared Crisp reported Xcaliber International at 1 Tobacco Road was operating at 50-60 percent capacity at their newest facility and was already ranked fourth largest customer on the consumption report. Mr. Crisp discussed the advantages the existing gas extension to Xcaliber had already provided and the growth benefits if a proposed gas extension was looped to the existing gas system in front of Deer Creek Subdivision along W 510 Rd.

Mr. Jared Crisp discussed an AT&T pole audit and their proposal to transfer ownership of four hundred seventy (470) AT&T poles with electric attachments to the Municipal Utility Board and a Ten-year \$10 per pole attachment fee per year for Municipal Utility Board poles with AT&T attachments. Mr. Travis Willis added the condition of the poles should not be a deterrent because the Municipal Utility Board's Electric Crew was already replacing bad poles owned by AT&T with electric lines attached because of safety issues and AT&T Lineman's inexperience of working with Primary. Mr. Jared Crisp requested AT&T to provide data from their recent pole audit on the four hundred seventy AT&T poles with their proposal to transfer ownership so MUB could properly collect pole attachment fees from other telecommunications companies accordingly should the transfer be approved.

Mr. Jared Crisp reported he and five other employees would be attending the MESO Public Power Conference in Tulsa, Oklahoma on April 27-29, 2025. He and staff could be reached by phone and since the conference was in Tulsa, they could be available for emergencies if necessary.

The Board recognized Mr. Travis Willis who reported four hundred twelve (412) AMI water meters in Zone 3 were read and transferred for billing by Sensus Analytics to Tyler Technologies Central Pro Version 9.01.02 Utility System Billing Process without incident.

Mr. Travis Willis also reported training representatives from Groebner would begin AMI gas meter installations in Zone 3 with our gas crews and review the meter swap process with billing staff on April 22, 2025.

The Board recognized Mrs. Teri Hill who shared a written report from Mrs. Jennifer Adams then passed recognition to Mrs. Jennifer Adams who personally expressed her gratitude to the Board for

allowing her and Ms. Holly Patton to attend the 2025 OK Municipal HR Expo in Edmond, Oklahoma.


A written Department Foreman's Report was presented with no additional comments.

There was no unfinished business or new business discussed.

The Board recognized Mr. Ben Sherrer who reported a Status Conference had been scheduled on the Declaratory Judgement Case Number CV-2024-26 "Municipal Utility Board and City of Pryor Creek, Oklahoma Petitioners, vs. Tyler Brown, et al". Mr. Sherrer drafted a Declaratory Relief document which was currently under review by City Attorney Mr. Chase McBride to present at the Status Conference on May 19, 2025.

A motion was made by Mr. Roberts and seconded by Dr. Sixkiller to adjourn at 6:34 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Rains, Mitchell, and Harris Nay – none


Chairman


Secretary

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
1131	Payroll	A0425077; Payroll Ending April 23, 2025	\$ 86,746.31
1132	Bank of Commerce	FICA \$15,309.64; Medic \$3,580.48; Federal \$10,547.01	\$ 29,437.13
1133	Oklahoma Tax Commission	A0425077; Payroll Ending April 23, 2025	\$ 4,514.00
1134	Oklahoma Centralized Support Registry	A0425077; Payroll Ending April 23, 2025	\$ 842.55
1135	Kansas Payment Center	A0425077; Payroll Ending April 23, 2025	\$ 83.54
1136	CNCSPC-Cherokee Nation Support	A0425077; Payroll Ending April 23, 2025	\$ 395.91
1137	Principal Financial Group	MMP Retirement Contributions for April 2025	\$ 29,959.57
1138	Principal Financial Group	457 Retirement Savings for April 2025	\$ 16,643.09
1139	Principal Financial Group	457 Loan Repayment for April 2025	\$ 4,391.95
1140	Oklahoma Tax Commission	April 2025 Actual & May 2025 Estimated Sales Tax Payment	\$ 47,950.24
1141	AgriLand FS Inc.	20254174; Fuel and Hydraulic Fluid	\$ 3,467.08
1142	Amazon Capital Services	20254162; Material Supplies and Warehouse Supplies	\$ 185.85
1143	Amazon Capital Services	A0425074; Standing Desks; Pierce & Adams; Office Supplies	\$ 421.91
1144	Amazon Capital Services	A0425078; Standing Desks; Hugley, Wood, Clinton	\$ 647.37
1145	Arkansas Electric Coop., Inc.	2025237; Material and Supplies	\$ 8,470.00
1146	Ameriflex Hose & Accessories	2025382; Equipment Maintenance	\$ 102.05
1147	Aqua-Tronics, Inc.	20254150; Secondary Cable Fault Locator Transmitter	\$ 5,547.11
1148	Shane Best Trucking, Inc.	20254172; Delivery Fee for Sand & Gravel	\$ 1,500.00
1149	BlueCross BlueShield of Oklahoma	Group Medical Coverage; May 2025	\$ 49,101.14
1150	Brenntag Southwest, Inc.	20254157; Sulfur Dioxide/Chlorine Gas	\$ 1,959.25
1151	Cherokee Nation Human Services Department	A0425081; Refund on Credit Balance; 02-0361-00	\$ 1,428.79
1152	Cintas	20254167; First Aid Supplies	\$ 399.74
1153	Contractor Solutions	20253110; Safety Equipment	\$ 3,413.25
1154	Delta Dental	Group Dental Coverage for May 2025	\$ 3,823.12
1155	Equipment Technology, LLC	20253111; Tree Crew Truck Maintenance	\$ 256.39
1156	Green Country Testing, Inc.	20254175; WWTP Testing	\$ 615.00
1157	Hercules Industries, Inc.	2025389; Material and Supplies	\$ 474.99
1158	JL Matthews	20254156; Robo Horizontal Triplex Wire Reel	\$ 2,155.50
1159	Border States Industries, Inc.	20253112; Dusk to Dawn LED Light Fixtures	\$ 13,362.00
1160	Northwest Transformer Co., Inc.	20254161; Transformer Repairs	\$ 2,614.00
1161	O'Reilly Automotive, Inc.	20254178; Vehicle Maintenance	\$ 301.71
1162	Oklahoma Ordnance Works Authority	Purchased Water; April 2025	\$ 72,992.42
1163	Oklahoma Ordnance Works Authority	Purchased Water for WWTP April 2025	\$ 1,621.30
1164	Power Line Industries, Inc.	20254144; Equipment Maintenance	\$ 497.50
1165	Pryor Waste & Recycling, Inc.	20254160; Pole Yard Roll-off Dumpster	\$ 385.00
1166	Pro X Pest Control, LLC	A0425082; Quarterly Pest Control	\$ 100.00
1167	R&L Tires, LLC	20254180; Equipment Maintenance	\$ 867.13
1168	Regina Hart	20254171; Stitch Embroidery; K. Kerns & B. Childers	\$ 90.00
1169	Sadler Paper Company	A0425079; Cleaning Supplies	\$ 137.50
1170	Stuart C. Irby Co., Inc.	20249438; Bid #955; Material and Supplies	\$ 2,157.50
1171	The Paper	A0425080; Classified; WWTP	\$ 112.00
1172	Core & Main	2025387; Material and Supplies	\$ 777.99
1173	Wal-Mart/Capital One	20254170; Keyboard Replacements; Warehouse Supplies	\$ 735.64
1174	Visa Business	20254179; Shrimp/Dimp Online Access Fee	\$ 395.00
1175	Ben Sherrer Law Office, P.C.	A0425086; Attorney Fees; April 2025	\$ 900.00
1176	Fiber Interactive Technologies	Voice, Fax, Internet and 911 Service; April 2025	\$ 859.58
1177	S&J Plumbing, Inc.	A0425075; Sewer Tap Reimbursement; 232 S Indianola	\$ 500.00
1178	Bank of Commerce	PCAX Payment #31	\$ 11,518.08
1179	Mutual Of Omaha	Group AD&D Coverage for May 2025	\$ 1,078.61
1180	Dearborn Life Insurance Company	Group LTD Coverage for May 2025	\$ 1,633.19
1181	Municipal Utility Board	Utility Services; April 2025	\$ 21,032.18
1182	Municipal Utility Board	Petty Cash	\$ 320.17
1183	State of Oklahoma/Finance-LIHEAP	A0425084; Credit on Final Bill; 12-2722-07	\$ 383.45
1184	Oklahoma Municipal Natural Gas Coalition	Purchased Gas; April 2025	\$ 58,630.36
1185	US Postal Service	A0425083; Forever Stamps	\$ 1,460.00
1186	Tyler Technologies, Inc.	A0224044; CCP; Master Meter Swap; Payment #4	\$ 145.00
1187	Vision Service Plan	Payroll Deduction for May 2025	\$ 844.75
1188	Elise Gietzen	A0425085; Replace Doorbell/Chime	\$ 43.70
1189	Grand River Dan Authority	Purchased Electric; April 2025	\$ 421,083.68
TOTAL			\$ 922,512.27

PAYROLL NO: 1 PRYOR CREEK - M.U.B.

PAYROLL DATE: 4/25/2025

*** REGISTER TOTALS ***

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	46	86,746.31
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	46	86,746.31

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 4-10-25 TO 4-23-25

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jared Crisp by for
GENERAL MANAGER

APPROVED: Garry Harris by for
CHAIRMAN

PO # : A0425-077

Claim # : 1131