



March 3, 2025

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Monday, March 3, 2025, with Chairman Harris presiding. The agenda was posted outside in the Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains, Dr. Art Sixkiller, and Mr. Mark Roberts. Ms. Lorri Mitchell was absent.

Guests in attendance were Mr. Terry Aylward, Mrs. Jennifer Adams, and Mrs. Josi Morrison.

A motion was made by Dr. Rains and seconded by Mr. Roberts to approve the minutes of the Regular Meeting held February 18, 2025. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Sixkiller, and Harris Nay – none

The Board recognized Mr. Jared Crisp who presented the claims for approval.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to approve Claims #0883 - #0924 totaling \$850,056.67 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Rains, and Harris Nay – none

The Board recognized the Honorable Mayor Zac Doyle who had no report.

The Board recognized Mr. Jared Crisp for an Engineer's Report and he updated the Board on Lift Station Projects. Mr. Crisp also reported the automatic transfer switch for the new generator at the Wastewater Treatment Plant is still on backorder and the Board will begin seeing claims for the purchased copper and other supplies needed for the installation of the new generator.

Mr. Jared Crisp discussed and recommended Ms. Lorri Mitchell and Dr. Ken Rains to serve on the 2026 Budget Committee with Dr. Art Sixkiller as an alternate.

A motion was made by Mr. Roberts and seconded by Chairman Harris to approve the selection of Ms. Lorri Mitchell and Dr. Ken Rains to serve on the 2026 Budget Committee. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Harris, and Sixkiller. Dr. Ken Rains abstained which was counted as no vote.

A motion was made by Mr. Roberts and seconded by Chairman Harris to approve the selection of Dr. Art Sixkiller to serve as an alternate on the 2026 Budget Committee. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Harris, and Rains. Dr. Art Sixkiller abstained which was counted as no vote.

Mr. Jared Crisp discussed and recommended the purchase of a 2025 Caterpillar Model 416 AE4 Backhoe Loader (*Serial #0H8PO2356*) with all standard equipment and 84 months / 2,000 hours Premier Extended

Warranty from Warren CAT Tulsa at the Sourcewell cooperative purchase contract price of \$124,641.00 which would replace a 1996 John Deere 310D Backhoe with Front-end Loader (*Equipment ID #166A*).

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to approve the purchase of a 2025 Caterpillar Model 416 AE4 Backhoe Loader (*Serial #0H8PO2356*) with all standard equipment and 84 months / 2,000 hours Premier Extended Warranty from Warren CAT Tulsa at the Sourcewell cooperative purchase contract price of \$124,641.00. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Roberts, and Harris Nay – none

The Board recognized Mr. Travis Willis who reported on the request for quotes (RFQ's) and the valuable finding of the 2025 Caterpillar Model 416 AE4 Backhoe Loader the Board agreed to purchase. Mr. Willis also reported he had been monitoring 1996 backhoe equipment similar to ours on Purple Wave and the bidding range has been \$40,000-\$50,000.

Mr. Travis Willis reported on attending the Severe Weather Expo, hosted by OMAG, in Shawnee, Oklahoma on February 25 & 26, 2025 with Mr. Jared Crisp and Mr. Ryan Stout. He also reported the electric department inventory is in good shape for the spring storm season.

The Board recognized Mrs. Teri Hill who had no report.

A written Department Foreman's Report was presented with no additional comments.

Mr. Jared Crisp discussed and agreed with the recommendation from Mr. Jimmy Martin to promote Mr. Robert Wilkerson, Jr. to Crew Chief with Merit in the Water/Sewer Department effective February 27, 2025.

A motion was made by Dr. Rains and seconded by Mr. Roberts to promote Mr. Robert Wilkerson, Jr. to Crew Chief with Merit (*\$28.93 per hour to \$30.95 per hour*) in the Water/Sewer Department effective February 27, 2025. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Sixkiller, and Harris Nay – none

There was no unfinished business or new business discussed.

There was no attorney's report.

A motion was made by Mr. Roberts and seconded by Dr. Sixkiller to adjourn at 6:16 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Rains, and Harris Nay – none


Chairman


Secretary

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
0925	Payroll	A0325054; Payroll Ending March 12, 2025	\$ 89,889.89
0926	BOC-Pryor	FICA \$15,852.70; Medic \$3,707.48; Federal \$10,977.97	\$ 30,538.15
0927	Oklahoma Tax Commission	A0325054; Payroll Ending March 12, 2025	\$ 4,675.00
0928	Oklahoma Centralized Support Registry	A0325054; Payroll Ending March 12, 2025	\$ 842.55
0929	Kansas Payment Center	A0325054; Payroll Ending March 12, 2025	\$ 83.54
0930	CNCSPC-Cherokee Nation Support	A0325054; Payroll Ending March 12, 2025	\$ 395.91
0931	AFLAC Remittance Processing Services	Payroll Deduction for March 2025	\$ 2,481.28
0932	AgriLand FS, Inc.	2025399; Fuel	\$ 2,292.54
0933	Amazon Capital Services	2025267; Safety Glasses	\$ 69.06
0934	Amazon Capital Services	A0225035; Office Supplies	\$ 135.13
0935	Altec Industries, Inc.	2025276; Tree Trimming Bucket Lift Maintenance	\$ 1,284.00
0936	Accurate Environmental, LLC	A0325042; Water Samples	\$ 350.00
0937	AT&T Mobility	Cellular Service for February 2025	\$ 1,550.89
0938	Brenntag Southwest, Inc.	2025269; Material and Supplies	\$ 2,266.00
0939	CBI Wholesale Electric, LLC	2025396; Equipment Maintenance; Small Tools	\$ 101.06
0940	Chouteau Lime Company	2025385; Warehouse and Garage Shop Supplies	\$ 72.10
0941	Cintas Corporation	2025384; Uniform Rentals; February 2025	\$ 1,107.71
0942	Cintas	2025379; First Aid Supplies	\$ 397.19
0943	Grand River Dam Authority	Purchased Electric; February 2025	\$ 471,043.34
0944	Green Country Testing, Inc.	2025398; WWTP Testing	\$ 675.00
0945	Heath Consultants Incorporated	2025274; Annual Odorator Calibration	\$ 564.89
0946	Airgas USA, LLC	2025250; Monthly Cylinder Rental; February 2025	\$ 99.57
0947	Locke Supply Co.	2025388; Material and Supplies	\$ 700.76
0948	MESO/OMUSA	A0325045; Quarterly JT&S Dues FY2024-2025	\$ 1,163.75
0949	Northern Safety Co., Inc.	2025270; Glove Liners; Ear plugs	\$ 53.56
0950	OTA-Pikepass	A0325047; Turnpike Fees; February 2025	\$ 26.38
0951	O'Reilly Automotive, Inc.	2025378; Vehicle Maintenance; Garage Shop Supplies	\$ 1,414.49
0952	Pryor Stone Inc.	2025380; Rock	\$ 813.61
0953	Pryor Waste and Recycling, LLC	Solid Waste Disposal Fee for February 2025	\$ 117,238.61
0954	Pryor Lumber Company, Inc.	2025391; Material and Supplies; Small Tools; Equipment Maintenance	\$ 305.51
0955	R&L Tires, LLC	20253102; Equipment Maintenance	\$ 567.18
0956	Mayes County RWD #4	Water Service for WWTP; February 2025	\$ 37.10
0957	Robin's Nest Flowers	A0325051; Memorial Flowers; J. Teter	\$ 83.00
0958	Sadler Paper Company	A0325044; City Hall Cleaning Supplies	\$ 185.99
0959	Shredders, Inc.	2025383; On-Site Shredding	\$ 84.00
0960	Sherwin-Williams Co.	2025390; Equipment Maintenance	\$ 116.01
0961	TLS Group, Inc.	2025393; Equipment Maintenance	\$ 1,529.20
0962	Sundance Office	A0225041; Notary Stamps; N. Budder; R. Wood; E. Hugley; B. Pierce	\$ 125.56
0963	Tractor Supply Credit Plan	2025386; Equipment Maintenance; Small Tools	\$ 457.64
0964	Core & Main	202412573; 2025235; Material and Supplies	\$ 2,958.22
0965	Core & Main	2025271; Material and Supplies	\$ 318.96
0966	Wal-Mart/Capital One	2025277; Small Tools; Vehicle Maintenance	\$ 586.37
0967	Visa Business	2025395; Late Fee	\$ 21.84
0968	Absolute Technologies	A0325048; Equipment Replacement; T. Whitenack	\$ 947.00
0969	Ben Sherrer Law Office, P.C.	A0325043; Attorney Fees; February 2025	\$ 400.00
0970	City Of Pryor Creek	A0724135; Cleaning Payroll Ending February 28, 2025	\$ 1,454.96
0971	City Of Pryor Creek	A0824164; Allocation to City; Payment #8	\$ 64,600.00
0972	City Of Pryor Creek	Occupational Fee; February 2025	\$ 3,576.92
0973	Darktrace Holdings Limited	A0325050; Cyber-Security Annual Partnership	\$ 23,448.00
0974	Municipal Utility Board	Solid Waste Billing Fees for February 2025	\$ 7,153.83
0975	Action Graphics Printing	A0325046; Office Supplies	\$ 164.28
0976	TPSI	A0325049; Mailing Bills/Late Notices; February 2025	\$ 4,481.76
0977	Share The Comfort	STC Donations; February 2025	\$ 286.12
0978	Tyler Technologies, Inc.	A0224044; CCP; Meter Reading Interface; Mass Meter Swap Payment #2	\$ 72.50
0979	Visa Control Account	A0325052; Office Chair; Notary New/Renewals; OMAG Severe Weather Expi	\$ 1,724.76
0980	Travelers	A0325056; Notary Bonds; N. Budder; R. Wood; E. Hugley; B. Pierce	\$ 100.00
0981	Warren Cat	2025381; 2025 Caterpillar Backhoe Loader	\$ 124,641.00
0982	Oklahoma Natural Gas	Transportation Fees for February 2025	\$ 35,021.88
TOTAL			<u>\$ 1,007,775.55</u>

*** REGISTER TOTALS ***

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	52	89,889.89
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	52	89,889.89

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 2-27-25 TO 3-12-25

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jared Crisp
GENERAL MANAGER

APPROVED: Carey Hester
CHAIRMAN

0925

Claim # :

PO # : A0325-054