



February 18, 2025

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Tuesday, February 18, 2025, with Chairman Harris presiding. The agenda was posted outside in the Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains, Mr. Mark Roberts, and Dr. Art Sixkiller. Ms. Lorri Mitchell was absent.

Mr. Terry Aylward was the only guest in attendance.

A motion was made by Dr. Rains and seconded by Mr. Roberts to approve the minutes of the Regular Meeting held February 3, 2025. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Sixkiller, and Harris Nay – none

The Board recognized Mr. Jared Crisp who presented the claims for approval.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to approve Claims #0824 - #0882 totaling \$933,114.02 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Roberts, and Harris Nay – none

The Board recognized Mr. Jared Crisp for an Engineer's Report and he reported the 9<sup>th</sup> Street Lift Station Improvements and Sludge Removal Project had been paused due to the weather forecast of extended freezing temperatures. Mr. Crisp discussed the probable cost increase for copper and other supplies needed for the installation of the new generator at the Wastewater Treatment Plant so he authorized the contractor to confirm what was needed to install the generator and to purchase and store the supplies until the automatic transfer switch arrives.

Mr. Jared Crisp reported on the delay of the previous approved recommendation to the Pryor Creek City Council to increase water rates effective on February 2025 billing. Legal Council recommended a new Agenda Item be presented to the Municipal Utility Board for approval of the requested water rate increase effective on March 2025 billing.

A motion was made by Mr. Roberts and seconded by Dr. Rains to recommend to the Pryor Creek City Council an increase in water rates inside city limits from \$5.22 per 1,000 gallons to \$5.27 per 1,000 gallons, effective March 2025 billing. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Rains, Sixkiller, and Harris Nay – none

Mr. Jared Crisp reported on the current Southwest Power Pool Grid conditions and reminded the Board of the brown outs caused by Winter Storm Uri four years ago.

The Board recognized Mr. Travis Willis who reported the Purple Wave online bidding for the most recent surplus items netted \$64,500.00 and insurance coverage had been cancelled. *(Truck #4 sold for \$25,000.00; Truck #12 sold for \$21,000.00; Truck #9 sold for \$18,500.00)*

Mr. Travis Willis reported the Pryor Municipal Utility Board Electric Crew earned a First-Place award for its commitment to safety. The electric utility's personnel had one reportable incident during the year, resulting in no lost work time in 18,170 hours worked.

Mr. Travis Willis reported he, Mr. Brent Childers, and Ms. Holly Patton went to Oklahoma City, Oklahoma to attend the initial planning meeting for the 2025 MESO Lineworkers' Rodeo to be held at the Mayes County Event Center on October 1 & 2, 2025.

Mr. Travis Willis reported on his attendance at the February 12, 2025 Grand River Dam Authority Board of Directors Meeting and congratulated Mr. Jared Crisp on his appointment to represent the Municipal Electric Systems of Oklahoma (MESO) on the Grand River Dam Authority Board of Directors.

The Board recognized Mrs. Teri Hill who referenced this week's edition of "The Paper" which included articles on the appointment of Mr. Jared Crisp to GRDA Board of Directors and W. A. Graham's proposed gift to the city in February 1950. Mrs. Hill presented a framed picture of Mr. W. A. Graham presenting a \$100,000.00 check to purchase the electric distribution system from Public Service Company and the original cancelled check dated February 25, 1950. This civic gesture presented the opportunity for the City of Pryor Creek to pass a bond issue for the remainder of the purchase cost and proposed the formation of a Municipal Utility Board to operate such utility company which brought us to this meeting tonight.

A written Department Foreman's Report was presented with no additional comments.

Mr. Jared Crisp discussed the 2025 American Public Power Association (APPA) National Conference. He reported Grand River Dam Authority will pick up the tab for all GRDA Board of Directors to attend and GRDA will provide a \$3,775.00 APPA National Conference Sponsorship toward one representative from each municipality. Mr. Crisp recommended the Board allow him and Mr. Travis Willis to attend the 2025 American Public Power Association (APPA) National Conference at the Hyatt Regency in New Orleans, Louisiana on June 7-12, 2025, at a cost not to exceed \$3,775.00.

A motion was made by Mr. Roberts and seconded by Dr. Sixkiller to allow Mr. Jared Crisp and Mr. Travis Willis to attend the 2025 American Public Power Association (APPA) National

Conference at the Hyatt Regency in New Orleans, Louisiana on June 7-12, 2025, at a cost not to exceed \$3,775.00. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Rains, and Harris Nay – none

A motion was made by Dr. Rains and seconded by Mr. Mark Roberts to enter into Executive Session at 6:18 p.m. for the purpose of: Discussion and consideration of the employment and salary of the GIS/Network Administration, per 25 O.S. Section 307(B)(1). MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Sixkiller, and Harris Nay – none

A motion was made by Dr. Rains and seconded by Mr. Mark Roberts to resume Regular Session at 6:26 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Sixkiller, and Harris Nay – none

Chairman Harris stating no action was taken in Executive Session then recognized Mr. Jared Crisp who discussed and recommended a 7.5% increase to Mr. Ryan Stout's annual salary, effective February 13, 2025.

A motion was made by Mr. Roberts and seconded by Dr. Rains to approve a 7.5% annual salary increase (\$79,474.46 to \$85,434.96) for Mr. Ryan Stout, effective February 13, 2025. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Rains, Sixkiller, and Harris Nay – none

There was no unfinished business or new business discussed.

There was no attorney's report.

A motion was made by Mr. Roberts and seconded by Dr. Sixkiller to adjourn at 6:28 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Rains, and Harris Nay – none

  
Chairman

  
Secretary

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION  
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
0883	Payroll	A0225040; Payroll Ending February 26, 2025	\$ 90,266.89
0884	Bank of Commerce	FICA \$15,737.38; Medic \$3680.54; Federal \$9,632.82	\$ 29,050.74
0885	Oklahoma Tax Commission	A0225040; Payroll Ending February 26, 2025	\$ 4,679.00
0886	Oklahoma Centralized Support Registry	A0225040; Payroll Ending February 26, 2025	\$ 842.55
0887	Kansas Payment Center	A0225040; Payroll Ending February 26, 2025	\$ 83.54
0888	CNCSPC-Cherokee Nation Support	A0225040; Payroll Ending February 26, 2025	\$ 395.91
0889	Principal Financial Group	MMP Retirement Contributions for February 2025	\$ 26,935.48
0890	Principal Financial Group	457 Retirement Savings for February 2025	\$ 16,632.44
0891	Principal Financial Group	457 Loan Repayment for February 2025	\$ 4,808.04
0892	Oklahoma Tax Commission	February 2025 Actual & March 2025 Estimated Sales Tax Payment	\$ 74,052.36
0893	Agriland FS Inc.	2025265; Fuel	\$ 2,881.97
0894	Amazon Capital Services	2025262; Warehouse Supplies	\$ 184.79
0895	Arkansas Electric Coop, Inc.	2024268; Bid #: 950; Material and Supplies	\$ 25,812.00
0896	BlueCross BlueShield of Oklahoma	Group Medical Coverage; March 2025	\$ 49,643.44
0897	Delta Dental	Group Dental Coverage for March 2025	\$ 3,916.60
0898	Express Test Corporation	2025264; On-Site Hearing Test	\$ 850.00
0899	Helix Laboratories, Inc.	2025261; Equipment Maintenance	\$ 1,899.25
0900	Airgas USA, LLC	2025268; Garage Shop Supplies	\$ 231.60
0901	Lakeland Office Systems	A0225037; Warehouse Supplies and Office Supplies	\$ 911.53
0902	Koons Gas Measurement	202512; Material and Supplies	\$ 837.20
0903	Master's Heating Cooling, Inc.	2025263; Warehouse Maintenance	\$ 85.00
0904	Oklahoma Gas Association	A0225036; Annual Dues for CY 2025	\$ 200.00
0905	Oklahoma Ordnance Works Authority	Purchased Water; February 2025	\$ 73,854.95
0906	Oklahoma Ordnance Works Authority	Purchased Water for WWTP February 2025	\$ 1,224.25
0907	R&L Tires, LLC	2025273; Vehicle Maintenance	\$ 121.00
0908	Sundance Office	2025256; Warehouse Supplies	\$ 91.89
0909	Core & Main	202412573; Bid #: Q959; Material and Supplies	\$ 750.00
0910	Core & Main	2025260; Small Tools	\$ 227.50
0911	Wheeler Metals, Inc.	2025251; Equipment Maintenance	\$ 1,174.62
0912	White Star Machinery	2025266; Equipment Maintenance	\$ 4,789.39
0913	Visa Business	2025272; A/B Wastewater Training; T. Adams	\$ 295.62
0914	Mutual Of Omaha	Group AD&D Coverage for March 2025	\$ 1,091.51
0915	Bank of Commerce	PCAX Payment #29	\$ 11,518.08
0916	Dearborn Life Insurance Company	Group LTD Coverage for March 2025	\$ 1,632.70
0917	Municipal Utility Board	Utility Services; February 2025	\$ 24,575.05
0918	Municipal Utility Board	Petty Cash	\$ 395.63
0919	Oklahoma Municipal Natural Gas Coalition	Purchased Gas; February 2025	\$ 313,030.47
0920	Action Graphics Printing	A0225038; Office Supplies	\$ 687.53
0921	Reed Environmental, LLC	A1125241; 9th St. Lift Station Improvement & Sludge Removal; Payment #1	\$ 76,000.00
0922	Vision Service Plan	Payroll Deduction for March 2025	\$ 865.68
0923	Johnny Ragsdale	A0225039; Due From Refunded Deposit; RW Motors	\$ 1,670.89
0924	Fiber Interactive Technologies	Voice, Fax, Internet and 911 Service; February 2025	\$ 859.58
		TOTAL	<u>\$ 850,056.67</u>

\*\*\* REGISTER TOTALS \*\*\*

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	47	90,266.89
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
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TOTAL CHECKS:	47	90,266.89

\*\*\* NO ERRORS FOUND \*\*\*

\*\* END OF REPORT \*\*

**PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR**  
**DATE: FROM 2-13-25 TO 2-26-25**

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: James Crisp *James Crisp*  
GENERAL MANAGER

APPROVED: Gregory W. Lewis *Gregory W. Lewis*  
CHAIRMAN

0883

Claim#

Po#: A0225-040