



December 16, 2024

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Monday, December 16, 2024, with Chairman Harris presiding. The agenda was posted outside in the Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains, Dr. Art Sixkiller, and Mr. Mark Roberts. Ms. Lorri Mitchell was absent.

Attending guests were Mr. Terry Aylward and the Honorable Mayor Zac Doyle.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to approve the minutes of the Regular Meeting held December 2, 2024. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, and Harris Mr. Roberts abstained which counted as no vote.

The Board recognized Mr. Jared Crisp who presented the claims for approval.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to approve Claims #0616 - #0675 totaling \$947,387.07 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Rains, and Harris Nay – none

The Board recognized the Honorable Mayor Zac Doyle who reported the City of Pryor submitted a Smart Grant for Phase I Traffic Light Upgrades but the funds were awarded to Native Projects.

The Board recognized Mr. Jared Crisp who reported to the Board that there was going to be a Pre-Construction Meeting on Thursday, December 19, 2024 at 11:00 a.m. for the 9<sup>th</sup> Street Lift Station Improvements and Sludge Removal Project with the Municipal Utility Board Staff and Reed Environmental, LLC Staff.

Mr. Jared Crisp reported the remaining \$319.13 Grant from the Grand River Dam Authority was approved toward the purchase of a laptop for the Electric Department to use during the installation of AMI Electric Meters. The Paper was asked to give GRDA public recognition for the gift to our electric department.

Mr. Jared Crisp shared correspondence he received "Governor Stitt explores unplugging from Southwest Power Pool" in regard to the defense of Oklahoma landowners opposed to regional transmission line development by the Southwest Power Pool and the possibility of the power grid controlling Oklahoma because Mr. Crisp believed the article was relevant to Agenda Item 6f.

Mr. Jared Crisp discussed the Oklahoma Ordnance Works Authority 2024 Water Treatment and Waste Treatment Financial

Planning and Rate Study to show an updated five-year projection of rates beginning January 1, 2025. It appeared there would be a 2.50% increase every six-months for water rate (an annual 5% increase) and a 3.50% increase every six-months for waste rates (an annual 7% increase) until 2029. Mr. Crisp will review the Rate Study and prepare rate recommendations to the Board for recommendations to the Pryor Creek City Council for billing January 2025 through June 2025 at the next Board Meeting.

The Board recognized Mr. Travis Willis who reported the crews continue to do warehouse maintenance due to the holiday leave schedule. When crews are fully staffed, then they will resume project assignments.

The Board recognized Mrs. Teri Hill who reported Ms. Violet Kirkendall and another staff member from Hood & Associates CPA's will begin onsite testing on December 17, 2024, for the MUB Financial Audit Ending June 30, 2024. Mrs. Hill was hopeful the Audit could be presented to the Board for approval by the February 3, 2025 Board Meeting.

A written Department Foreman's Report was presented. Mr. Jared Crisp added the Thunderbird Program at Whitaker Training Center received funding to upgrade their facilities over the next eighteen (18) months which will require upgrades on the Municipal Utility Boards' services thus showing an increase in work on the Department Foreman's Report.

Chairman Harris presented the following items be declared surplus:

1. 2016 Chevrolet Silverado 2500 4x4 Crew Cab with Service Body Serial No. 1GC2KUEG0GZ239991 (Truck #4).
2. 2014 Dodge Ram 2500 4x4 Crew Cab with Service Body Serial No. 3C6TR5HT8EG286298 (Truck #9).
3. 2017 Dodge Ram 2500 4x4 Crew Cab with Service Body Serial No. 3C6TR5HT5HG636328 (Truck #12).

A motion was made by Dr. Rains and seconded by Mr. Roberts to declare the above stated items Surplus. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Sixkiller, and Harris  
Nay – none

Mr. Jared Crisp recommended entering into an agreement with Purple Wave Inc. for the purpose of selling the above stated surplus Trucks #4, #9, and #12.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to enter into an agreement with Purple Wave Inc. for the purpose of selling the above stated Surplus Truck #4, Truck #9, and Truck #12. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Rains, and Harris  
Nay – none

Mr. Jared Crisp discussed the volatility of wholesale electric. Mr. Crisp also discussed his desire to learn more about a Joint Action Agency by attending the 2025 American Public Power Association (APPA) Joint Action Conference in Scottsdale, Arizona on January 12-14, 2025 at a cost not to exceed \$2,500.00. If the Board approved his request, he would be attending with the General Manager of Tahlequah Public Works Authority, Mr. Mike Doublehead, and Stillwater Electric Utility Director, Mr. Loren Smith.

A motion was made by Mr. Roberts and seconded by Dr. Rains to allow Mr. Jared Crisp to attend the 2025 American Public Power Association (APPA) Joint Action Conference in Scottsdale, Arizona on January 12-14, 2025 at a cost not to exceed \$2,500.00. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Rains, Sixkiller, and Harris Nay – none

Mr. Jared Crisp discussed and recommended the Board approve Mr. Aaron Baker's recommendation to promote Mr. Forrest Woolman to C Mechanic with Merit in the Water/Sewer Department effective December 19, 2024.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to promote Mr. Forrest Woolman to C Mechanic with Merit (\$25.80 per hour to \$26.18 per hour) in the Water/Sewer Department effective December 19, 2024. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Roberts, and Harris Nay – none

There was no Unfinished Business or New Business to discuss.

The Board recognized Mr. Ben Sherrer who had no report.

A motion was made by Mr. Roberts and seconded by Dr. Rains to adjourn at 6:20 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Rains, Sixkiller, and Harris Nay – none

  
Chairman

  
Secretary



THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION  
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
0676	Payroll	A1224260; Payroll Ending December 18, 2024	\$ 84,556.48
0677	Bank of Commerce	FICA \$14,900.06; Medic \$3,484.66; Federal \$9,115.66	\$ 27,500.38
0678	Oklahoma Tax Commission	A1224260; Payroll Ending December 18, 2024	\$ 4,385.00
0679	Oklahoma Centralized Support Registry	A1224260; Payroll Ending December 18, 2024	\$ 842.55
0680	Kansas Payment Center/SG10DM000494	A1224260; Payroll Ending December 18, 2024	\$ 83.54
0681	CNCSPC-Cherokee Nation Support	A1224260; Payroll Ending December 18, 2024	\$ 395.91
0682	Principal Financial Group	MMP Retirement Contributions for December 2024	\$ 28,775.18
0683	Principal Financial Group	457 Retirement Savings for December 2024	\$ 16,644.84
0684	Principal Financial Group	457 Loan Repayment for December 2024	\$ 5,715.25
0685	Payroll	A1224268; Payroll Ending January 1, 2025	\$ 86,104.37
0686	Bank of Commerce	FICA \$15,208.94; Medic \$3,556.94; Federal \$9,993.15	\$ 28,759.03
0687	Oklahoma Tax Commission	A1224268; Payroll Ending January 1, 2025	\$ 4,450.00
0688	Oklahoma Centralized Support Registry	A1224268; Payroll Ending January 1, 2025	\$ 842.55
0689	Kansas Payment Center/SG10DM000494	A1224268; Payroll Ending January 1, 2025	\$ 83.54
0690	CNCSPC-Cherokee Nation Support	A1224268; Payroll Ending January 1, 2025	\$ 395.91
0691	Oklahoma Tax Commission	December 2024 Actual & January 2025 Estimated Sales Tax Payment	\$ 63,160.70
0692	Oklahoma Employment Security Commission	4th Quarter 2024 Employers Unemployment Tax	\$ 313.64
0693	Agriland FS Inc.	202412583; Fuel	\$ 2,750.80
0694	Amazon Capital Services	202412568; Small Tools; Warehouse Maintenance	\$ 194.23
0695	Amazon Capital Services	A1224259; Office Supplies	\$ 77.38
0696	Anixter, Inc.	202410502; Material and Supplies	\$ 2,599.80
0697	BlueCross BlueShield of Oklahoma	Group Medical Coverage; January 2025	\$ 48,110.96
0698	Cove Environmental, LLC	202412588; Quarterly Bio-Monitoring	\$ 1,600.00
0699	Delta Dental	Group Dental Coverage for January 2025	\$ 3,827.04
0700	Grand River Dam Authority	A1224263; Doble Testing at Substations	\$ 10,780.09
0701	Green Country Surveying, PLLC	A1224261; Locating Waterline/Developing Easement	\$ 450.00
0702	Green Country Testing, Inc.	202412586; WWTP Testing	\$ 380.00
0703	Airgas USA, LLC	202412587; Weld Shop Supplies	\$ 104.05
0704	Lakeland Office Systems	A1224265; Office Supplies	\$ 482.93
0705	Northwest Transformer Co., Inc	202412582; Transformer Repairs	\$ 4,352.00
0706	Oklahoma Ordnance Works Authority	Purchased Water; December 2024	\$ 71,470.82
0707	Oklahoma Ordnance Works Authority	Purchased Water for WWTP December 2024	\$ 1,059.30
0708	R&L Tires, LLC	202412592; Vehicle Maintenance; Equipment Maintenance;	\$ 498.06
0709	Moore Farms Excavating, LLC	202412581; Material and Supplies	\$ 550.00
0710	Sundance Office	A1224258; Office Supplies	\$ 268.21
0711	The Paper	A1224264; Annual Subscription Renewal CY 2025	\$ 50.00
0712	Tulsa Emergency Medical Center, Inc	A1224266; Pre-Employment Physical; T. Callison	\$ 265.00
0713	Core & Main	202411542; Material and Supplies	\$ 162.00
0714	Core & Main	202412569; Material and Supplies	\$ 2,031.50
0715	Absolute Technologies	A1224262; Cash Register Printers	\$ 1,198.00
0716	Ben Sherrer Law Office, P.C.	A1224267; Attorney Fees; December 2024	\$ 200.00
0717	Mutual Of Omaha	Group AD&D Coverage for January 2025	\$ 1,071.61
0718	Fiber Interactive Technologies	Voice, Fax, Internet and 911 Service; December 2024	\$ 859.58
0719	Bank of Commerce	PCAX Payment #27	\$ 11,518.08
0720	Dearborn Life Insurance Company	Group LTD Coverage for January 2025	\$ 1,608.90
0721	Municipal Utility Board	Utility Services; December 2024	\$ 22,871.13
0722	Municipal Utility Board	Petty Cash	\$ 930.11
0723	Vision Service Plan	Payroll Deduction for January 2025	\$ 852.01
0724	Oklahoma Municipal Natural Gas Coalition	Purchased Gas; December 2024	\$ 232,507.00
		TOTAL	<u>\$ 778,689.46</u>

\*\*\* REGISTER TOTALS \*\*\*

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	46	84,556.48
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
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TOTAL CHECKS:	46	84,556.48

\*\*\* NO ERRORS FOUND \*\*\*

\*\* END OF REPORT \*\*

**PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR**  
**DATE: FROM 12-5-24 TO 12-18-24**

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jared Crisp by Jm  
GENERAL MANAGER

APPROVED: Carey Harris by Jm  
CHAIRMAN

PO #: A1224-260  
Claim #: 0676

\*\*\* REGISTER TOTALS \*\*\*

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	51	86,104.37
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
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TOTAL CHECKS:	51	86,104.37

\*\*\* NO ERRORS FOUND \*\*\*

\*\* END OF REPORT \*\*

**PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR**  
**DATE: FROM Dec 19, 24 TO Jan 1, 25**

**I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.**

**SIGNED:** Jared Crisp by Jn  
GENERAL MANAGER

**APPROVED:** Cathy Walker by Jn  
CHAIRMAN

PO # : A1224 - 268

Claim# : 0685