



November 4, 2024

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Monday, November 4, 2024, with Chairman Harris presiding. The agenda was posted outside in the Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Ms. Lorri Mitchell, Dr. Ken Rains, Dr. Art Sixkiller and Mr. Mark Roberts.

The only guest attending was the Honorable Mayor Zach Doyle.

A motion was made by Ms. Mitchell and seconded by Dr. Rains to approve the minutes of the Regular Meeting held October 21, 2024. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Rains, Roberts, Sixkiller, and Harris Nay – none

The Board recognized Mr. Jared Crisp who presented the claims for approval.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to approve Claims #0466 - #0514 totaling \$460,093.15 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Rains, Mitchell, and Harris Nay – none

The Board recognized the Honorable Mayor Doyle who expressed gratitude for our contributions in repairing the traffic signals.

The Board recognized Mr. Jared Crisp who reported he only received a combined bid from two contractors for the removal of sludge at the 9th Street Lift Station flow equalization basin (FEB) and land application scheduled to be opened at 2:00 p.m. on November 5, 2024. Therefore, he requested an Addendum to be added to allow the Bid Opening on November 12, 2024 to allow Mr. Dale Burke, P.E. of Infrastructure Solutions Group, LLC to solicit at least two additional Competitive Bids before the bids are publicly opened and read aloud in the Pryor Municipal Utility Board Room, 12 North Rowe, Suite A, Pryor, Oklahoma.

Mr. Jared Crisp reported the operations at the Wastewater Treatment Plant would start double decant due to the amount of rain we received in a short period of time.

Mr. Jared Crisp reported the next Agenda would include discussions on the Calendar Year 2025 Employee Health Benefits and the Grand River Dam Authority Wholesale Rate Increase which would include recommendations for rate increases for the Board to recommend to the Pryor Creek City Council.

Mr. Jared Crisp reported the City of Wagoner, Oklahoma lost 11-12 poles during the afternoon storm today and they requested assistance with the repair. Five employees and two trucks from the MUB Electric Department left tonight at 6 p.m. to provide Mutual Aid to Wagoner, Oklahoma.

Mr. Jared Crisp reported he and Mr. Travis Willis would be leaving during the evening on November 5, 2024 to attend the 2024 Municipal Electric Systems of Oklahoma (MESO) Fall Conference at the Grand Casino Convention Center, Shawnee, Oklahoma and he would be back in the office on Friday, November 8, 2024.

The Board recognized Mr. Travis Willis who presented photos of the concrete pad at the Wastewater Treatment Plant for the Generator installation. Mr. Willis also reported a raccoon damaged the insulation inside the new generator which was not covered by CAT warranty. The investigating adjustor provided a contact for Mr. Willis to order new insulation for the generator.

The Board recognized Mrs. Teri Hill who publically recognized the accomplishments of Mr. Terry Adams during the past thirteen months. Mr. Adams made a commitment to become a better leader at the Wastewater Treatment Plant and completed two training opportunities offered by the Oklahoma Municipal Assurance Group (OMAG) People & Culture Program Manager, Ms. Lori Mueller. OMAG extended an invitation to attend the graduation ceremony of the Class 4 Municipal Frontline Leadership Academy at 1:30 p.m. on Thursday, November 7, 2024, in Edmond, Oklahoma. Mrs. Hill thanked Mr. Chuck Bley, Mr. Travis Willis, Mr. Jared Crisp, and the Board for their continued investment to strengthen future leaders for the Municipal Utility Board.

A written Department Foreman's Report was presented with Mr. Jared Crisp expressing gratitude for the rain which should bring relief to our Water System which has been dealing with breaks because of the extended dryness.

There was no Unfinished Business or New Business to discuss.

The Board recognized Mr. Ben Sherrer who had no report.

A motion was made by Mr. Roberts and seconded by Ms. Mitchell to adjourn at 6:17 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Sixkiller, Rains, and Harris Nay – none


Chairman


Secretary

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
0515	Payroll	A1124232; Payroll Ending November 6, 2024	\$ 91,634.13
0516	BOC-Pryor	FICA \$16,241.06; Medic \$3,798.34; Federal \$11,238.05	\$ 31,277.45
0517	Oklahoma Tax Commission	A1124232; Payroll Ending November 6, 2024	\$ 4,824.00
0518	Oklahoma Centralized Support Registry	A1124232; Payroll Ending November 6, 2024	\$ 842.55
0519	Kansas Payment Center/SG10DM000494	A1124232; Payroll Ending November 6, 2024	\$ 83.54
0520	CNCSPC-Cherokee Nation Support	A1124232; Payroll Ending November 6, 2024	\$ 395.91
0521	AFLAC Remittance Processing Services	Payroll Deduction for November 2024	\$ 2,443.71
0522	AgriLand FS, Inc.	202411525; Fuel	\$ 2,603.11
0523	Amazon Capital Services	A1024222; Office Supplies	\$ 93.50
0524	Accurate Environmental, LLC	A1124236; Water Samples	\$ 1,290.00
0525	AT&T Mobility	Cellular Service for October 2024	\$ 1,470.26
0526	Clint Goodson Concrete, LLC	202411517; Concrete	\$ 7,200.00
0527	Clint Goodson Concrete, LLC	A1124234; Concrete Slab for New Generator	\$ 9,050.00
0528	Cowboy Rigs	202411518; Equipment Maintenance	\$ 250.00
0529	Chouteau Lime Company	202411516; Garlon Spray	\$ 265.00
0530	CINTAS Corporation #063	202411510; Uniform Rental for October 2024	\$ 1,376.44
0531	CINTAS	202411519; First Aid Supplies	\$ 420.86
0532	Grand River Dam Authority	Purchased Electric; October 2024	\$ 519,418.60
0533	Green Country Testing, Inc.	202411529; WWTP Testing	\$ 220.00
0534	J Harlen Co., Inc.	202410506; Small Tools	\$ 284.87
0535	Hamill Metals	202411527; Equipment Replacement	\$ 706.87
0536	Airgas USA, LLC	202411521; Monthly Cylinder Rental	\$ 143.17
0537	Local United Windows	202411528; Warehouse Maintenance	\$ 400.00
0538	Locke Supply Co.	202411512; Material & Supplies	\$ 898.14
0539	Northwest Transformer Co., Inc.	202411509; Transformer Repair	\$ 2,375.00
0540	ODAFF	202411523; Annual Pesticide Applicator License	\$ 100.00
0541	OTA-Pikepass	A1124231; October Turnpike Fees	\$ 52.32
0542	O'Reilly Automotive, Inc.	202411511; Vehicle Maintenance	\$ 559.67
0543	Oklahoma Parts Supply, LLC	202411514; Material & Supplies; Vehicle Maintenance	\$ 312.55
0544	Pryor Stone Inc.	202411522; Rock	\$ 258.58
0545	Pryor Waste and Recycling, LLC	Solid Waste Disposal Fee for October 2024	\$ 122,989.91
0546	Pryor Lumber Company, Inc.	202411513; Warehouse Supplies; Material & Supplies	\$ 643.36
0547	R&L Tires, LLC	202411526; Equipment Maintenance	\$ 151.59
0548	Mayes County RWD # 4	Water Service for WWTP; October 2024	\$ 35.60
0549	Sadler Paper Company	A1124228; Cleaning Supplies	\$ 311.06
0550	Shredders, Inc.	202411508; On-Site Shredding; October 2024	\$ 84.00
0551	Stuart C. Irby Co., Inc.	20249438; Bid #955	\$ 2,071.50
0552	TLS Group, Inc.	202411520; Equipment Maintenance	\$ 10,235.45
0553	Sundance Office	A1124235; Office Supplies	\$ 59.85
0554	Tack Designs	20249449; Uniform and Clothing	\$ 3,316.00
0555	Tractor Supply Credit Plan	202411515; Small Tools; Material & Supplies	\$ 439.89
0556	Absolute Technologies	A1124229; Hard Drive & Accessories - T. Clinton	\$ 897.97
0557	Ben Sherrer Law Office, P.C.	A1124230; Attorney Fees; October 2024	\$ 200.00
0558	City Of Pryor Creek	Occupational Fee; October 2024	\$ 3,766.36
0559	City Of Pryor Creek	A0724135; Cleaning Payroll Ending November 8, 2024	\$ 1,454.96
0560	City Of Pryor Creek	A0824164; Allocation to City; Payment #4	\$ 64,600.00
0561	Kolker & Kolker, Inc.	A1124227; Year End Audit Prep for FY 23-24	\$ 575.00
0562	Municipal Utility Board	Solid Waste Billing Fees for October 2024	\$ 7,532.71
0563	Oklahoma Municipal Natural Gas Coalition	Purchased Gas; October 2024	\$ 22,416.07
0564	Oklahoma Municipal Natural Gas Coalition	A1124233; Prorated Annual Dues	\$ 675.00
0565	TPSI	A1124226; Mailing Bills/Late Notices; October 2024	\$ 4,464.32
0566	Share The Comfort	STC Donations; October 2024	\$ 213.21
0567	Visa Control Account	A1124237; Training & Travel; Lineman Rodeo	\$ 1,758.12
0568	Oklahoma Natural Gas	Transportation of Gas; October 2024	\$ 29,572.31
		TOTAL	<u>\$ 959,714.47</u>

*** REGISTER TOTALS ***

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	51	91,634.13
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	51	91,634.13

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM Oct 24, 24 TO Nov 6, 24

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jared Crisp by Jr
GENERAL MANAGER

APPROVED: Garry Harris by Jr
CHAIRMAN

Claim #: 0515

PO # : A1124-232