



September 16, 2024

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Monday, September 16, 2024, with Chairman Harris presiding. The agenda was posted outside in the Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains, Ms. Lorri Mitchell, Dr. Art Sixkiller and Mr. Mark Roberts.

Guest attending were the Honorable Mayor Zach Doyle, Mrs. Jennifer Adams, and Mr. John Ballew.

A motion was made by Dr. Rains and seconded by Mr. Roberts to approve the minutes of the Regular Meeting held September 3 2024. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Mitchell, Sixkiller, and Harris Nay – none

The Board recognized Mr. Jared Crisp who presented the claims for approval.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve Claims #0254 - #0334 totaling \$1,131,780.17 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Roberts, Rains, and Harris Nay – none

The Board recognized the Honorable Mayor Doyle who expressed his appreciation to the Municipal Utility Board for their valuable contributions and team participation with the City of Pryor Creek Economic Development Trust Authority in successfully hosting the 44th Annual Bluegrass & Chili Festival in Pryor, Oklahoma.

The Board recognized Mr. Jared Crisp who reported Mr. Travis Willis will be receiving quotes for a concrete pad at the Waste Water Treatment Plant for the new generator which is scheduled to be installed during the month of October 2024 and requested further discussion be deferred until Agenda 5a.

Mr. Jared Crisp discussed the need to move the Waste Water Treatment Plant Generator from inside the Control/Lab Building to outside the building and recommended entering into an agreement with 2J's Electric Inc. for electrical work being performed at the Wastewater Treatment Plant for the new generator installation at a cost not to exceed \$47,750.00.

A motion was made by Ms. Mitchell and seconded by Mr. Roberts to enter into an agreement with 2J's Electric Inc. for electrical work being performed at the Wastewater Treatment Plant for the new generator installation at a cost not to exceed \$47,750.00. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Roberts, Rains, Sixkiller, and Harris Nay – none

Mr. Jared Crisp discussed and recommended approval of the meeting dates for Calendar Year 2025.

A motion was made by Mr. Roberts and seconded by Dr. Rains to approve the meeting dates for Calendar Year 2025. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Rains, Sixkiller, Mitchell, and Harris Nay – none

Mr. Jared Crisp reported he would be attending the 2024 MESO Lineworkers Rodeo and Safety Training event in Stillwater, Oklahoma on September 18-19, 2024.

Mr. Jared Crisp also reported he will have knee replacement surgery on September 24, 2024 and his hoping for a minimal recovery period with plans to work in the business office when possible, during his recovery.

Mr. Jared Crisp had a blast at the 44th Annual Bluegrass & Chili Festival and expressed his pleasure in teaming with the City of Pryor Creek Economic Development Trust Authority on providing a free music festival for the community and hoped the City of Pryor Creek has the opportunity to host the festival again next year.

The Board recognized Mr. Travis Willis who gave a progress report on the installation of AMI (*Automated Meter Infrastructure*) water meters. Mr. Crisp added the gas and water AMI testing is in progress and he expects their installation to begin by the end of the year.

Mr. Travis Willis reported he would also be attending the 2024 MESO Lineworkers Rodeo and Safety Training event in Stillwater, Oklahoma on September 18-19, 2024.

Mr. Travis Willis reported the electric crew liked working with the City of Pryor Creek Economic Development Trust Authority in preparing for the 44th Annual Bluegrass & Chili Festival and he also had a blast attending the festival with his family.

The Board recognized Mrs. Teri Hill who reported she would be attending the RSU Mayes County Scholarship Breakfast with Mrs. Jennifer Adams and Mrs. Josi Morrison in the absence of Mr. Crisp and Mr. Willis on September 19, 2024 at the Mayes County Fairgrounds Event Center. Mr. Crisp added this event was a co-branding fundraiser with GRDA (*Grand River Dam Authority*) who extended an invitation for MUB Staff to sit at their table.

The Department Foreman's Report was presented with no additional comments.

The Board recognized Mr. Jared Crisp who discussed the differences between a new transformer and a rebuilt transformer then recommended the next lowest Bid #956 (Transformers/Electric) to Midwest Electric in the amount of \$120,620.00 due to the shorter lead time.

A motion was made by Dr. Rains and seconded by Dr. Sixkiller to approve the next lowest Bid #956 (Transformers/Electric) in the amount of \$120,620.00. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Sixkiller, Roberts, Mitchell, and Harris Nay – none

Mr. Jared Crisp reported a scrivener's error on the agenda item 6e then he discussed and agreed with Mr. Chuck Bley's recommendation to promote Mr. Michael Potts from C-Operator with Merit to B-Operator Non-Merit at the Waste Water Treatment Plant effective September 12, 2024.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to promote Mr. Michael Potts from C-Operator with Merit to B-Operator Non-Merit (\$26.18 per hour to \$26.54 per hour) at the Waste Water Treatment Plant effective September 12, 2024. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Mitchell, Rains, and Harris Nay – none

Mr. Jared Crisp discussed and recommended the replacement of a 2016 Chevrolet Silverado 2500 4x4 w/used fiberglass service body (Truck #4) with a 2024 Chevrolet Silverado 2500 Crew Cab 4x4 with a gas engine and 8' service body from Global Rental Company, Inc. in Birmingham, Alabama at the Sourcewell contract price of \$80,071.00.

A motion was made by Ms. Mitchell and seconded by Mr. Roberts to replace a 2016 Chevrolet Silverado 2500 4x4 w/used fiberglass service body (Truck #4) with a 2024 Chevrolet Silverado 2500 Crew Cab 4x4 with a gas engine and 8' service body from Global Rental Company, Inc. in Birmingham, Alabama at the Sourcewell contract price of \$80,071.00. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Roberts, Rains, Sixkiller, and Harris Nay – none

Mr. Jared Crisp discussed and recommended the Board allow two (2) employees to attend the 2024 Fall Oklahoma Vegetation Management Association (OKVMA) Conference at the Hard Rock Hotel & Convention Center in Catoosa, Oklahoma on October 2-3, 2024 where they can receive their continuing education credits needed to maintain their arborist licenses and receive additional training at a cost not to exceed \$500.00.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to allow Mr. Barry Henderson and Mr. Roger Tracy to attend the 2024 Fall Oklahoma Vegetation Management Association (OKVMA) Conference at the Hard Rock Hotel & Convention Center in Catoosa, Oklahoma on October 2-3, 2024 where they can receive their continuing education credits needed to maintain their arborist licenses and receive additional training at a cost not to exceed \$500.00. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Roberts, Mitchell, and Harris Nay – none

Mr. Jared Crisp discussed and recommended the Board allow one (1) employee to attend the Information Warfare Summit 2024 at the Hilton Garden Inn & Edmond Convention Center in Edmond, Oklahoma on October 1-3, 2024 at cost not to exceed \$500.00.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to allow Mr. Ryan Stout to attend the Information Warfare Summit 2024 at the Hilton Garden Inn & Edmond Convention Center in Edmond, Oklahoma on October 1-3, 2024 at cost not to exceed \$500.00. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Rains, Mitchell, and Harris Nay – none

There was no Unfinished Business or New Business to discuss.

The Board recognized Mr. Ben Sherrer who had no report.

A motion was made by Mr. Roberts and seconded by Ms. Mitchell to adjourn at 6:30 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Rains, Sixkiller, and Harris Nay – none



Chairman



Secretary

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
0335	Payroll	A0924198; Payroll Ending September 25, 2024	\$ 82,004.87
0336	Bank of Commerce	FICA \$14,831.14; Medic \$3,468.56; Federal \$11,041.81	\$ 29,341.51
0337	Oklahoma Tax Commission	A0924198; Payroll Ending September 25, 2024	\$ 4,358.00
0338	Oklahoma Centralized Support Registry	A0924198; Payroll Ending September 25, 2024	\$ 1,101.71
0339	Kansas Payment Center/SG10DM000494	A0924198; Payroll Ending September 25, 2024	\$ 83.54
0340	CNCSPC-Cherokee Nation Support	A0924198; Payroll Ending September 25, 2024	\$ 395.91
0341	Principal Financial Group	MMP Retirement Contributions for September 2024	\$ 43,014.03
0342	Principal Financial Group	457 Retirement Savings for September 2024	\$ 24,923.14
0343	Principal Financial Group	457 Loan Repayment for Sept 2024	\$ 7,886.03
0344	Oklahoma Employment Security Commission	3rd Qtr 2024 Employers Unemployment Tax	\$ 510.00
0345	Oklahoma Tax Commission	September 2024 Actual & October 2024 Estimated Sales Tax Payment	\$ 57,429.07
0346	AgriLand FS Inc.	202410458; Fuel	\$ 3,040.77
0347	Amazon Capital Services	20249431; Warehouse Maintenance	\$ 664.52
0348	Amazon Capital Services	20249441; Equipment Maintenance	\$ 185.28
0349	Amazon Capital Services	20249443; Warehouse Supplies	\$ 695.78
0350	Amazon Capital Services	A0824173; Office Supplies	\$ 136.53
0351	Amazon Capital Services	A0924193; Office Supplies	\$ 118.89
0352	Arkansas Electric Coop. Inc.	20234207; CCP; Paid in Full; Material and Supplies	\$ 23,643.00
0353	Anchored Power Generation, LLC	202410454; Equipment Maintenance	\$ 1,780.25
0354	BlueCross BlueShield of Oklahoma	Group Medical Coverage; October 2024	\$ 44,151.66
0355	Cain's Overhead Door	202410463; Warehouse Maintenance	\$ 250.00
0356	C & M Supply Inc.	20249420; Safety gloves	\$ 63.10
0357	CBI Wholesale Electric, LLC	20249448; Small Tools	\$ 79.56
0358	Cintas	20249429; First Aid Supplies	\$ 341.71
0359	Delta Dental	Group Dental Coverage for October 2024	\$ 3,885.16
0360	Drill Rite, Inc.	20249444; Casing Bores on S. Elliott; N. Elliott, and Gaither Road	\$ 21,000.00
0361	Endex Inc. of Tulsa	A0924196; City Hall Maintenance	\$ 2,400.00
0362	Fastenal	20249451; Equipment Maintenance	\$ 89.41
0363	Grand River Dam Authority	20249442; Material and Supplies	\$ 4,270.10
0364	Green Country Testing, Inc.	202410462; Testing	\$ 960.00
0365	Hanna Instruments, Inc.	20249432; Material and Supplies	\$ 354.91
0366	Hach Company	20247331; Equipment Replacement	\$ 8,021.00
0367	Hach Company	20249414; Material and Supplies	\$ 336.30
0368	Airgas USA, LLC	20249440; Garage Shop Supplies	\$ 182.72
0369	Border States Industries, Inc.	20249437; Material and Supplies	\$ 1,079.40
0370	Lakeland Office Systems	A0924197; Office Supplies	\$ 460.17
0371	Koons Gas Measurement	20249407; Material and Supplies	\$ 18,453.88
0372	MESO/OMUSA	A0924195; Journey Lineworker Apprentice Program; J. Kerns	\$ 925.00
0373	OTA-Pikepass	A1024203; September 2024	\$ 51.30
0374	Oklahoma Natural Gas	Transportation of Gas; August 2024	\$ 29,292.85
0375	Oklahoma Ordnance Works Authority	Purchased Water September 2024	\$ 94,514.77
0376	Oklahoma Ordnance Works Authority	Purchased WasteWater Treatment September 2024	\$ 1,160.86
0377	Pryor Area Chamber of Commerce	A0924194; State of Pryor Schools Chamber Luncheon	\$ 60.00
0378	Poly-Pro Inc.	20249406; Material and Supplies	\$ 7,051.40
0379	Power Line Industries, Inc.	20248400; Equipment Maintenance	\$ 244.85
0380	Pryor Stone Inc.	20249447; Rock	\$ 267.14
0381	Pryor Waste and Recycling, LLC	20249439; Roll-Off Dumpster	\$ 385.00
0382	R & L Tires, LLC	202410464; Vehicle Maintenance	\$ 368.16
0383	Shredders Inc.	202410459; On-Site Shredding	\$ 84.00
0384	Sherwin-Williams	202410456; Warehouse Maintenance	\$ 187.76
0385	Tulsa Emergency Medical Center Inc.	A1024202; Work Comp Drug Screen; J. Cox	\$ 90.00
0386	Utility Technology Services	20249428; Material and Supplies	\$ 8,577.85
0387	Warren Cat	20249446; Equipment Maintenance	\$ 23.58
0388	Wesspur Tree Equipment LLC	20249415; Tree Trimming Supplies	\$ 71.90
0389	Core & Main	20244196; CCP; Material and Supplies	\$ 2,885.00
0390	Core & Main	20249409; Material and Supplies	\$ 922.80
0391	Core & Main	20249413; Material and Supplies	\$ 6,781.27
0392	Wal-Mart/Capital One	20249450; Warehouse Supplies	\$ 300.75
0393	Bobcat Whitestar	20249452; Equipment Maintenance	\$ 2,279.70
0394	VISA Business	20249453; FR Clothing; Warehouse Maintenance	\$ 4,260.94
0395	Ben Sherrer Law Office, P.C.	A0924201; Attorney Fees; September 2024	\$ 400.00
0396	Mutual Of Omaha	Group AD & D Coverage October 2024	\$ 1,026.30
0397	Fiber Interactive Technologies	Voice, Fax, Internet and 911 Service September 2024	\$ 859.58
0398	Bank of Commerce	PCAX Payment #24	\$ 11,518.08
0399	Kolker & Kolker, Inc.	A0924200; Year End Audit Prep; FY 2023-2024	\$ 2,690.00
0400	Dearborn Life Insurance Company	Group LTD Coverage for October 2024	\$ 1,580.91
0401	Municipal Utility Board	Utility Service September 2024	\$ 21,924.24
0402	Municipal Utility Board	Petty Cash	\$ 221.42
0403	Pryor Printing, Inc.	202410461; Checkout Tickets; Receiving and Inspection Record	\$ 468.13
0404	TPSI	A1024204; Bill/Late Message Print/Mailing, September 2024	\$ 4,308.21
0405	Vision Service Plan	Payroll Deduction for October 2024	\$ 839.20
0406	Definiti	A1024205; TPA 3rd Quarter CY2024	\$ 806.80
TOTAL			<u>\$ 595,121.66</u>

*** REGISTER TOTALS ***

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	45	82,004.87
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	45	82,004.87

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 9-12-24 TO 9-25-24

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jana Criso by [Signature]
GENERAL MANAGER

APPROVED: Carry Warr by [Signature]
CHAIRMAN

Claim # 0335

PO # A0924-198