



August 19, 2024

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Monday, August 19, 2024, with Chairman Harris presiding. The agenda was posted outside in the Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Mr. Mark Roberts, Dr. Ken Rains, Dr. Art Sixkiller, and Ms. Lorri Mitchell.

Guest in attendance were Mr. Terry Aylward and Mrs. Jennifer Adams.

A motion was made by Ms. Mitchell and seconded by Mr. Roberts to approve the minutes of the Regular Meeting held August 5, 2024. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Roberts, Sixkiller, and Rains. Chairman Harris abstained and was counted as a no vote.

The Board recognized Mr. Jared Crisp who presented the claims for approval.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to approve Claims #0133 - #0191 totaling \$1,250,321.98 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Rains, Mitchell, and Harris. Nay – none.

The Board recognized Mr. Jared Crisp who had no Engineer's Report.

Mr. Jared Crisp reported the Pryor Creek City Council approved the Board's recommendation to increase the water rates inside city limits from \$5.10 per 1,000 gallons to \$5.22 per 1,000 gallons, effective August 2024 billing then recommended increasing the Inside City Limit Water Rate to \$10.44 minimum and the first 2,000 gallons. \$5.22 per 1,000 gallons on all additional usage, effective August 2024 Billing.

A motion was made by Ms. Mitchell and seconded by Dr. Sixkiller to increase the water rates inside city limits from \$5.10 per 1,000 gallons to \$5.22 per 1,000 gallons, effective August 2024 billing then recommended increasing the Inside City Limit Water Rate to \$10.44 minimum and the first 2,000 gallons. \$5.22 per 1,000 gallons on all additional usage, effective August 2024 Billing. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Sixkiller, Roberts, Rains, and Harris. Nay – none.

Mr. Jared Crisp discussed and recommended the Board increase the Outside City Limit Water Rate to \$10.94 minimum and the first 1,000 gallons. \$5.47 per 1,000 gallons on all additional usage, effective August 2024 billing.

A motion was made by Dr. Rains and seconded by Mr. Roberts to increase the Outside City Limit Water Rate to \$10.94 minimum and the first 1,000 gallons. \$5.47 per 1,000 gallons on all additional usage, effective August 2024 billing. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Mitchell, Sixkiller, and Harris
Nay – none

Mr. Jared Crisp discussed and recommended the Board increase the Industrial Water Rate to \$2.90 minimum and the first 1,000 gallons. \$2.90 per 1,000 gallons on all additional usage, effective August 2024 billing.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to increase the Industrial Water Rate to \$2.90 minimum and the first 1,000 gallons. \$2.90 per 1,000 gallons on all additional usage, effective August 2024 billing. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Rains, Roberts, and Harris
Nay – none

Mr. Jared Crisp discussed MUB's bulk water meters that are issued to Contractors for bulk water purchases and recommended increasing the Bulk Water Rate to \$10.00 per 1,000 gallons on all usage, effective August 2024 billing.

A motion was made by Dr. Rains and seconded by Ms. Mitchell to increase the Bulk Water Rate to \$10.00 per 1,000 gallons on all usage, effective August 2024 billing. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Mitchell, Roberts, Sixkiller, and Harris
Nay – none

Mr. Jared Crisp discussed and recommended the Board increase The District Sewer Rate to \$4.78 minimum charge and \$5.70 per 1,000 gallons water used, effective August 2024 billing.

A motion was made by Dr. Rains and seconded by Ms. Mitchell to increase The District Sewer Rate to \$4.78 minimum charge and \$5.70 per 1,000 gallons water used, effective August 2024 billing. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Mitchell, Sixkiller, Roberts, and Harris
Nay – none

Mr. Jared Crisp discussed and recommended the Board approve the renewal of the General/Auto Liability Insurance Coverage, effective September 18, 2024 and expiring September 18, 2025, with the Oklahoma Municipal Assurance Group (OMAG).

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to approve the renewal of the General/Auto Liability Insurance Coverage, effective September 18, 2024 and expiring September 18, 2025, with the Oklahoma Municipal Assurance Group (OMAG) at a Total Premium of \$59,363.00. MOTION CARRIED. Votes cast as Ayes – Sixkiller, Roberts, Rains, Mitchell, and Harris
Nay – none.

Mr. Crisp reported the water crews would begin installing AMI (Automated Meter Infrastructure) water meters with new composite water meter lids on August 21, 2024. The crews will begin with the South Rural Accounts and work their way to town. Mr. Crisp also reported an advisory bill insert would be added to the Zone 3 August Bills to inform the customer of the impact from the water meter upgrade project, which includes Routes 21-30; approximately 2,276 water meters/one-half of the system.

Mr. Jared Crisp reported his knee replacement surgery had been scheduled for September 24, 2024.

The Board recognized Mr. Travis Willis who reported a preliminary AMI installation training was conducted with the Department Foreman's.

Mr. Travis Willis discussed the new bathroom partitions which were needed to complete the warehouse upgrade.

The Board recognized Mrs. Teri Hill who had no report.

The Department Foreman's Report was presented with no additional comments.

The Board recognized Mr. Jared Crisp who discussed the 2024 Municipal Electric Systems of Oklahoma (MESO) Rodeo and Safety Training at Stillwater, Oklahoma on September 18-19, 2024 and the invitation for Pryor Municipal Utility Board to host the 2025 Municipal Electric Systems of Oklahoma (MESO) Rodeo in partnership with GRDA.

Mr. Jared Crisp recommended the Board allow seven (7) employees to attend the 2024 Municipal Electric Systems of Oklahoma (MESO) Rodeo and Safety Training at Stillwater, Oklahoma on September 18-19, 2024; two judges, three journeyman contestants, one apprentice contestant, and one spectator.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to allow seven (7) employees to attend the 2024 Municipal Electric Systems of Oklahoma (MESO) Rodeo and Safety Training at Stillwater, Oklahoma on September 18-19, 2024, at a cost not to exceed \$1,500.00. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Rains, Mitchell, and Harris Nay – none

Mr. Jared Crisp discussed the opportunity to gain one to twelve hours of continuing education credit toward DEQ licenses at the 2024 Oklahoma Municipal Assurance Group (OMAG) Sanitary Sewer Expo in Glenpool, Oklahoma on August 27-28, 2024. There is no registration fee, no hotel expenses because staff would commute each day in MUB vehicles, and lunch would be provided by OMAG. Mr. Crisp recommended the Board allow two employees from the Wastewater Treatment Plant, seven employees from the Water/Sewer Department, and one Administrative Employee to

attend the 2024 Oklahoma Municipal Assurance Group (OMAG) Sanitary Sewer Expo in Glenpool, Oklahoma on August 27-28, 2024.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to allow two employees from the Wastewater Treatment Plant, seven employees from the Water/Sewer Department, and one Administrative Employee to attend the 2024 Oklahoma Municipal Assurance Group (OMAG) Sanitary Sewer Expo in Glenpool, Oklahoma on August 27-28, 2024. MOTION CARRIED. Votes cast as follows: Sixkiller, Roberts, Rains, Mitchell, and Harris Nay – none

The Board recognized Mr. Jared Crisp who discussed and agreed with the recommendation from Brent Childers to re-classify Mr. Joseph B. Kerns to Regular Employee with the Promotion to Apprentice Lineman 1st Year with Merit in the Electric Department effective August 29, 2024.

A motion was made by Ms. Mitchell and seconded by Dr. Sixkiller to re-classify Mr. Joseph B. Kerns to Regular Employee with the Promotion to Apprentice Lineman 1st Year with Merit (\$30.19 per hour to \$30.64 per hour) in the Electric Department effective August 29, 2024. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Sixkiller, Roberts, Rains, and Harris Nay – none

There was no Unfinished Business or New Business to discuss.

The Board recognized Mr. Ben Sherrer who had no report.

A motion was made by Mr. Roberts and seconded by Dr. Sixkiller to adjourn at 6:28 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Rains, Mitchell, and Harris Nay – none


Chairman


Secretary

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
0192	Payroll	A0824177; Payroll Ending August 28, 2024	\$ 85,661.26
0193	Bank of Commerce	FICA \$15,294.84; Medic \$3,576.98; Federal \$11,380.61	\$ 30,252.43
0194	Oklahoma Tax Commission	A0824177; Payroll Ending August 28, 2024	\$ 4,545.00
0195	Oklahoma Centralized Support Registry	A0824177; Payroll Ending August 28, 2024	\$ 1,101.71
0196	Kansas Payment Center/SG10DM000494	A0824177; Payroll Ending August 28, 2024	\$ 83.54
0197	CNCSPC-Cherokee Nation Support	A0824177; Payroll Ending August 28, 2024	\$ 353.67
0198	Principal Financial Group	MMP Retirement Contributions for August 2024	\$ 28,343.46
0199	Principal Financial Group	457 Retirement Savings for August 2024	\$ 16,587.86
0200	Principal Financial Group	457 Loan Repayment for August 2024	\$ 5,175.02
0201	Oklahoma Tax Commission	August 2024 Actual & September 2024 Estimated Sales Tax Payment	\$ 67,451.76
0202	Agriland FS Inc.	20248392; Fuel	\$ 2,923.96
0203	Amazon Capital Services	20248374; Warehouse Maintenance	\$ 161.72
0204	Amazon Capital Services	20248377; Safety Equipment	\$ 103.01
0205	Ameriflex Hose & Accessories	20248387; Warehouse Maintenance	\$ 86.00
0206	BlackBurn MFG Co.	20248380; Gas Locate Flags	\$ 113.26
0207	BlueCross BlueShield of Oklahoma	Group Medical Coverage; September 2024	\$ 43,659.81
0208	Northern Tool & Equipment	20248358; Small Tools	\$ 1,401.00
0209	Brenntag Southwest, Inc.	20248361; Material and Supplies	\$ 2,102.00
0210	CBI Wholesale Electric, LLC	20248398; Material and Supplies	\$ 723.39
0211	Delta Dental	Group Dental Coverage for September 2024	\$ 3,840.38
0212	Fastenal	20248399; Material and Supplies	\$ 219.25
0213	Green Country Testing, Inc.	20248395; Testing	\$ 1,395.00
0214	Lakeland Office Systems	A0824169; Office Supplies	\$ 1,076.86
0215	Mac's Hydraulic Jack Service, Inc.	20248379; Pole Saw Repair	\$ 480.79
0216	MESO/OMUSA	A0824172; Lineworkers Safety Training Registration	\$ 1,080.00
0217	Northwest Transformer Co. Inc.	20248391; Transformer Repairs	\$ 2,874.00
0218	Oklahoma Natural Gas	Transportation of Gas; July 2024	\$ 29,241.13
0219	Oklahoma Ordnance Works Authority	Purchased Water August 2024	\$ 99,470.55
0220	Oklahoma Ordnance Works Authority	Purchased Water for WWTP August 2024	\$ 1,808.39
0221	Pryor Stone Inc.	20248390; Rock	\$ 767.41
0222	R & L Tires LLC	20248397; Vehicle Maintenance	\$ 169.40
0223	Retrofit Automation	20248396; Equipment Maintenance	\$ 240.00
0224	A SmartSign Store	20248394; Warehouse Maintenance	\$ 137.30
0225	Sherwin-Williams	20248375; Warehouse Maintenance	\$ 75.58
0226	Southeastern Testing Laboratory, Inc.	20248393; Safety Equipment	\$ 1,444.75
0227	TLS Group Inc.	20248381; Equipment Maintenance	\$ 612.48
0228	Sundance Office	20248365; Warehouse Supplies	\$ 290.04
0229	Sundance Office	20248388; Warehouse and WWTP Supplies	\$ 253.74
0230	Sundance Office	A0824168; Office Supplies	\$ 346.04
0231	USA BlueBook	20248367; Material and Supplies	\$ 94.02
0232	Utility Technology Services	20247322; Material and Supplies	\$ 33,450.00
0233	Core & Main	20248378; Material and Supplies	\$ 816.28
0234	Core & Main	20248384; Material and Supplies	\$ 140.00
0235	Wal-Mart/Capital One	20248389; Warehouse Supplies	\$ 716.95
0236	Absolute Technologies	A0824171; Equipment Replacement; J. Morrison	\$ 1,017.99
0237	Absolute Technologies	A0824175; Equipment Replacement; E. Hugley	\$ 867.95
0238	Mutual Of Omaha	Group AD & D Coverage September 2024	\$ 1,016.90
0239	City of Pryor Creek	A0724145; OMAG Property Protection Coverage	\$ 31,515.00
0240	Fiber Interactive Technologies	Voice, Fax, Internet and 911 Service August 2024	\$ 859.58
0241	Bank of Commerce	PCAX Payment #23	\$ 11,518.08
0242	Dearborn Life Insurance Company	Group LTD Coverage for September 2024	\$ 1,732.51
0243	Municipal Utility Board	Utility Service August 2024	\$ 23,333.93
0244	Municipal Utility Board	Petty Cash	\$ 328.32
0245	OMAG	A0824165; General Liability & Auto Renewal Policy	\$ 59,363.00
0246	Pryor Printing, Inc.	A0824174; Door Hangers; AMI Water Meter Upgrade	\$ 422.79
0247	Ink Images	A0824170; Bill Inserts; AMI Water Meter Upgrade	\$ 1,080.00
0248	Tyler Business Forms	A0824176; Office Supplies	\$ 894.82
0249	Vision Service Plan	Payroll Deduction for September 2024	\$ 826.39
0250	Department of Environmental Quality	20248385; C/D Exam; R. Wilkerson, T. Mc Kinney, F. Woolman, and L. Hammoc	\$ 434.00
0251	Caleb P. Crofford	A0824277; Safety Glasses Reimbursement/Exam Incentive	\$ 277.00
0252	Michael Potts	A0824167; Safety Glasses Reimbursement	\$ 270.00
0253	Xylem	A0824179; AMI Conference; T. Willis, R. Stout, T. Whitenack, and J. Martin	\$ 3,400.00
		TOTAL	\$ 611,028.46

*** REGISTER TOTALS ***

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	45	85,661.26
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	45	85,661.26

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 8-15-24 TO 8-28-24

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jared Crisp by Josi Morrison
 GENERAL MANAGER

APPROVED: Garry Harris by Josi Morrison
 CHAIRMAN

Claim #: 0192

PO #: A0824-177