



July 15, 2024

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Monday, July 15, 2024, with Chairman Harris presiding. The agenda was posted outside in the Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Ms. Lorri Mitchell, Dr. Ken Rains, Dr. Art Sixkiller, and Mr. Mark Roberts.

Guest in attendance were Mr. Ryan Stout, Mr. Walter Stout, Mr. Terry Aylward, Mr. Kyle Beggs, Honorable Mayor Doyle, Ms. Teresa Sinor, and Ms. Debbie Torres.

A motion was made by Ms. Mitchell and seconded by Mr. Roberts to approve the minutes of the Regular Meeting held June 28, 2024. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Roberts, Sixkiller, Rains, and Harris Nay – none

The Board recognized Mr. Jared Crisp who presented the claims for approval.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to approve Claims #1 - #52 totaling \$1,612,515.11 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Roberts, Mitchell, and Harris Nay – none

The Board recognized Mayor Doyle who congratulated Mr. Travis Willis and his wife Chrissy on the award of 1<sup>st</sup> Runner Up at the Dancing with Pryor Stars Fundraiser held July 12, 2024 for the benefit of Pryor Main Street Inc.

The Board recognized Mr. Kyle Beggs of RCI Insurance Group who discussed the power point renewal proposal for the Workers' Compensation Policy #03550078 23 1 with Policy #03550078 24 1 for the Municipal Utility Board for the City of Pryor Creek effective August 1, 2024 and ending July 31, 2025 through Compsource Mutual Insurance Company. The estimated annual premium with a 1.33 Experience Modification was \$55,732.00. However, Mr. Kyle Beggs had already started negotiations for a rate reduction to the Experience Modification. *(Policy numbers had a scrivener's error in the posted agenda.)*

With a recommendation from Mr. Jared Crisp, a motion was made by Dr. Rains and seconded by Mr. Roberts to approve the renewal of the Workers' Compensation Policy for the Municipal Utility Board for the City of Pryor Creek effective August 1, 2024 and ending July 31, 2025 through Compsource Mutual Insurance Company at a cost not to exceed \$55,732.00 *(Policy #03550078 24 1)*. *(Policy numbers had a scrivener's error in the posted agenda.)* Votes cast as follows: Ayes – Rains, Roberts, Mitchell, Sixkiller, and Harris Nay – none

There was no Engineer's Report.

Mr. Jared Crisp recognized Mr. Walter Stout who reported he and his wife polled the residents of True Estates Subdivision in Mayes County and fifty-one (51) of the fifty-three (53) residents residing in True Estates Subdivision would not object to the Municipal Utility Board extending natural gas service to the sub-division and most would switch from propane to natural gas if it was available.

Mr. Jared Crisp discussed a visual presentation of the main gas systems surrounding the True Estates Subdivision and the existing Municipal Utility Board water and electric easements within the True Estates Subdivision. Mr. Crisp estimated the cost of extending natural gas service to the sub-division to be in the neighborhood of \$58,000.00 with a four-year return on the investment. However, he also stated he would not want to proceed with this project without a revised Natural Gas Study performed by Small Arrow Engineering, LLC and a conversation with Oklahoma Natural Gas Company regarding the possibility of an additional City Gate to allow a loop of the natural gas system for better redundancy and reliability of MUB's natural gas system.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to authorize the General Manager, Mr. Jared Crisp, to commence conversations with Small Arrow Engineering, LLC and Oklahoma Natural Gas Company regarding the execution of extending natural gas services to the residents of True Estates Subdivision in Mayes County, Oklahoma. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Rains, Roberts, and Harris Nay – none

The Board recognized Mr. Travis Willis who gave a progress report of the Warehouse Upgrade and Expansion.

The Board recognized Mrs. Teri Hill who had no report.

The Department Foreman's Report was presented with no comments.

The Board recognized Mr. Jared Crisp who discussed and recommended the Board allow five (5) employees to attend the 2024 Oklahoma Gas Association Annual Conference at the Embassy Suites by Hilton Norman Hotel & Conference Center in Norman, Oklahoma on August 26-28, 2024.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to allow Mr. Jared Crisp, Mr. Travis Willis, Mr. Travis Whitenack, Mr. Cody Cannady, and Mrs. Jennifer Adams to attend the 2024 Oklahoma Gas Association Annual Conference at the Embassy Suites by Hilton Norman Hotel & Conference Center in Norman, Oklahoma on August 26-28, 2024 at a cost not to exceed \$3,500.00. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Rains, Roberts, and Harris Nay – none

The Board recognized Ms. Debbie Torres and Ms. Teresa Sinor who petitioned the Board to consider becoming a UnitedHealthcare UCard utility vendor to have the ability to receive check payments for utility service on behalf of UnitedHealthcare members. Mrs. Teri Hill informed the Board she would investigate the request and report the findings to the Property Manager of the Mayor-Wallis Manor Senior Apartment Complex.

There was no Unfinished Business or New Business to discuss.

The Board recognized Mr. Ben Sherrer who had no report.

A motion was made by Mr. Roberts and seconded by Dr. Sixkiller to adjourn at 6:55 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Mitchell, Rains, and Harris Nay – none

  
Chairman

  
Secretary



THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION  
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
0053	Payroll	A0724144; Payroll Ending July 17, 2024	\$ 86,558.99
0054	Bank of Commerce	FICA \$15,332.44; Medic \$3,585.82; Federal \$10,370.07	\$ 29,288.33
0055	Oklahoma Tax Commission	A0724144; Payroll Ending July 17, 2024	\$ 4,481.00
0056	Oklahoma Centralized Support Registry	A0724144; Payroll Ending July 17, 2024	\$ 1,101.71
0057	Kansas Payment Center/SG10DM000494	A0724144; Payroll Ending July 17, 2024	\$ 83.54
0058	CNCSPC-Cherokee Nation Support	A0724144; Payroll Ending July 17, 2024	\$ 353.67
0059	Principal Financial Group	MMP Retirement Contributions for July 2024	\$ 28,122.12
0060	Principal Financial Group	457 Retirement Savings for July 2024	\$ 16,000.08
0061	Principal Financial Group	457 Loan Repayment for July 2024	\$ 4,401.49
0062	Payroll	A0724152; Payroll Ending July 31, 2024	\$ 85,761.43
0063	Bank of Commerce	FICA \$15,265.30; Medic \$3,570.12; Federal \$10,551.00	\$ 29,386.42
0064	Oklahoma Tax Commission	A0724152; Payroll Ending July 31, 2024	\$ 4,454.00
0065	Oklahoma Centralized Support Registry	A0724152; Payroll Ending July 31, 2024	\$ 1,101.71
0066	Kansas Payment Center	A0724152; Payroll Ending July 31, 2024	\$ 83.54
0067	CNCSPC-Cherokee Nation Support	A0724152; Payroll Ending July 31, 2024	\$ 353.67
0068	Oklahoma Tax Commission	July 2024 Actual & August 2024 Estimated Sales Tax Payment	\$ 80,129.09
0069	AgriLand FS Inc.	20247334; Fuel	\$ 5,112.21
0070	Amazon Capital Services	20247304; Material and Supplies	\$ 344.87
0071	Amazon Capital Services	20247315; Material and Supplies	\$ 220.91
0072	Altec Industries Inc.	20228374; CCP; Truck #22 Replacement	\$ 195,752.00
0073	Bridewell Resources LLC	20247323; Q954 Electric Material	\$ 40,625.00
0074	Bostick Electric LLC	20244171; CCP; Labor and Parts for New Warehouse Addition	\$ 2,431.00
0075	Carrot-top Industries, Inc.	20247320; Material and Supplies	\$ 246.95
0076	Chouteau Lime Company	20247335; Material and Supplies	\$ 116.40
0077	Cintas	20247327; First Aid Supplies	\$ 544.46
0078	Cove Environmental LLC.	20247313; Quarterly Bio Monitoring	\$ 1,600.00
0079	Delta Dental	Group Dental Coverage for August 2024	\$ 3,840.38
0080	DT Specialized Services LLC.	20245235; CCP; Waterline Pipe for Football Stadium	\$ 33,068.52
0081	DT Specialized Services LLC.	20245236; CCP; Installation of Sleeves for Football Stadium	\$ 4,806.33
0082	Fastenal	20247344; Material and Supplies	\$ 113.43
0083	P&K Equipment	20247325; Material and Supplies	\$ 311.28
0084	Green Country Testing, Inc.	20247341; Testing	\$ 580.00
0085	Haynes Equipment Company	20247324; Equipment Maintenance	\$ 864.81
0086	Hamill Metals	20247333; Metal for New Truck #22 Bed	\$ 94.93
0087	Heath Consultants Incorporated	20247302; Odorator Calibration	\$ 214.77
0088	Joel's Plumbing & Drain	20244195; CCP; Final Payment on WHSE Addition	\$ 2,000.00
0089	Airgas USA, LLC	20247319; Material and Supplies	\$ 190.18
0090	Koons Gas Measurement	20247336; Material and Supplies	\$ 288.32
0091	Masters Heating Cooling Inc.	20245214; CCP; New Addition Bathroom and Heater Install	\$ 8,472.00
0092	Masters Heating Cooling Inc.	20247329; Warehouse Office A/C Service Call	\$ 109.00
0093	MESO / OMUSA	A0724147; 1st Quarter JT&S Dues FY 2024-2025	\$ 1,163.75
0094	MESO / OMUSA	A0724148; Annual Dues FY 2024-2025	\$ 7,931.00
0095	Northern Safety Co. Inc.	20247314; Safety Equipment	\$ 90.31
0096	Northwest Transformer Co. Inc.	20247326; Transformer Repairs	\$ 2,457.00
0097	Oklahoma Gas Association	A0724143; Registration; Crisp; Willis; Whitenack; J. Adams; C. Cannady	\$ 1,370.00
0098	Oklahoma Natural Gas	Transportation of Gas June 2024	\$ 15,182.81
0099	Oklahoma Ordnance Works Authority	Purchased Water July 2024	\$ 105,855.22
0100	Oklahoma Ordnance Works Authority	Purchased Water for WWTP July 2024	\$ 1,251.58
0101	Pryor Stone Inc.	20247330; Rock	\$ 1,557.36
0102	Professional Pest Control	A0724150; Quarterly Pest Control	\$ 100.00
0103	R & L Tires LLC	20247343; Vehicle Maintenance	\$ 1,983.91
0104	Retrofit Automation	20247321; Equipment Maintenance	\$ 600.00
0105	Retrofit Automation	20247338; Equipment Maintenance	\$ 600.00
0106	S & D Electric Motors, Inc.	20247345; Equipment Maintenance	\$ 2,030.00
0107	Sadler Paper Company	A0724141; Cleaning Supplies	\$ 185.07
0108	Southern Cross	20247301; Calibration and Repairs of Flame Pack	\$ 430.70
0109	BlueCross BlueShield Of Oklahoma	Group Medical Coverage for August 2024	\$ 42,470.27
0110	TLS Group Inc.	20247318; Equipment Maintenance	\$ 429.40
0111	Trailer World Of Tulsa	20246280; CCP; Equipment Replacement	\$ 9,250.00
0112	Tulsa Emergency Medical Center Inc.	A0724151; Pre-Employment Exam for L. Hammock	\$ 252.00
0113	Premier Truck Group	20246253; CCP; Vehicle Maintenance Truck #16	\$ 2,241.33
0114	Vermeer Great Plains	20247316; Vehicle Maintenance Truck #16	\$ 715.72
0115	Capital One	20247337; Material and Supplies	\$ 876.63
0116	Whitestar Machinery	20247332; Equipment Maintenance	\$ 791.22
0117	Absolute Technologies	A0724146; Computer Maintenance	\$ 140.99
0118	Ben Sherrer Law Office, P.C.	A0724149; Attorney Fees July 2024	\$ 600.00
0119	Mutual Of Omaha	Group AD & D Coverage August 2024	\$ 1,016.90
0120	Fiber Interactive Technologies	Voice, Fax, Internet and 911 Service July 2024	\$ 859.58
0121	Bank of Commerce	PCAX Payment #22	\$ 11,518.08
0122	Dearborn Life Insurance Company	Group LTD Coverage for August 2024	\$ 1,477.40
0123	RCI Insurance Group	Workers Compensation Fees for June 2024	\$ 5,018.00
0124	RCI Insurance Group	Annual Workers Compensation Fee for 2024-2025	\$ 42,201.00
0125	Municipal Utility Board	Petty Cash	\$ 265.36
0126	Municipal Utility Board	Utility Service July 2024	\$ 21,615.60
0127	Municipal Utility Board	A0724142; Training/Travel; Crisp/Willis	\$ 3,952.95
0128	Oklahoma Corporation Commission	20247317; Annual Pipeline Assessment for 2023	\$ 2,708.29
0129	TPSI	A0724140; Print/Mailing Bills for July 2024	\$ 4,167.39
0130	Tyler Technologies Inc.	A0724139; Annual Maintenance 8/2024-7/2025	\$ 26,719.33
0131	Vision Service Plan	Payroll Deduction for August 2024	\$ 825.96
0132	Definiti	TPA 2nd Quarter CY2024	\$ 824.11
TOTAL			\$ 997,334.76

\*\*\* REGISTER TOTALS \*\*\*

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	50	86,558.99
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
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TOTAL CHECKS:	50	86,558.99

\*\*\* NO ERRORS FOUND \*\*\*

\*\* END OF REPORT \*\*

**PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR**  
**DATE: FROM 7-4-24 TO 7-17-24**

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jared Crisp by Jm  
GENERAL MANAGER

APPROVED: Garrey Harris by Jm  
CHAIRMAN

Claim #: 0053

PO#: A0724-144

\*\*\* REGISTER TOTALS \*\*\*

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	50	85,761.43
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
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TOTAL CHECKS:	50	85,761.43

\*\*\* NO ERRORS FOUND \*\*\*

\*\* END OF REPORT \*\*

**PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR**  
DATE: FROM 7-18-24 TO 7-31-24

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jared Crisp by Josh Morrison  
GENERAL MANAGER

APPROVED: Corey W. Davis by Josh Morrison  
CHAIRMAN

Claim #: 0062

PO #: A0724-152