



March 4, 2024

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Monday, March 4, 2024, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains, Ms. Lorri Mitchell, and Mr. Mark Roberts. Dr. Art Sixkiller was absent.

Guests attending were Mrs. Jennifer Adams, Honorable Mayor Doyle, and Mr. Terry Aylward.

A motion was made by Dr. Rains and seconded by Mr. Roberts to approve the minutes of the Regular Meeting held February 20, 2024. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Mitchell, and Harris.

Mr. Jared Crisp presented the Claims for examination.

A motion was made by Ms. Mitchell and seconded by Dr. Rains to approve Claims #945 - #989 totaling \$604,756.54 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Rains, Roberts, and Harris. Nay – none

The Board recognized the Honorable Mayor Doyle who expressed gratitude to MUB Staff for their assistance of a water valve bypassing at the Municipal Golf Course and the cost adjustment for the abnormal usage.

The Board recognized Mr. Jared Crisp who has been reviewing the plans prepared by MBI (Mehlburger Brawley Inc.) which is now known as Infrastructure Solutions Inc. for the sludge removal and tree removal at the flow equalization basin situated at the 9th Street Lift Station.

Mr. Jared Crisp reported a twelve-inch waterline will need to be relocated for the proposed Pryor Football Stadium Project for Pryor Public Schools.

Mr. Jared Crisp reported The Pryor Creek City Council set March 19, 2024 as the date for a public hearing to be held on PCO Holdings, LLC possible annexation. Mr. Crisp will be in attendance to field questions that may arise concerning utility services provided by the Municipal Utility Board and then he will leave after the hearing on a spring break vacation with his family.

The Board recognized Mr. Travis Willis who reported the Warehouse Upgrade is nearing completion and he is scheduling the final wiring, plumbing, and fencing on this project.

Mr. Travis Willis reported he is reviewing three (3) quotes received for the service beds on two (2) 2024 Ford F-350 4x4 Crew Cab & Chassis purchased from Vance Country Ford in January 2024.

Mr. Travis Willis reported he is meeting with Department Foreman's in preparation for the Statement of Estimated Needs for the Fiscal Year ending June 30, 2025 Budget.

The Board recognized Mrs. Teri Hill who had no report.

A written Department Foreman's Report was presented with no additional comments.

The Board recognized Mr. Jared Crisp who discussed the GRDA (Grand River Dam Authority) Sponsorship in the amount of \$3,500.00 (*see attached sponsorship details*) for his attendance to the APPA National Conference 2024 in San Diego, California from June 7-12, 2024. Mr. Crisp recommended the Board allow Mr. Travis Willis to attend this conference with him at a total cost not to exceed \$8,000.00.

A motion was made by Dr. Rains and seconded by Ms. Mitchell to allow Mr. Jared Crisp and Mr. Travis Willis to attend the APPA National Conference 2024 in San Diego, California from June 7-12, 2024 at a cost not to exceed \$8,000.00 less the \$3,500 GRDA Sponsorship. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Mitchell, Roberts, and Harris Nay – none

There was no Unfinished Business or New Business discussed.

The Chairman requested action on entering into executive session pursuant to 25 O.S. 307 (B)(4) for confidential communications with attorney re: potential filing of, or response to, a declaratory judgment action impacting MUB.

A motion was made at 6:17 p.m. by Dr. Rains and seconded by Mr. Roberts to enter into executive session pursuant to 25 O.S. 307 (B)(4) for confidential communications with attorney re: potential filing of, or response to, a declaratory judgment action impacting MUB. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Mitchell, and Harris Nay – none

Mr. Ben Sherrer requested Mr. Jared Crisp and Mr. Travis Willis remain in the executive session.

A motion was made by Ms. Mitchell and seconded by Dr. Rains to return to regular session at 7:06 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Rains, Roberts, and Harris Nay – none

The Chairman noted there was no action taken in Executive Session.

A motion was made by Ms. Mitchell and seconded by Dr. Rains to authorize MUB legal counsel to file a declaratory judgement action in District Court for a judicial determination of the legal relationship between Municipal Utility Board and City of Pryor Creek and related issues. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Rains, Roberts, and Harris Nay – none

A motion was made by Mr. Roberts and seconded by Ms. Mitchell to adjourn at 7:07 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Rains, and Harris Nay – none


Chairman


Secretary

March 18, 2024

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
0990	Payroll	A0324055; Payroll Ending March 13, 2024	\$ 81,691.62
0991	BOC-Pryor	FICA \$14,495.38; Medic \$3,390.08; Federal \$10,262.36	\$ 28,147.82
0992	Oklahoma Tax Commission	A0324055; Payroll Ending March 13, 2024	\$ 4,303.00
0993	Oklahoma Centralized Support Registry	A0324055; Payroll Ending March 13, 2024	\$ 986.79
0994	Kansas Payment Center/SG10DM000494	A0324055; Payroll Ending March 13, 2024	\$ 83.54
0995	CNCSPC-Cherokee Nation Support	A0324055; Payroll Ending March 13, 2024	\$ 353.67
0996	AFLAC Remittance Processing Services	Payroll Deduction for March 2024	\$ 2,489.60
0997	Agriland FS, Inc. Oklahoma	20243107; Fuel	\$ 5,966.28
0998	Amazon Capital Services	2024299; Warehouse Supplies	\$ 107.89
0999	Amazon Capital Services	20243117; Warehouse Supplies	\$ 174.18
1000	Accurate Environmental, LLC	A0324054; Water Samples	\$ 360.00
1001	Anchored Power Generation, LLC	20243112; Equipment Maintenance, 9th Street Lift Station	\$ 1,480.00
1002	AT&T Mobility	Cellular Service for February 2024	\$ 1,449.74
1003	BlueMark Energy, LLC	Purchased Gas; February 2024	\$ 186,622.57
1004	Brenntag Southwest, Inc.	2024254; Equipment Maintenance, Regal Automatic Switchover Head	\$ 784.74
1005	Chouteau Lime Company	20243120; Tree-Trimming Supplies	\$ 540.00
1006	CINTAS Corporation #063	20243109; Uniform Rental for February 2024	\$ 960.58
1007	CINTAS First Aid and Safety	20243105; First Aid Supplies, March 2024	\$ 355.03
1008	CINTAS First Aid and Safety	A0324049; First Aid Supplies, March 2024	\$ 128.37
1009	Fastenal Company	20243125; Equipment Replacement, Hydraulic Power Pack w/Trailer	\$ 139.74
1010	Grand River Dam Authority	Purchased Electric, February 2024	\$ 378,648.86
1011	P & K Equipment	20243126; Equipment Maintenance, Lawnmower	\$ 94.15
1012	Green Country Testing	20243124; Testing	\$ 670.00
1013	HACH Co.	2024292; Lab Supplies	\$ 517.65
1014	Hamill Metals	20243123; Equipment Replacement, Hydraulic Power Pack Trailer	\$ 83.65
1015	Airgas USA, LLC	20243128; Cylinder Rental	\$ 77.82
1016	Border States Industries Inc.	2024269; Bid #950, Electric Material	\$ 9,089.80
1017	KGM-Koons Gas Measurement	20243129; Gas Material	\$ 1,065.55
1018	Locke Supply Co.	20243208; Small Tools, Equipment Maintenance, and Supplies	\$ 300.22
1019	Masters Heating Cooling Inc.	20243119; Repairs to A/C Unit at Wastewater Treatment Plant	\$ 1,100.00
1020	Northern Safety Co., Inc.	2024294; Safety Equipment	\$ 242.96
1021	OTA Pikepass Government Account Services	20243121; Turnpike Fees for January/February 2024	\$ 65.32
1022	O'Reilly Automotive, Inc.	20243122; Equipment Maintenance, Vehicle Maintenance, and Supplies	\$ 913.54
1023	Patchwork Pup, Inc.	20242101; MUB Logo Print and Embroidery	\$ 50.00
1024	Poly Pro Inc.	20243110; Equipment Maintenance, 4-inch Fusion Machine	\$ 116.14
1025	Oklahoma Parts Supply LLC dba NAPA	20243116; Small Tool, Truck #7	\$ 37.64
1026	Pryor Stone Inc.	20243111; Rock for Whataburger Project	\$ 253.27
1027	Pryor Waste and Recycling, LLC	Solid Waste Disposal Fee for February 2024	\$ 116,655.48
1028	Pryor Lumber Co., Inc.	20243113; Small Tools and Supplies	\$ 1,669.02
1029	R & L Tires, LLC	20243127; Equipment and Vehicle Maintenance	\$ 355.48
1030	Mayes County RWD # 4	Water Service for WWTP, February 2024	\$ 26.20
1031	Sadler Paper Company	A0324050; City Hall Cleaning Supplies	\$ 98.15
1032	Stuart C. Irby Co.	2024270; Bid #950, Electric Material	\$ 4,017.06
1033	TLS Group, Inc.	20243131; Traffic Light Upgrades	\$ 2,708.91
1034	Sundance Office	2024296; Warehouse Supplies	\$ 263.74
1035	Sundance Office	A0324052; Office Supplies and Copy Paper	\$ 371.91
1036	Tractor Supply Credit Plan	20243114; Equipment Maintenance and Supplies	\$ 59.46
1037	UTS-Utility Technology Services	A1223279; Gas and Water AMI Phase I, Payment #5	\$ 8,750.00
1038	Warren Cat	2024297; Equipment Maintenance, CAT Backhoe	\$ 200.48
1039	Core & Main	20237318; Water Material	\$ 3,314.41
1040	Core & Main	2024282; Water Material for Whataburger Project	\$ 385.00
1041	Core & Main	2024285; Water Material	\$ 909.76
1042	Core & Main	2024289; Water Material for Whataburger Project	\$ 391.22
1043	Whitney Steel Building Systems, LLC	20243115; Extra Metal for New Addition	\$ 237.19
1044	VISA Business	20243133; Small Tool, Pallet Jack	\$ 459.50
1045	Absolute Technologies	A0324057; Supplies and HR Director Computer Equipment Replacement	\$ 715.96
1046	Ben Sherrer Law Office, P.C.	A0324051; Attorney Fees for February 2024	\$ 930.00
1047	City Of Pryor Creek	Occupational Fee, February 2024	\$ 3,570.43
1048	City Of Pryor Creek	A0823179; Cleaning Payroll Ending March 15, 2024	\$ 1,454.96
1049	City Of Pryor Creek	A0823178; Allocation to City; Payment #8	\$ 64,600.00
1050	RCI Insurance Group	Workers Compensation and Safety Credit, February 2024	\$ 4,061.00
1051	Municipal Utility Board	Solid Waste Billing Fees for February 2024	\$ 7,140.86
1052	Municipal Utility Board	Petty Cash	\$ 424.26
1053	Ink Images, Inc.	A0324056; Gas Awareness Insert	\$ 1,620.00
1054	TPSI	A0224040; Bill/Late Message Print/Mailing, February 2024	\$ 4,073.63
1055	Share the Comfort WA-RO-MA dba C.A.R.D.	STC Donations for February 2024	\$ 186.27
1056	VISA Control Account	A0324053; Rainwear, Communication Fees, and Training	\$ 963.92
1057	DEQ Admin Services Accounts Payable	2024290; Water Exam Fees for B License, Lincoln and Crofford	\$ 124.00
TOTAL			\$ 941,189.99

*** REGISTER TOTALS ***

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	45	81,691.62
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	45	81,691.62

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 2-29-24 TO 3-13-24

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: [Signature]
GENERAL MANAGER

APPROVED: [Signature]
CHAIRMAN

0990

Claim # :

PO # : A0324-055