



November 21, 2022

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Monday, November 21, 2022, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Ms. Lorri Mitchell, Dr. Ken Rains, Mr. Mark Roberts, and Dr. Art Sixkiller.

A motion was made by Dr. Rains and seconded by Mr. Roberts to approve the minutes of the Regular Meeting held November 7, 2022. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Sixkiller, Mitchell, and Harris Nay – none

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve Claims #555 - #602 totaling \$475,939.17 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Rains, Roberts, and Harris Nay – none

The Board recognized the Honorable Mayor Lees who reported on the City of Pryor Creek holiday activities schedule.

Mr. Jared Crisp reported during the November 15, 2022 City Council Meeting, the Pryor Creek City Council accepted the Interdepartmental Loan Agreement between the Municipal Utility Board for the City of Pryor Creek and the City of Pryor Creek in a sum not to exceed \$2,000,000 with funds from Deferred Maintenance holdings at a 4.5% interest rate for a term not to exceed FYE 6-30-2023, pursuant to the specific provisions of said loan agreement.

Mayor Lees thanked Mr. Jared Crisp for his presentation to the Pryor Creek City Council.

The Board recognized Mr. Kurt Schultz of Courtside Benefits, LLC who discussed the visual presentation and handout of the employee group health insurance, dental, vision, term life, and disability coverages.

The Board recognized Mr. Jared Crisp who recommended the Board renew the current Blue Cross Blue Shield Gold Plan G740ADT with the only coverage change being the Out of Pocket Max from \$4,000 to \$5,000 with a 3.55% rate increase and to renew the current Blue Cross Blue Shield Buy-up Plan P8E1ADT which had no coverage changes with a 3.89% increase.

Mr. Jared Crisp also recommended the Board renew the current Delta Dental of Oklahoma Point of Service Plan at a 15% increase which had no coverage changes.

Mr. Jared Crisp recommended the Board renew the current Vision Service Plan, the current Mutual of Omaha Term Life Plan, and the current BCBS Ancillary Dearborn Long Term Disability with no coverage changes and a rate hold for 2023.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to renew the current employee group health insurance, dental, vision, term life, and disability coverages as presented. (*See attachments*) MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Rains, Mitchell, and Harris Nay – none

There was no Engineer's Report.

The Board recognized Mr. Jared Crisp who reported the Pryor Creek City Council approved the recommended increase in natural gas rates inside city limits from \$8.306 per MCF to \$11.246 per MCF, effective November 2022 billing.

A motion was made by Dr. Rains and seconded by Ms. Mitchell to increase the natural gas rates inside city limits from \$8.306 per MCF to \$11.246 per MCF, effective November 2022 billing. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Mitchell, Roberts, Sixkiller, and Harris Nay – none

Mr. Jared Crisp discussed passing through the same \$2.94 per MCF increase from BlueMark Energy, LLC to the outside city limit natural gas customers and recommended the Board increase the natural gas rates outside city limits from \$9.606 per MCF to \$12.546 per MCF, effective November 2022 billing.

A motion was made by Dr. Rains and seconded by Mr. Roberts to increase the natural gas rates outside city limits from \$9.606 per MCF to \$12.546 per MCF, effective November 2022 billing. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Mitchell, Sixkiller, and Harris Nay – none

Mr. Jared Crisp reported the next Agenda will include the discussion and possible action on a RFSQ (Request for Statement of Qualifications) for an AMI (Advanced Metering Infrastructure).

The Board recognized Mr. Travis Willis who reported MUB Staff was helping set-up the electric for The Ice Rink at The District which opens to the Public on November 26, 2022 with the "Lights On at The District Event". Mr. Jared Crisp extended an invitation to the Board Members and their families to attend the MUB Employee Ice Skating Party on Wednesday, December 7, 2022 from 5 p.m. – 7 p.m.

Mr. Travis Willis reported interviews for the Tree-Trimming Position had been scheduled and he continues to work on a Surplus recommendation to be advertised on Purple Wave Online Auction Site.

The Board recognized Mrs. Teri Hill who had no report.

A written Department Foreman's Report was presented with no additional comments.

Mr. Jared Crisp discussed and agreed with the recommendation from Mr. Brent Childers to promote Mr. Bryce Kerns to Acting Lead Lineman Non-Merit at Journeyman Lineman with Merit pay effective November 24, 2022.

A motion was made by Dr. Rains and seconded by Mr. Roberts to promote Mr. Bryce Kerns to Acting Lead Lineman Non-Merit at Journeyman Lineman with Merit pay (\$36.54 per hour to \$37.08 per hour) effective November 24, 2022. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Sixkiller, Mitchell, and Harris Nay – none

Mr. Jared Crisp discussed and agreed with the recommendation from Mr. Brent Childers to promote Mr. Taylor Looney to Apprentice Lineman 2<sup>nd</sup> Year Non-Merit effective November 24, 2022.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to promote Mr. Taylor Looney from Apprentice Lineman 1<sup>st</sup> Year Merit to Apprentice Lineman 2<sup>nd</sup> Year Non-Merit (\$28.25 per hour to \$29.34) effective November 24, 2022. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Rains, Mitchell, and Harris Nay – none

There was no Unfinished Business or New Business to discuss.

There was no Attorney's Report.

A motion was made by Mr. Roberts and seconded by Ms. Mitchell to adjourn at 6:52 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Sixkiller, Rains, and Harris Nay – none

  
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Chairman

  
\_\_\_\_\_  
Secretary

December 5, 2022

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION  
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
603	Payroll	A1122258; Payroll Ending 11-23-2022	\$ 77,018.86
604	Bank of Commerce	FICA \$13,574.46; Med \$3,174.70; Federal \$9,309.64	\$ 26,058.80
605	Oklahoma Tax Commission	A1122258; Payroll Ending 11-23-2022	\$ 3,968.00
606	Oklahoma Centralized Support Registry	A1122258; Payroll Ending 11-23-2022	\$ 1,241.87
607	Kansas Payment Center/SG10DM000494	A1122258; Payroll Ending 11-23-2022	\$ 83.54
608	CNCSPC (Cherokee Nation OCSS)	A1122258; Payroll Ending 11-23-2022	\$ 353.67
609	Principal Financial Group	457 Retirement Saving Deductions; November 2022	\$ 15,247.99
610	Principal Financial Group	457 Loan Repayments; November 2022	\$ 1,902.13
611	Principal Financial Group	MMP Retirement Contributions; November 2022	\$ 25,807.94
612	Oklahoma State Tax Commission	November 2022 Actual/December 2022 Estimated Sales Tax	\$ 59,932.61
613	AgriLand FS, Inc.	202211541; Fuel	\$ 2,841.76
614	SPMR, LLC	A1222266; Annual SPMR License and Support Fees	\$ 16,304.22
615	Arkansas Electric Coop., Inc.	20228341; Material and Supplies	\$ 8,510.00
616	Accurate Environmental, LLC	A1122243; Water Samples	\$ 150.00
617	Anchored Power Generation, LLC	202211539; Equipment Maintenance, WWTP Generator	\$ 5,500.00
618	B & B Meter Service	202211519; Small Tool, Digital Pressure Gauge Calibration	\$ 408.38
619	BlueCross/BlueShield of Oklahoma	Group Medical Coverage for December 2022	\$ 44,321.79
620	Brenntag Southwest	202211534; Material and Supplies	\$ 2,312.63
621	Cove Environmental, LLC	202211547; Biomonitoring Quarterly Testing	\$ 1,600.00
622	SPC Office Products	202211544; Shipping Fees	\$ 137.78
623	Delta Dental of Oklahoma	Group Dental Coverage December 2022	\$ 3,325.36
624	Fastenal Co.	202211545; Material and Supplies	\$ 33.87
625	Gonthier, Chris dba Meaux Down Lawncare	202212555; Mowing Services for October 2022	\$ 200.00
626	H.G. Flake, Co., Inc.	202211518; Material and Supplies	\$ 83.00
627	Melton's A/C & Appliance	A1122263; Service Call on Gas Meter Swap	\$ 85.00
628	Oklahoma Ordnance Works Authority	Purchased Water for November 2022	\$ 64,687.78
629	Oklahoma Ordnance Works Authority	Purchased Wastewater Treatment for November 2022	\$ 871.41
630	Oklahoma Parts Supply LLC	202211551; Vehicle Maintenance, Small Tools, & Supplies	\$ 347.20
631	Speedy's Tire, Lube, and Auto	202211550; Vehicle Maintenance, Truck #17	\$ 48.69
632	Stuart C. Irby Co., Inc.	20228377; Bid #941, Gas Material	\$ 1,990.00
633	Sundance Office	A1122259; Office Supplies and Copy Paper	\$ 429.95
634	Access	A1122265; Onsite Shredding Service, November 2022	\$ 55.00
635	Terex USA, LLC	202212552; Vehicle Maintenance, Truck #13	\$ 421.15
636	T & E Flow Services, LLC	20229457; Underground Tool Kit	\$ 1,261.20
637	Tulsa Emergency Medical Center Inc. 0010	A1122262; Pre-Employment Exam, L. Sandusky	\$ 240.00
638	Core & Main	202211517; Marking Paint	\$ 727.20
639	Core & Main	202211528; Clamps	\$ 176.10
640	Core & Main	202111529; CCP, Bid #935 Paid in Full	\$ 3,950.00
641	Core & Main	20227300; Clamps	\$ 19,485.00
642	Core & Main	202210473; Water Material	\$ 1,155.00
643	Capital One Walmart	202211549; Warehouse and Office Supplies	\$ 550.43
644	Ben Sherrer Law Office, P.C.	A1122264; Attorney Fees for November 2022	\$ 660.00
645	Mutual of Omaha Payment Process Center	Group AD&D Coverage for December 2022	\$ 1,011.94
646	Fiber Interactive Technologies	Voice, Fax, Internet Services for November 2022	\$ 705.78
647	Bank of Commerce	A1122260; PCAX Payment #1 and #2	\$ 23,036.16
648	Ancillary Bill Dept. Dearborn Life Ins. Co.	Group LTD Coverage for December 2022	\$ 1,469.59
649	Municipal Utility Board	Utility Services for November 2022	\$ 22,165.13
650	Municipal Utility Board	Petty Cash	\$ 197.38
651	OMAG	A1122257; Deductible for Paid Claim, Loss May 20, 2022	\$ 1,000.00
652	Pryor Printing Inc.	202211548; Checkout Tickets, Receipts, Business Cards	\$ 755.00
653	Technical Programming Services Inc.	A1122242; Bill/Late Message Print/Mailing, November 2022	\$ 3,723.10
654	Tyler Technologies, Inc.	A1122256; Pro-rated Annual Maintenance, Disaster Recovery	\$ 1,286.25
655	VSP Insurance Co., (CT)	Payroll Deduction for December 2022	\$ 825.96
656	Lincoln, Michael S.	A1222267; Functional Capacity Assessment Mileage/Pikepass Fees	\$ 194.34
TOTAL			<u>\$ 450,855.94</u>

\*\*\* REGISTER TOTALS \*\*\*

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	45	77,018.86
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
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TOTAL CHECKS:	45	77,018.86

\*\*\* NO ERRORS FOUND \*\*\*

\*\* END OF REPORT \*\*

**PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR**  
**DATE: FROM 11-10-22 TO 11-23-22**

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jeri M. Hill for Jared Crisp  
GENERAL MANAGER

APPROVED: Danny Harris by Jmb  
CHAIRMAN