



November 7, 2022

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Monday, November 7, 2022, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains, Dr. Art Sixkiller, Mr. Mark Roberts, and Ms. Lorri Mitchell.

Guest attending included Mayor Larry Lees, City Accountant Jeff Kolker, Councilmember Choya Shropshire, Councilmember Chris Gonthier, Police Chief Dennis Nichols, Jeanette Anderson, Houston Brittan, Terry Lamar, Ryan Stout, Wanda Cummings, Charles Tramel, JoEllen William, Zac Doyle, and Terry Aylward of The Paper.

A motion was made by Dr. Rains and seconded by Mr. Roberts to approve the minutes of the Regular Meeting held October 17, 2022. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Mitchell, Sixkiller, and Harris Nay – none

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve Claims #470 - #554 totaling \$1,291,266.98 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Rains, Roberts, and Harris Nay – none

The Board recognized the Honorable Mayor Lees who reported on the interest of Developers in Pryor Creek.

The Board recognized Mr. Steve Powell, P.E. of Infrastructure Solutions Group, LLC who reported the easements for future gas and electric projects on the north and east side of town were nearing completion and he was preparing a response letter to the Oklahoma DEQ (Department of Environmental Quality) regarding the FY 2022 OPDES Compliance Evaluation Inspection performed on February 9, 2022 at the Wastewater Treatment Plant.

The Board recognized Mr. Jared Crisp who requested Mayor Larry Lees to share a synopsis of the Financial Shortfall on the Bond Funding for the Police and Fire Emergency Services Center and Library Expansion Project. Mayor Lees read the Memorandum to the Pryor Creek City Council dated November 1, 2022. (*Attached*)

Mr. Jared Crisp clarified the estimated dollar amounts quoted by Mayor Lees in the memorandum, the loan request from Bank of Commerce to pay off the PCAx storm loan with Grand River Dam Authority during the last meeting, and the Municipal Utility Board Reserve Funds for Emergency Disaster, Capital Improvements, and the Depreciation of the Wastewater Treatment Plant.

Chairman Harris opened the floor to the Municipal Utility Board Members who directed several questions to Mayor Larry Lees, City Accountant Mr. Jeff Kolker, and MUB Legal Councilor Mr. Ben Sherrer.

After a lengthy discussion, it was determined an Interdepartmental Loan Agreement Between the Municipal Utility Board for the City of Pryor Creek and the City of Pryor Creek was legal and there would be zero impact to the Municipal Utility Board Financial Statements and Fiscal Year Audits because the Capital Reserve Loan would be an investment in the City of Pryor Creek instead of an investment in public CD's. If the Board refused the loan agreement, Mr. Jeff Kolker stated "The city would be scraping the bottom of the barrel which could be devastating." Mr. Jared Crisp concluded a vote of approval would allow the Pryor Creek City Council to determine how they deem it best for the Citizens of Pryor Creek to address the financial shortfall on the Bond Funding for the Police and Fire Emergency Services Center and Library Expansion Project.

Mr. Jared Crisp recommended the Board approve an Interdepartmental Loan Agreement between the Municipal Utility Board for the City of Pryor Creek and the City of Pryor Creek in a sum not to exceed \$2,000,000 with funds from Deferred Maintenance holdings at a 4.5% interest rate for a term not to exceed FYE 6-30-2023, pursuant to the specific provisions of said loan agreement.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve an Interdepartmental Loan Agreement between the Municipal Utility Board for the City of Pryor Creek and the City of Pryor Creek in a sum not to exceed \$2,000,000 with funds from Deferred Maintenance holdings at a 4.5% interest rate for a term not to exceed FYE 6-30-2023, pursuant to the specific provisions of said loan agreement. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Roberts, Rains, and Harris Nay – none

Mr. Jared Crisp discussed a visual presentation of the established trigger price of \$7.570 MMBtu beginning October 1, 2022 and ending September 30, 2023 with BlueMark Energy, LLC. Mr. Crisp also discussed the History of Natural Gas Rates for City Customers and Outside City Customers since March 2000, the Henry Hub Natural Gas Futures – Quotes from December 2022 through April 2024, and the Henry Hub Natural Gas Spot Price (Dollars per Million Btu) since 1997.

Mr. Jared Crisp recommended the Board approve a recommendation of an increase in natural gas rates inside city limits from \$8.306 per MCF to \$11.246 per MCF, effective November 2022 billing to the Pryor Creek City Council.

A motion was made by Dr. Rains and seconded by Mr. Roberts to recommend to the Pryor Creek City Council an increase in natural gas rates inside city limits from \$8.306 per MCF to \$11.246 per MCF,

effective November 2022 billing. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Sixkiller, Mitchell, and Harris Nay – none

The Board recognized Mr. Travis Willis who reported New Trucks #5 and #7 were outfitted and in use. Old Truck #5 was moved from the Water Department to Truck #23 in the Gas Department; Truck #23 was reassigned to the Acting Gas Department Foreman, Travis Whitenack and assigned as Truck #10A. Mr. Willis will be asking the Board to declare Old Truck #7 surplus and to list it with several other items on Purple Wave Auction Site.

Mr. Travis Willis expressed gratitude from the Water Department Staff for allowing them to attend the 2022 OMAG Sanitary Sewer Conference in Guthrie, Oklahoma.

The Board recognized Mrs. Teri Hill who had no report.

A written Department Foreman's Report was presented with no additional comments.

There was no Unfinished Business or New Business to discuss.

The Board recognized Mr. Ben Sherrer who had no report

A motion was made by Mr. Roberts and seconded by Ms. Mitchell to adjourn at 6:59 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Rains, Sixkiller, and Harris Nay – none

  
Chairman

  
Secretary

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION  
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
555	Payroll	A1122244; Payroll Ending November 9, 2022	\$ 76,062.64
556	BOC-Pryor	FICA \$13,483.74; MED \$3,153.44; FED \$9,787.31	\$ 26,424.49
557	Oklahoma Tax Commission	A1122244; Payroll Ending November 9, 2022	\$ 3,872.00
558	Oklahoma Centralized Support Registry	A1122244; Payroll Ending November 9, 2022	\$ 1,241.87
559	Kansas Payment Center/SG10DM000494	A1122244; Payroll Ending November 9, 2022	\$ 83.54
560	CNCSPC-Cherokee Nation Support	A1122244; Payroll Ending November 9, 2022	\$ 353.67
561	AFLAC Remittance Processing Services	Payroll Deduction for November 2022	\$ 2,492.05
562	Arkansas Electric Coop, Inc.	20228353; Bid Quote #939, Electric Material	\$ 312.65
563	Accurate Environmental, LLC	A1122243; Water Samples	\$ 240.00
564	Ameriflex Hose & Accessory	202211520; Bulk Water Meter Supplies	\$ 167.10
565	Anchored Power Generation, LLC	202211523; Equipment Maintenance, Lift Station Generator	\$ 4,773.00
566	AT&T Mobility	A1122252; Cellular Service for October 2022 and Equipment	\$ 1,494.41
567	BlueMark Energy, LLC	Purchased Gas for October 2022	\$ 104,748.84
568	Cain's Overhead Door	20229451; Equipment Maintenance/5yr Warranty, Doors	\$ 16,170.00
569	Cintas First Aid & Safety Supplies	202211527; First Aid Supplies	\$ 299.97
570	Cintas First Aid & Safety Supplies	A1122245; First Aid Supplies, October 2022	\$ 155.46
571	Enviro-Tec America, Inc.	202211524; SIR Reports, Cycle 12	\$ 45.00
572	Fastenal Company	202211529; Small Tools, Drill Bits	\$ 157.71
573	Grainger	202210503; Cable Support Grip for WWTP	\$ 185.54
574	P & K Equipment	202211530; Tree Trimming	\$ 43.99
575	Green Country Testing, Inc.	202211532; Testing	\$ 710.00
576	Hamill Metals	202211531; Equipment Maintenance, Cl2 Basin	\$ 44.91
577	Jaybelle Construction, LLC	A1122249; Excavation for a 4" Sewer Tap	\$ 1,750.00
578	Airgas USA, LLC	202211521; Cylinder Rental	\$ 59.62
579	Border States Industries Inc.	20228354; Bid Quote #939, Electric Material	\$ 1,452.34
580	Lakeland Office Systems	A1122253; Quarterly Copies for Business Office	\$ 901.78
581	Mike's Tire & Car Care	202211536; Vehicle Maintenance, Truck #10	\$ 623.12
582	O & M Sales	202211526; Small Tool, Water Transfer Pump for Truck #23	\$ 230.00
583	OTA-Pikepass Government Account Service	A1122251; Turnpike Fees, October 2022	\$ 80.45
584	Oklahoma Natural Gas Company	Transportation Fees for October 2022	\$ 6,040.94
585	Pryor Stone Inc.	202211525; Material and Supplies	\$ 224.23
586	PSO of Oklahoma	A1122246; Final Bill Refund for Cherokee Utility Assistance	\$ 1,094.89
587	Mayes County RWD #4	Water Service for WWTP. October 2022	\$ 31.72
588	Stuart C. Irby Co., Inc.	20228377; Gas Material, Bid Quote #941	\$ 689.50
589	Signal Tek	202211535; Equipment Maintenance, Traffic Light 69/69A	\$ 992.00
590	Tractor Supply Credit Plan	202211522; Material and Small Tools	\$ 179.03
591	City of Pryor Creek	A0722160; Cleaning Payroll Ending November 11, 2022	\$ 2,182.44
592	City of Pryor Creek	A1122255; Liability Insurance, Annual Property Coverage	\$ 21,445.00
593	Municipal Utility Board	A1122254; Petty Cash for Auto Detail	\$ 400.00
594	City of Pryor Creek	Worker's Compensation for October 2022	\$ 4,475.38
595	Fiber Interactive Technologies	A1122247; 36-month Security Software and License	\$ 1,656.00
596	Visa Control Account	A1122250; Training, Travel, and Miscellaneous	\$ 3,315.46
597	Cowan, Billy M.	A1122248; Reimbursement for damaged fence	\$ 750.00
598	Pryor Waste and Recycling, LLC	Solid Waste Disposal fees for October 2022	\$ 112,197.58
599	City of Pryor Creek	Occupational Fee for October 2022	\$ 3,362.66
600	City of Pryor Creek	A0822169; Allocation to City, Payment #4	\$ 64,600.00
601	Municipal Utility Board	Solid Waste Billing Fees for October 2022	\$ 6,773.96
602	WA-RO-MA STC dba C.A.R.D.	Share the Comfort Collection for October 2022	\$ 352.23
TOTAL			<u>\$ 475,939.17</u>

\*\*\* REGISTER TOTALS \*\*\*

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	50	76,062.64
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
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TOTAL CHECKS:	50	76,062.64

\*\*\* NO ERRORS FOUND \*\*\*

\*\* END OF REPORT \*\*

**PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR**  
**DATE: FROM 10-27-22 TO 11-9-22**

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jeri M. Hill for Jared Crisp  
 GENERAL MANAGER

APPROVED: Garry Harris (Jmh)  
 CHAIRMAN

PO # A1122 - 244

Claim

0555