



August 1, 2022

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Monday, August 1, 2022, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains, Mr. Mark Roberts, and Ms. Lorri Mitchell. Dr. Art Sixkiller was absent.

A motion was made by Dr. Rains and seconded by Ms. Mitchell to approve the minutes of the Regular Meeting held July 18, 2022. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Mitchell, Roberts, and Harris Nay – none

A motion was made by Dr. Rains and seconded by Mr. Roberts to approve Claims #65 - #111 totaling \$352,803.45 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Mitchell, and Harris Nay – none

The board recognized Mr. Steve Powell, P.E. of Infrastructure Solutions Group, LLC who updated the Board on obtaining Easements for a project near 400 North Gaither Road.

The Board recognized Mr. Jared Crisp who reported the Mayes County Board of County Commissioners approved to authorize the renewal of the Annual Interlocal Agreement between Mayes County and Municipal Utility Board of the City of Pryor Creek for Pictometry Products which began on January 27, 2020 and recommended the Board attest and execute the renewal agreement with their signatures.

A motion was made by Mr. Roberts and seconded by Ms. Mitchell to authorize the renewal of the Annual Interlocal Agreement between Mayes County and Municipal Utility Board of the City of Pryor Creek for Pictometry Products beginning July 1, 2022 and the Board attest and execute the renewal agreement with their signatures. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Rains, and Harris Nay – none

Mr. Jared Crisp discussed the four and one-half percent (4.5%) cost of chemical increase and the three percent (3%) labor and inflation increase for a total of seven and one-half percent (7.5%) water cost rate increase approved by the Mid-America Industrial Park Ordnance Works Authority, effective July 1, 2022. Mr. Crisp recommended the Board recommend a fourteen cent (\$0.14) pass through inside residential water rate increase to the Pryor Creek City Council from \$4.69 per 1,000 gallons to \$4.83 per 1,000 gallons, effective August 2022 billing.

A motion was made by Ms. Mitchell and seconded by Dr. Rains to recommend a fourteen cent (\$0.14) pass through inside residential water rate increase to the Pryor Creek City Council from \$4.69 per 1,000 gallons to \$4.83 per 1,000 gallons, effective August 2022 billing. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Rains, Roberts, and Harris Nay – none

Mr. Jared Crisp reported on the necessary repairs to the International Double Bucket Truck #14 purchased in 2010 and the repairs to the Service Bucket Truck #2 which is included in the Budget for replacement. He reported the lead time to replace Truck #2 was 18-22 months. The lead time to replace Truck #14 was 4 years (2026). Mr. Crisp reported he would be requesting the Board to approve the replacement of Truck #2 in the near future and look at the replacement of Truck #14 in 2024 to secure our position on the wait list for both trucks.

Mr. Crisp discussed a visual presentation of the Micro-Burst storm damage at the warehouse on July 27, 2022. Mr. Crisp reported a property damage claim had been submitted to OMAG (Oklahoma Municipal Assurance Group) and he would be soliciting quotes for repair from three or four area contractors.

There was no Assistant General Manager Report.

The Board recognized Mrs. Teri Hill who had no report.

A written Department Foreman's Report was presented with no additional comments.

The Board recognized Mr. Jared Crisp who reported the Gas Transportation Agreement Contracts were still under review and recommended the Unfinished Business Agenda Items continue to be tabled until an opinion was received from our Attorneys.


A motion was made by Dr. Rains and seconded by Mr. Roberts to Table Agenda Item 7a; Discussion/Possible action to enter into a Gas Transportation Agreement Contract Number: 4737 with Oklahoma Natural Gas Company effective July 1, 2023. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Mitchell, and Harris Nay – none

A motion was made by Dr. Rains and seconded by Ms. Mitchell to Table Agenda Item 7b; Discussion/Possible action to enter into a Gas Transportation Agreement Contract Number: 4738 with Oklahoma Natural Gas Company effective July 1, 2023. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Mitchell, Roberts, and Harris Nay – none

There was no New Business to discuss.

There was no Attorney's Report.

A motion was made by Mr. Roberts and seconded by Ms. Mitchell to adjourn at 6:17 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Rains, and Harris Nay – none



Chairman



Secretary

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
112	Payroll	A0822161; Payroll Ending August 3, 2022	\$ 79,976.88
113	BOC-Pryor	FICA \$14,003.60; MED \$3,275.04; FED \$9,807.79	\$ 27,086.43
114	Oklahoma Tax Commission	A0822161; Payroll Ending August 3, 2022	\$ 4,028.00
115	Oklahoma Centralized Support Registry	A0822161; Payroll Ending August 3, 2022	\$ 1,264.95
116	Kansas Payment Center/SG10DM000494	A0822161; Payroll Ending August 3, 2022	\$ 83.54
117	Oklahoma State Tax Commission	Actual July 2022/Estimated August 2022 Sales Tax Payment	\$ 96,336.47
118	AFLAC Remittance Processing Services	Payroll Deduction for August 2022	\$ 2,492.05
119	Agriland FS, Inc.	20228361; Fuel	\$ 4,037.56
120	Amazon Capital Services	20228330; Portable A/C-Heating Unit; T. Willis Office	\$ 389.99
121	Amazon Capital Services	20228332; Dual Wand/Gun for Warehouse Pressure Washer	\$ 90.00
122	Accurate Environmental LLC	A0822165; Water Samples	\$ 210.00
123	AT&T Mobility	Cellular Service for July 2022	\$ 1,452.40
124	Shane Best Trucking, Inc.	20228333; Trucking Fees for delivery of Material	\$ 1,515.47
125	BlueMark Energy, LLC	Purchased Gas for July 2022	\$ 40,621.00
126	Chouteau Lime Co.	20228345; Tree-Trimming Spray	\$ 915.00
127	CINTAS	20228344; Uniform Rental Fees for July 2022	\$ 897.24
128	Enviro-Tec America, Inc.	20227320; SIR Reports, Cycle 8	\$ 45.00
129	Fortiline Waterworks	20227299; Material and Supplies	\$ 7,401.00
130	Grand River Dam Authority	Purchased Electric for July 2022	\$ 1,079,293.07
131	Grainger	20227319; Small Tool and Equipment Maintenance	\$ 375.99
132	P & K Equipment	20227322; Equipment Maintenance, J. Deere Tractor	\$ 323.76
133	P & K Equipment	20228343; Tree Trimming Supplies and Equipment Maint.	\$ 54.67
134	P & K Equipment	20228356; Equipment Maintenance, J. Deere Mower	\$ 102.19
135	Green Country Testing	20228347; Testing	\$ 520.00
136	Airgas USA, LLC	20228362; Material and Garage/Shop Supplies	\$ 112.39
137	Koons Gas Measurement	20228350; Gas Material	\$ 6,872.00
138	Locke Supply Co.	20226267; CCP, Material and Small Tools	\$ 278.54
139	Mid-American Research Chemical	20227280; Material and Supplies	\$ 915.02
140	Mike's Tire & Car Care	20227323; Equipment Maintenance, New Holland Tractor	\$ 189.78
141	Mike's Tire & Car Care	20228328; Equipment Maintenance, Trackhoe Trailer	\$ 158.56
142	Mike's Tire & Car Care	20228363; Vehicle Maintenance	\$ 172.07
143	Muskogee Sand Co., Inc.	20228358; Material and Supplies	\$ 1,109.05
144	NSI Lab Solutions	20227309; Material and Supplies	\$ 83.00
145	NSI Lab Solutions	20228327; Material and Supplies	\$ 83.00
146	Pikepass Government Account Services	A0822166; Turnpike Fees for July 2022	\$ 55.20
147	O'Reilly Automotive, Inc.	20228342; Vehicle Maintenance and Supplies	\$ 710.44
148	Oklahoma Ordnance Works Authority	Purchased Water for July 2022	\$ 107,003.89
149	Oklahoma Ordnance Works Authority	Wastewater Treatment for July 2022	\$ 871.41
150	Oklahoma Parts Supply LLC	20227321; Vehicle and Equipment Maintenance	\$ 138.65
151	Pryor Stone Inc.	20228329; 3/4 inch Crusher Run	\$ 239.15
152	Pryor Stone Inc.	20228351; Highway 69/NW 3rd Street Water Main Repair	\$ 1,423.06
153	Pryor Waste and Recycling, LLC	Solid Waste Disposal fees for July 2022	\$ 112,926.68
154	Pryor Lumber Co, Inc.	20228337; Material and Small Tools	\$ 320.89
155	Petroleum Marketers Equip. Co.	20228352; UG Tank Testing at WWTP	\$ 774.08
156	Retrofit Automation	20227324; Equipment Maintenance, Southridge Lift Station	\$ 220.00
157	Retrofit Automation	20228349; Equipment Maintenance, B & H Lift Station	\$ 1,331.69
158	Mayes County RWD #4	Water Service for WWTP, July 2022	\$ 34.54
159	Sadler Paper Company	A0822170; City Hall Cleaning Supplies	\$ 298.66
160	Southern Cross	20227283; Calibration/Repairs to Flame Pak	\$ 362.72
161	Signal Service Co.	20228348; Equipment Maint., Hwy 69/69A Traffic Light	\$ 352.50
162	Sundance Office	A0822168; Office Supplies	\$ 83.65
163	Access	A0822163; July/August On-site Shredding Service	\$ 110.00
164	Techline Inc.	20227318; Electric Material	\$ 4,047.60
165	Tractor Supply Credit Plan	20228338; Material and Small Tools	\$ 275.84
166	Urban Print Co., LLC	20228335; MUB Logo Shirts	\$ 1,906.69
167	Utility Supply Co.	20227304; Fire Hydrant Bulk Water Meters	\$ 1,390.00
168	Vermeer Great Plains Inc.	20228326; Tree Trimming Pruner Head	\$ 117.99
169	Core & Main	202111529; CCP, Bid #935, Water Material	\$ 15,045.00
170	Core & Main	2022276; CCP, Water Material	\$ 11,057.60
171	Ben Sherrer Law Office, P.C.	A0822164; Attorney Fees for July and August 2022	\$ 500.00
172	City of Pryor Creek	Occupational Fee for July 2022	\$ 3,386.86
173	City of Pryor Creek	A0822169; Allocation to City, Payment #1	\$ 64,600.00
174	Kolker & Kolker, Inc.	A0822162; Consultant Fee, FY2021-2022 Audit Work	\$ 475.00
175	Municipal Utility Board	Solid Waste Billing Fees for July 2022	\$ 6,773.72
176	WA-RO-MA STC dba C.A.R.D.	Share the Comfort Collection for July 2022	\$ 121.58
177	Visa Control Account	A0822167; Training, Travel, Data Subscriptions	\$ 2,421.61
TOTAL			<u>\$ 1,698,862.77</u>

*** REGISTER TOTALS ***

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	53	79,976.88
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	53	79,976.88

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 7-21-22 TO 8-3-22

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jeri M. Hill for Jared Crisp
GENERAL MANAGER

APPROVED: Murray Harris (smh)
CHAIRMAN

PO # A0822-161

claim #

0112