



June 20, 2022

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Monday, June 20, 2022, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Ms. Lorri Mitchell, Dr. Ken Rains, and Mr. Mark Roberts. Dr. Art Sixkiller arrived at 6:14 p.m.

The Board recognized Mr. Jared Crisp who reported receipt of Permit No. WL000049220286 for the construction of a potable water line and all appurtenances to serve The Meadows at Stonegate, Phase 2, Section 1 and Permit No. SL000049220287 for the construction of a Sanitary Sewer Extension, Lift Station, and Force Main Extension to serve The Meadows at Stonegate, Phase 2. The Oklahoma State Department of Environmental Quality requested the receipt of the permits be noted in minutes as a matter of permanent record.

A motion was made by Dr. Rains and seconded by Mr. Roberts to note receipt of Permit No. WL000049220286 and Permit No. SL000049220287 in the minutes as a matter of permanent record then approve the minutes of the Regular Meeting held June 6, 2022. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, and Mitchell Harris abstained which counts as no vote.

A motion was made by Ms. Mitchell and seconded by Dr. Rains to approve Claims #1361 - #1398 totaling \$480,950.64 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Rains, Roberts and Harris Nay – none

The Board recognized the Honorable Mayor Lees who reported the anticipated completion date for the City of Pryor Creek Police and Fire Emergency Services Center Project on East Graham has been changed to November 2022. He also reported 39 new/owner transfer of commercial businesses during FY2020-2021 and a seven percent (7%) sales tax increase in FY2021-2022.

The Board recognized Mr. Steve Powell, P.E. of Infrastructure Solutions Group, LLC who updated the Board on operations at the Wastewater Treatment Plant.

Mr. Powell also reported the bore and casing project in the UPRR Right of Way near Braum's had been completed and the sanitary sewer extension at 1335 East Graham Avenue should begin this week.

The Board recognized Mr. Jared Crisp who reported Dr. Art Sixkiller was on his way and requested the Chairman wait for his arrival before presenting Agenda Item 5a.

Chairman Harris moved to Agenda 5b.

Mr. Jared Crisp recognized Mr. Travis Willis to discuss the inventory review and recommendations to declare the following equipment/vehicle surplus:

- I. 2010 Chevrolet 2500 ¾ Ton Extended Cab w/ 96" Fiberglass Utility Body, Serial No. 1GC5KVBG2AZ224746 (Unit #23A)
- II. 2011 Bobcat 325 Excavator, Serial No. AAC513931 (Unit #77)
- III. 1992 Ditch Witch Model #3500 Trencher and Trailer, Serial No. 3JO347 (Trencher) and 40016 (Trailer) (Unit #122)
- IV. 2014 Model CC1820 HXL-S Medium Walk Behind Saw Serial No. 148024 (Unit #147)

*(Mr. Ben Sherrer recommended each item have a separate discussion and action).*

A motion was made by Ms. Mitchell and seconded by Dr. Rains to declare the 2010 Chevrolet 2500 ¾ Ton Extended Cab w/ 96" Fiberglass Utility Body, Serial No. 1GC5KVBG2AZ224746 (Unit #23A) as surplus. MOTION CARRIED. Votes Cast as follows: Ayes – Mitchell, Rains, Roberts, and Harris Nay – none

A motion was made by Dr. Rains and seconded by Ms. Mitchell to declare the 2011 Bobcat 325 Excavator, Serial No. AAC513931 (Unit #77) as surplus. MOTION CARRIED. Votes Cast as follows: Ayes – Rains, Mitchell, Roberts, and Harris Nay – none

~~~ Dr. Art Sixkiller arrived at 6:14 p.m. ~~~

A motion was made by Dr. Rains and seconded by Ms. Mitchell to declare the 1992 Ditch Witch Model #3500 Trencher and Trailer, Serial No. 3JO347 (Trencher) and 40016 (Trailer) (Unit #122) as surplus. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Mitchell, Sixkiller, Roberts, and Harris Nay – none

A motion was made by Ms. Mitchell and seconded by Dr. Rains to declare the 2014 Model CC1820 HXL-S Medium Walk Behind Saw Serial No. 148024 (Unit #147) as surplus. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Rains, Roberts, Sixkiller, and Harris Nay – none.

Chairman Harris moved to Agenda 5c.

Mr. Crisp discussed and recommended the Board enter into an agreement with Purple Wave Inc. for the purpose of selling the surplus equipment/vehicles.

A motion was made by Dr. Rains and seconded by Dr. Sixkiller to enter into an agreement with Purple Wave Inc. for the purpose of selling the surplus equipment/vehicle. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Sixkiller, Mitchell, Roberts, and Harris Nay – none

Chairman Harris moved to Agenda 5a.

Mr. Jared Crisp asked Mayor Larry Lees if the Budget and Personnel Committee approved the recommended four percent (4%) COLA during their June 14, 2022 Open Meeting. Mayor Larry Lees confirmed the City Budget and Personnel Committee agreed to recommend a four percent (4%) cost of living raise adjustment to each range and step of the City of Pryor Creek Pay Plan to the City Council for the City of Pryor Creek during the next Council Meeting.

Mr. Crisp reported the MUB Budget Committee reviewed the Assessment of Needs and approved the presentation of the Budget for Fiscal Year Ending June 30, 2023 which included a four percent (4% COLA) cost of living raise adjustment effective July 7, 2022. Mr. Crisp discussed several line items in the Budget then recommended the Board approve the Budget for Fiscal Year Ending June 30, 2023.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to approve the Budget for Fiscal Year Ending June 30, 2023 which included a four percent (4% COLA) cost of living raise adjustment effective July 7, 2022. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Rains, Mitchell, and Harris Nay – none

Mr. Crisp reported he and Mr. Willis would be attending the Oklahoma Ordnance Works Authority Customer Rate Hearing set for 3:00 p.m. on Friday, June 24, 2022 at the MidAmerica Industrial Park Administration Building to discuss the recommendation to increase the water treatment rate \$0.14 effective July 1, 2022 through December 31, 2022 and the recommendation to increase the waste treatment rate \$0.10, effective July 1, 2022 through December 31, 2022.

The Board recognized Mr. Travis Willis who had no report.

The Board recognized Mrs. Teri Hill who had no report.


A written Department Foreman's Report was presented with no additional comments.

There were no new business or unfinished business to discuss.

The Board recognized Mr. Ben Sherrer who had no Attorney's Report.

A motion was made by Mr. Roberts and seconded by Ms. Mitchell to adjourn at 6:59 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Roberts, Rains, and Harris Nay – none

  
Chairman

  
Secretary



THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION  
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

| CL#   | NAME                                     | PO#/DESCRIPTION                                       | AMOUNT     |
|-------|------------------------------------------|-------------------------------------------------------|------------|
| 1399  | Payroll                                  | A0622130; Payroll Ending June 22, 2022                | 77,783.01  |
| 1400  | Bank of Commerce                         | FICA-\$13,623.84; MED-\$3,186.24; FED- \$10,059.28    | 26,869.36  |
| 1401  | Oklahoma Tax Commission                  | A0622130; Payroll Ending June 22, 2022                | 3,853.00   |
| 1402  | Oklahoma Centralized Support Registry    | A0622130; Payroll Ending June 22, 2022                | 1,264.95   |
| 1403  | Kansas Payment Center / SG10DM000494     | A0622130; Payroll Ending June 22, 2022                | 83.54      |
| 1404  | Principal Financial Group                | 457 Retirement Savings for June 2022                  | 13,989.37  |
| 1405  | Principal Financial Group                | 457 Loan Repayment for June 2022                      | 1,659.27   |
| 1406  | Principal Financial Group                | MMP Retirement Contribution for June 2022             | 23,456.35  |
| 1407  | Oklahoma Employment Security Comm.       | 2nd Qtr. 2022 Employers Unemployment Tax              | 4,781.26   |
| 1408  | AFLAC                                    | Payroll Deduction for June 2022                       | 2,492.05   |
| 1409  | Agriland FS, Inc.                        | 20226253; Diesel Fuel                                 | 3,188.95   |
| 1410  | Accurate Environmental, LLC              | A0622126; Water Samples                               | 140.00     |
| 1411  | Brenntag Southwest Inc.                  | 20225221; WWTP Improvements                           | 14,465.00  |
| 1412  | Chupp Implement Co.                      | 20226250; Equipment Maintenance, WWTP Tractor         | 29.40      |
| 1413  | CINTAS Corporation                       | 20226263; Uniform Rental for June 2022                | 1,188.19   |
| 1414  | CINTAS First Aid and Safety              | 20226256; First Aid Supplies for June 2022            | 400.86     |
| 1415  | CINTAS First Aid and Safety              | A0622131; First Aid Supplies for June 2022            | 119.13     |
| 1416  | Grand River Dam Authority                | A0622127; Doble & Charger Testing/Bushing Exchange    | 17,178.88  |
| 1417  | Green Country Testing                    | 20226251; Testing                                     | 425.00     |
| 1418  | Green Country Testing                    | 20226270; Testing                                     | 430.00     |
| 1419  | HACH Co.                                 | 20224178; Alkaline Iodide                             | 39.76      |
| 1420  | Airgas USA, LLC                          | 20226259; Nitrogen                                    | 51.37      |
| 1421  | Marketing Alliance                       | A0622134; Annual Secure Socket Layer Certificate      | 50.00      |
| 1422  | Masters Heating Cooling Inc.             | 20226258; Equipment Maintenance, 9th St Lift Station  | 642.00     |
| 1423  | Mike's Tire & Car Care                   | 20226261; Equipment and Vehicle Maintenance           | 45.00      |
| 1424  | Northwest Transformer Co.                | 20217304; Electric Material                           | 7,209.00   |
| 1425  | Oklahoma Parts Supply LLC dba NAPA Pryor | 20226266; Equipment and Vehicle Maintenance           | 560.94     |
| 1426  | Pryor Stone                              | 20226252; Material and Supplies                       | 1,318.96   |
| 1427  | S & D Electric Motors, Inc.              | 20226254; Equipment Maintenance, Electric Pump #5     | 250.00     |
| 1428  | Capital One Walmart                      | 20226260; City Hall Cleaning Supplies                 | 160.79     |
| 1429  | Ben Sherrer Law Office, P.C.             | A0622132; Attorney Fees for June 2022                 | 600.00     |
| 1430  | City of Pryor Creek                      | A0721173; Payroll Ending June 24, 2022                | 1,836.18   |
| 1431  | City of Pryor Creek                      | Worker's Compensation for May 2022                    | 4,996.31   |
| 1432  | Fiber Interactive Technologies           | Voice-Fax-Internet Services for June 2022             | 666.83     |
| 1433  | Municipal Utility Board                  | Utility Service for June 2022                         | 25,453.01  |
| 1434  | Municipal Utility Board                  | Petty Cash                                            | 428.58     |
| 1435  | Technical Programming Services Inc.      | A0622136; Bill and Message Print/Mailing, June 2022   | 3,572.26   |
| 1436  | VISA Control Account Card Services       | A0622135; FY2021-2022 Closing Receipts                | 1,060.25   |
| 1437  | DEQ-Administrative Services              | A0622133; 2022 Annual Non-Industrial Discharge Permit | 8,475.49   |
| 1438  | Oklahoma State Tax Commission            | June 2022 Actual/July 2022 Estimated Sales Tax        | 68,248.33  |
| TOTAL |                                          |                                                       | 319,462.63 |

\*\*\* REGISTER TOTALS \*\*\*

|                                |    |           |
|--------------------------------|----|-----------|
| REGULAR CHECKS:                |    |           |
| DIRECT DEPOSIT REGULAR CHECKS: | 48 | 77,783.01 |
| MANUAL CHECKS:                 |    |           |
| PRINTED MANUAL CHECKS:         |    |           |
| DIRECT DEPOSIT MANUAL CHECKS:  |    |           |
| VOIDED CHECKS:                 |    |           |
| NON CHECKS:                    |    |           |
|                                |    | -----     |
| TOTAL CHECKS:                  | 48 | 77,783.01 |

\*\*\* NO ERRORS FOUND \*\*\*

\*\* END OF REPORT \*\*

**PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR**  
**DATE: FROM 6-9-22 TO 6-22-22**

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Teri Hill for Jared Crisp  
GENERAL MANAGER

APPROVED: Darryl Harris by JMB  
CHAIRMAN

PO # A0622-130

claim #

11399



CLAIMS AND CONTRACTS PENDING LIST ENDING JUNE 30, 2022

| PO #       | BID # | COMPANY                    | REC'D  | GL #      | AMOUNT          |
|------------|-------|----------------------------|--------|-----------|-----------------|
|            |       |                            | BEFORE |           | OWED            |
|            |       |                            | INV    |           |                 |
| 20219-430  | 934   | ARKANSAS ELECTRIC          | N      | 5104-30   | \$ 54,753.32    |
| 20219-433  | 934   | ELLIOTT ELECTRIC           | N      | 5104-30   | \$ 98,238.00    |
| 202111-529 | 935   | CORE & MAIN                | N      | 5104-20   | \$ 18,995.00    |
| 202111-531 | 936   | CORE & MAIN                | N      | 5104-10   | \$ 829.25       |
| 202112-585 | 937   | ANIXTER                    | N      | 5104-30   | \$ 2,348.35     |
| 202112-586 | 937   | ARKANSAS ELECTRIC          | N      | 5104-30   | \$ 1,824.60     |
| 20221-6    |       | ANIXTER                    | N      | 5104-30   | \$ 124,100.00   |
| 20222-76   |       | CORE & MAIN                | N      | 5104-20   | \$ 12,644.60    |
| 20225-215  |       | BORDER STATES              | N      | 5104-30   | \$ 8,726.50     |
| 20226-249  |       | HACH CO                    | N      | 5104-40   | \$ 151.20       |
| 20226-255  |       | CORE & MAIN                | N      | 5104-20   | \$ 1,222.40     |
| 20226-257  |       | BRENNTAG                   | N      | 5104-40   | \$ 1,920.05     |
| 20226-262  |       | CHOUTEAU LIME CO           | Y      | 5104-40   | \$ 142.50       |
| 20226-264  |       | O'REILLY AUTO PARTS        | Y      | 5106-20   | \$ 83.07        |
|            |       |                            |        | 5106-50   | \$ 83.07        |
|            |       |                            |        | 5106-30   | \$ 36.01        |
| 20226-265  |       | PRYOR LUMBER CO., INC.     | Y      | 5104-20   | \$ 36.75        |
|            |       |                            |        | 5104-30   | \$ 3.42         |
| 20226-267  |       | LOCKE SUPPLY CO            | Y      | 5104-20   | \$ 4.43         |
|            |       |                            |        | 5104-50   | \$ 4.42         |
| 20226-268  |       | TRACTOR SUPPLY CO          | Y      | 5136-70   | \$ 9.99         |
| 20226-269  |       | WALMART                    | Y      | 5134-70   | \$ 257.28       |
|            |       |                            |        | SUBTOTAL: | \$ 326,414.21   |
| A1021-249  |       | ISG, LLC                   | Y      | 5113-50   | \$ 34,600.00    |
| A0122-002  |       | JERRY'S EXCAVATION INC.    | Y      | 5109-50   | \$ 538,522.60   |
| A0222-041  |       | DRILL-RITE INC.            | Y      | 5109-10   | \$ 57,405.00    |
|            |       |                            |        | 5109-20   | \$ 86,165.00    |
| A0422-077  |       | COOK CONSULTING, LLC       | N      | 5109-50   | \$ 7,400.00     |
| A0622-120  |       | HOOD & ASSOCIATES CPAs, PC | N      | 5141-70   | \$ 4,250.00     |
|            |       |                            |        | TOTAL     | \$ 1,054,756.81 |