



May 2, 2022

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Monday, May 2, 2022, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Ms. Lorri Mitchell, Dr. Art Sixkiller, Mr. Mark Roberts, and Dr. Ken Rains.

The Board recognized Mr. Jared Crisp who reported a date correction from March 21, 2022 to April 4, 2022 in the Heading for the April 4, 2022 Minutes approved during the last meeting.

A motion was made by Dr. Rains and seconded by Mr. Roberts to correct the Heading of the Minutes for April 4, 2022 and approve the minutes of the Regular Meeting held April 18, 2022. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Sixkiller, Mitchell, and Harris Nay – none

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve Claims #1190 - #1240 totaling \$423,111.24 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Rains, Roberts, and Harris Nay – none

The Board recognized the Honorable Mayor Lees who reported on his excitement of the continued development interest in and around the City of Pryor Creek. Mayor Lee's stated the target date for occupancy in the new Police and Fire Facility was set for September 2022.

Mr. Crisp added to the Mayor's report, the Bank of Commerce purchased and demolished the old carwash south of their new building on South Adair Street and a Demolition Permit was issued to the Tulsa Teachers Credit Union in preparation of their new construction on the corner of South Mill and SW 3rd Street.

The Board recognized Mr. Dale Burke, P.E. and President of Infrastructure Solutions Group, LLC who discussed a visual presentation of the Pryor Municipal Utility Board Wastewater Treatment Plant Facility Study and Analysis. Mr. Burke's recommendations included \$2,287,500 for Headworks Improvements, \$3,600,000 for SBR/Digester Improvements, \$1,127,500 for Sludge Handling Improvements, and \$2,055,000 for Plant Controls Electrical Improvements. The estimated total project cost to upgrade the ±33 year old wastewater treatment plant facility as recommended in the presentation was \$11,667,900. Mr. Crisp concluded the Analysis could be modified and the Staff was doing a great job with what they have to work with but the WWTP Facility Study and Analysis was necessary for Budget and Planning or seeking grants and loans for all or part of a necessary upgrade project.

The Board recognized Mr. Jared Crisp who discussed the SE 9th Street Lift Station and reported he completed the documents for the CDBG Grant Application and submitted them to Grand Gateway.

Mr. Crisp shared a thank you letter from Mrs. Hannah Moore in regards to the 2022 Public Power Conference and reported his assigned MUB vehicle, Truck #6, was broke into along with several other vehicles parked at the Embassy Suites Hotel and Convention Center in Norman, Oklahoma during the 2022 Public Power Conference.

The Board recognized Mr. Travis Willis who had no report.

The Board recognized Mrs. Teri Hill who reported on a Delinquent Final Billing ordered by the General Manager at 109 Steve Berry Blvd. who had a past due balance from April 1, 2022 and the property management had posted a "Notice of Lockout for non-payment of rent in the amount of \$14,106.00" per Oklahoma Property Code 93002(F) on April 25, 2022. A Surety Utility Deposit Claim against Alban Vrebellaku, doing business as Fratelli's Italian Grill has been filed by the Municipal Utility Board and should cover the cost of utilities exceeding their cash security deposit.

A written Department Foreman's Report was presented with no additional comments.

Mr. Crisp discussed and recommended the re-classification of Mr. Robert Wilkerson to a Regular Employee with a promotion to B-Mechanic Non-Merit in the Water/Wastewater Department, effective May 12, 2022.

A motion was made by Dr. Rains and seconded by Mr. Roberts to re-classify Mr. Robert Wilkerson to a Regular Employee with a promotion to B-Mechanic Non-Merit (\$21.75 per hour to \$23.34 per hour) in the Water/Wastewater Department, effective May 12, 2022. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Sixkiller, Mitchell, and Harris Nay – none

There were no new business or unfinished business to discuss.

There was no Attorney's Report.

A motion was made by Mr. Roberts and seconded by Ms. Mitchell to adjourn at 7:17 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Sixkiller, Rains, and Harris Nay – none



Chairman



Secretary

*** REGISTER TOTALS ***

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	51	75,580.24
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	51	75,580.24

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 4.28.22 TO 5.11.22

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Hannah Moore for Jared Crisp
GENERAL MANAGER

APPROVED: Gerry Harris by HM
CHAIRMAN

PO # A0522-107
CLAIM # 1241

May 16, 2022

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
1241	Payroll	A0522107; Payroll Ending May 11, 2022	\$ 75,580.24
1242	BOC-Pryor	FICA \$13,386.44; MED \$3,130.68; FED \$10,315.56	\$ 26,832.68
1243	Oklahoma Tax Commission	A0522107; Payroll Ending May 11, 2022	\$ 3,826.00
1244	Oklahoma Centralized Support Registry	A0522107; Payroll Ending May 11, 2022	\$ 1,674.67
1245	Kansas Payment Center/SG10DM000494	A0522107; Payroll Ending May 11, 2022	\$ 83.54
1246	AdComp Systems, Inc.	A0522106; Thermal Receipt Paper; J.A.C.K. Kiosk	\$ 159.37
1247	AFLAC	Payroll Deduction; May 2022	\$ 2,492.05
1248	Accurate Environmental LLC	A0522105; Water Samples	\$ 140.00
1249	AT&T Mobility	Cellular Service for April 2022	\$ 1,447.38
1250	Blackburn Mfg.	20223144; Screen Printed Marking Flags	\$ 489.28
1251	BlueMark Energy, LLC	Purchased Gas for April 2022	\$ 72,160.06
1252	Chouteau Lime Co.	20225196; Material and Shop Supplies	\$ 600.05
1253	CINTAS	20225201; Uniform Rental for April 2022	\$ 877.54
1254	CINTAS First Aid and Safety	20225195; First Aid Supplies, May 2022	\$ 93.25
1255	CINTAS First Aid and Safety	A0522098; First Aid Supplies, May 2022	\$ 179.42
1256	Consolidated Fleet Services, Inc.	2022282; Testing Hote Sticks/ Live Tools	\$ 3,237.50
1257	Enviro-Tec America, Inc.	20224193; Cycle 4-SIR Reports	\$ 45.00
1258	Enviro-Tec America, Inc.	20225214; Cycle 5-SIR Reports / Cycle 5 Liftstation Report	\$ 45.00
1259	Fastenal	20225197; Bushings and Towels	\$ 47.26
1260	Chris Gonthier	20225205; Mowing for April 2022	\$ 640.00
1261	Grand River Dam Authority	Purchased Electric for April 2022	\$ 441,736.39
1262	P & K Equipment	20225209; Equipment Maintenance	\$ 374.28
1263	Green Country Testing	20225212; Testing	\$ 805.00
1264	Airgas USA, LLC	20225211; Monthly Cylinder Rental for April 2022	\$ 57.48
1265	Lakeland Office Systems	A0522108; Warehouse Copies for Qtr Ending April 2022	\$ 174.40
1266	Koons Gas Measurement	20225207; Material and Supplies	\$ 7,660.00
1267	Locke Supply Co.	20225198; Equipment Maintenance and Small Tools	\$ 323.14
1268	MESO/OMUSA	A0522100; Public Power Conference (5 Employees)	\$ 2,475.00
1269	MESO/OMUSA	A0522109; JT&S Dues	\$ 1,163.75
1270	Mike's Tire & Car Care	20225216; Equipment and Vehicle Maintenance	\$ 498.54
1271	NSI Lab Solutions	20223113; Residual Chlorine and PE Samples	\$ 136.00
1272	OCT Equipment, LLC.	20225200; Equipment Maintenance and Small Tools	\$ 290.25
1273	PIKEPASS Government Account Services	A0522103; Turnpike Fees for April 2022	\$ 80.00
1274	O'Reilly Automotive, Inc.	20225210; Maintenance of Tagged/Non-Tagged Equipment	\$ 394.34
1275	Oklahoma Gas Association	A0522099; 2022 OGA Leadership Conference (4 Employees)	\$ 596.00
1276	Oklahoma Ordnance Works Authority	Purchased Water for April 2022	\$ 48,249.74
1277	Oklahoma Ordnance Works Authority	Purchased Wastewater Treatment for April 2022	\$ 846.03
1278	Pryor Waste and Recycling, LLC	Solid Waste Disposal fees for April 2022	\$ 103,461.50
1279	Pryor Lumber Co, Inc.	20225204; Supplies and Small Tools	\$ 118.45
1280	RAINMAKER	202111533; Bid #936, Gas Material	\$ 284.56
1281	Mayes County RWD #4	Water Service for WWTP, April 2022	\$ 28.90
1282	Sadler Paper Company	A0522101; City Hall Cleaning Supplies	\$ 272.88
1283	Tractor Supply Credit Plan	20225208; TSC Saddle, Ford Bed Mat, and Supplies	\$ 263.45
1284	Utility Supply Co	20224179; Material and Supplies	\$ 211.38
1285	Utility Supply Co	20224187; Material and Supplies	\$ 365.40
1286	Warren CAT	20225199; Maintenance of Non-Tagged Equipment	\$ 437.58
1287	Core & Main	20223138; Material and Supplies	\$ 575.00
1288	Core & Main	20224165; Small Tools	\$ 167.80
1289	Core & Main	20224182; Material and Supplies	\$ 2,950.50
1290	Core & Main	20224189; Hot Tap Fee; Tiger Self Storage	\$ 550.00
1291	White Star Machinery	20225194; Maintenance of Trachoes and Skid Steer	\$ 1,700.90
1292	YSI Inc.	2022288; ODO/T Probe Assembly for WWTP	\$ 795.00
1293	Absolute Technologies	A0522102; Keyboard Replacement and Spare	\$ 65.98
1294	City of Pryor Creek	Occupational Fee for April 2022	\$ 3,374.89
1295	City of Pryor Creek	Annual Email Licences for Google Apps (19)	\$ 1,368.00
1296	City of Pryor Creek	A0821191; Allocation to City, Payment #10	\$ 64,600.00
1297	WA-RO-MA dba C.A.R.D.	Share the Comfort Collection for April 2022	\$ 115.38
1298	Visa Control Account	A0522104; Security Cameras, Training (2), DEQ Certifications (6), Stobes #15	\$ 1,789.75
1299	Wayne Perego	20225206; CPR & First Aid Training (40 Employees)	\$ 1,600.00
1300	Municipal Utility Board	Solid Waste Billing Fee for April 2022	\$ 6,749.79
		TOTAL	\$ 888,357.72