



April 18, 2022

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Monday, April 18, 2022, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains, Dr. Art Sixkiller, Ms. Lorri Mitchell, and Mr. Mark Roberts.

A motion was made by Dr. Rains and seconded by Mr. Roberts to approve the minutes of the Regular Meeting held April 4, 2022. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Mitchell, Sixkiller, and Harris Nay – none

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve Claims #1099 - #1189 totaling \$987,067.55 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Roberts, Rains, and Harris Nay – none

The Board recognized Mr. Steve Powell who updated the Board on several projects. Jerry's Excavation is scheduled to begin the East Salt Branch Extension on May 19, 2022 and the Street Department Contractor will begin on April 19, 2022 to make spot repairs to the road cuts for utility maintenance all over the city.

The Board recognized Mr. Jared Crisp who conferred with the Board then recommended Dr. Ken Rains and Ms. Lorri Mitchell continue to serve on the Budget Committee with Dr. Art Sixkiller as an alternate.

A motion was made by Mr. Roberts and seconded by Chairman Harris to approve Dr. Ken Rains and Ms. Lorri Mitchell to serve on the Budget Committee for Fiscal Year Ending June 30, 2023 with Dr. Art Sixkiller serving as the alternate. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Harris, Sixkiller, Rains, and Mitchell Nay – none

Mr. Crisp reported a CPR Certification Class was scheduled at the MUB warehouse on May 6, 2022 and extended an invitation to include the Board Members at their discretion.

Mr. Crisp also reported he was called to jury duty which conflicted with the 2022 MESO Public Power Conference on April 24-26, 2022, therefore he made a request to be excused or delayed from jury duty because he serves on the Governing Board which is hosting the conference.

Mr. Crisp reported the Assistant General Manager had taken a two-week leave of absence to enjoy his newborn son.

The Board recognized Mrs. Teri Hill who had no report.

A written Department Foreman's Report was presented with no additional comments.

Mr. Crisp discussed and recommended the Board allow Mrs. Hannah Moore to enter into the OMAG Municipal Front-Line Leaders Academy at a cost not to exceed \$500.00.

A motion was made by Ms. Mitchell and seconded by Mr. Roberts to allow Mrs. Hannah Moore to apply for the OMAG Municipal Front-Line Leaders Academy at a cost not to exceed \$500.00. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Roberts, Sixkiller, Rains, and Harris Nay – none

Mr. Crisp discussed and recommended the Board allow Mr. Travis Whitenack from the Gas Department and Mr. Mike Lincoln, Mr. William Gilmore, and Mr. Caleb Crofford from the Water Department to attend the 2022 Oklahoma Gas Association Leadership Conference at the Embassy Suites Hotel, in Norman, Oklahoma on May 5, 2022 at a cost not to exceed \$900.00.

A motion was made by Ms. Mitchell and seconded by Dr. Sixkiller to allow Mr. Travis Whitenack from the Gas Department and three employees from the Water Department; Mr. Mike Lincoln, Mr. William Gilmore, and Mr. Caleb Crofford to attend the 2022 Oklahoma Gas Association Leadership Conference at the Embassy Suites Hotel, in Norman, Oklahoma on May 5, 2022 at a cost not to exceed \$900.00. MOTION CARRIED. Votes cast as follows: Mitchell, Sixkiller, Rains, Roberts, and Harris Nay – none

There were no new business or unfinished business to discuss.

The Board recognized Mr. Ben Sherrer who had no report.

A motion was made by Mr. Roberts and seconded by Dr. Sixkiller to adjourn at 6:22 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Mitchell, Rains, and Harris Nay – none


Chairman


Secretary

May 2, 2022

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
1190	Payroll	A0422097; Payroll Ending April 27, 2022	\$ 78,692.34
1191	Bank of Commerce	FICA \$13,569.78; Med \$3,173.50; Federal \$8,887.53	\$ 25,630.81
1192	Oklahoma Tax Commission	A0422097; Payroll Ending April 27, 2022	\$ 3,945.00
1193	Kansas Payment Center/SG10DM000494	A0422097; Payroll Ending April 27, 2022	\$ 83.54
1194	Oklahoma Centralized Support Registry	A0422097; Payroll Ending April 27, 2022	\$ 1,674.67
1195	Principal Financial Group	457 Retirement Saving Deductions; April 2022	\$ 20,871.49
1196	Principal Financial Group	457 Loan Repayments; April 2022	\$ 1,926.59
1197	Principal Financial Group	MMP Retirement Contributions; April 2022	\$ 33,901.62
1198	Oklahoma State Tax Commission	April 2022 Actual/May 2022 Estimated Sales Tax	\$ 55,899.53
1199	AFLAC Remittance Processing Services	Payroll Deduction for April 2022	\$ 2,492.05
1200	Agriland FS, Inc.	2022295; Vehicle Maintenance, Bulk Diesel Exhaust Fluid	\$ 969.71
1201	Agriland FS, Inc.	20224184; Fuel	\$ 7,251.40
1202	Arkansas Electric Coop., Inc.	20224152; Material and Supplies	\$ 1,066.50
1203	Accurate Environmental, LLC	A0422088; Water Samples	\$ 1,130.00
1204	Anixter Inc.	202112585; Bid #937, Electric Material	\$ 1,451.64
1205	Anixter Inc.	202112585; Bid #937, Electric Material	\$ 455.84
1206	B&B Meter Service	20224185; Equipment Maintenance, 9th/Thurman Regulator	\$ 500.00
1207	BlueCross/BlueShield of Oklahoma	Group Medical Coverage for May 2022	\$ 47,911.32
1208	Brenntag Southwest Inc.	20224177; Material and Supplies	\$ 2,075.76
1209	Delta Dental of Oklahoma	Group Dental Coverage May 2022	\$ 3,397.36
1210	Gonthier, Chris dba Meaux Down Lawncare	20224176; Mowing Services, March 2022	\$ 120.00
1211	Grainger	20224166; Weld Shop Supplies	\$ 249.58
1212	Green Country Testing	20224180; Testing	\$ 550.00
1213	HACH Company	20224178; Material and Supplies	\$ 380.78
1214	Airgas USA, LLC	20224192; Material and Supplies	\$ 51.37
1215	KGM	20224151; Equipment Maintenance, 9th/Thurman Regulator	\$ 4,743.52
1216	Pikepass Government Account Services	A0422091; Turnpike Fees, February/March 2022	\$ 64.85
1217	Pryor Stone Inc.	20224186; Crusher Run, SW 2nd/Edith Project	\$ 177.66
1218	Small Arrow Engineering Inc.	A0222051; Natural Gas System Model/Analysis, Pmt #2	\$ 3,086.90
1219	Southeastern Testing Laboratory, Inc.	20224153; Testing, Gloves/Sleeves	\$ 600.18
1220	Sundance Office	20224183; Warehouse & WWTP Supplies	\$ 204.91
1221	Sundance Office	A0422082; Office Supplies	\$ 27.80
1222	5R Inc.	A0422092; Onsite Shredding Services for April 2022	\$ 55.00
1223	Vermeer Great Plains	20224147; Small Tool, Tree-Trimmer Saddle	\$ 434.99
1224	Capital One Walmart	20224188; Cleaning Supplies	\$ 84.17
1225	The Water Shoppe	20224191; Super Shock	\$ 48.00
1226	Absolute Technologies	20224190; Battery Backup for SCADA System	\$ 199.97
1227	Absolute Technologies	A0422093; Computer Monitor for R. Wood	\$ 209.00
1228	Mutual of Omaha Payment Process Center	Group AD&D Coverage for May 2022	\$ 1,075.95
1229	City of Pryor Creek	A0721173; Cleaning Services for Payroll Ending 4-15-2022	\$ 612.06
1230	City of Pryor Creek	Worker's Comp for March 2022	\$ 4,764.78
1231	Fiber Interactive Technologies	Voice/Fax/Dedicated 100 MEG Internet for April 2022	\$ 666.83
1232	Ancillary Bill Dept. Dearborn Life Ins. Co.	Group LTD Coverage for May 2022	\$ 1,393.28
1233	Municipal Utility Board	Utility Services for April 2022	\$ 22,726.83
1234	Municipal Utility Board	Petty Cash	\$ 253.34
1235	Pryor Printing Inc.	A0422088; City Treasurer Receipts (1,250 Total)	\$ 345.38
1236	Technical Programming Services Inc.	A0422094; Bill/Late Message Print & Mailing April 2022	\$ 3,585.48
1237	VSP Insurance Co., (CT)	Payroll Deduction for May 2022	\$ 846.46
1238	AMES Construction	A0422096; Bulk Water Meter Security Deposit #53092	\$ 1,500.00
1239	Wing's Restaurant Inc.	A0422095; Utility Service Security Deposit #37915	\$ 4,000.00
1240	Drill-Rite, Inc.	A0222041; UPRR Water/Gas Bore and Casing, Payment #1	\$ 78,725.00
TOTAL			<u>\$ 423,111.24</u>

PAYROLL NO: 1 PRYOR CREEK - M.U.B.

*** REGISTER TOTALS ***

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	45	78,692.34
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	45	78,692.34

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 4-14-22 TO 4-27-22

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Hannah Moore for Jared Crisp
GENERAL MANAGER

APPROVED: Garry Harris by t/m
CHAIRMAN

PO # A0422-097

CLAIM# 1190