



March 21, 2022

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Monday, March 21, 2022, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains, Dr. Art Sixkiller, Mr. Mark Roberts, and Ms. Lorri Mitchell.

Also attending were Ms. Candy Hills, Mr. Josh Nicks, and Mr. Terry Aylward.

Mr. Jared Crisp reported receipt of Permit No. SL000049220056 for East Salt Branch – Sanitary Sewer Extension dated March 7, 2022 and should be noted in the Minutes as a matter of permanent record.

A motion was made by Mr. Roberts and seconded Ms. Mitchell to note receipt of Permit No. SL000049220056 for East Salt Branch – Sanitary Sewer Extension dated March 7, 2022 and approve the minutes of the Regular Meeting held March 7, 2022. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Rains, Sixkiller, and Harris Nay – none

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to approve Claims #990 - #1046 totaling \$738,090.19 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Mitchell, Roberts, and Harris Nay – none

The Board recognized Mr. Steve Powell who updated the Board on the operations at the Wastewater Treatment Plant. Mr. Powell also reported on an East Highway 20 sanitary sewer extension and the UPRR bore and casing project by Drill-Rite Inc.

The Board recognized Mr. Jared Crisp who introduced Ms. Candy Hills who shared her disdain with city street requirements in new developments and her desire to develop in three separate areas in the City of Pryor Creek. Ms. Hills petitioned the Board to consider a fifty-fifty utility split in her developments.

Mr. Crisp discussed the current Standard Development Payback Agreement Policy and the allotted percentages of payback for the types of service over a maximum of ten years. Mr. Crisp also reported during his tenure with the Municipal Utility Board, one hundred percent (100%) of the gas, electric, and street lighting in new developments have been completed by the Municipal Utility Board Staff due to the strict gas regulations and the electric revenue benefits. Mr. Jared Crisp and Mr. Ben Sherrer will prepare a visual draft of possible revisions discussed to be presented at a later date for consideration.

Chairman Harris reported no action taken on the Standard Development Payback Contract.

Mr. Crisp reported he would be attending a MESO (Municipal Electric Systems of Oklahoma) Mini-Board Retreat at the Hard Rock Hotel in Catoosa, Oklahoma on March 24 & 25, 2022.

Mr. Crisp also reported on several day meetings he had scheduled before he leaves for a mini-family vacation on March 30, 2022.

The Board recognized Mr. Travis Willis who reported on the recently outlawed Penta utility pole treatment by the EPA (Environment Protection Agency) and the shut-down of the manufacturing company used by the Municipal Utility Board. However, the outlawed Penta treated utility poles in use do not have to be replaced and the Penta treated utility poles in stock can still be used. Therefore he will be shopping for a new supplier and will probably use DCOI utility pole treatment in the future.

The Board recognized Mrs. Teri Hill who had no report.

A written Department Foreman's Report was presented with no additional comments.

*~ The Honorable Mayor Lees arrived at 6:47 p.m. ~*

The Board recognized the Honorable Mayor Lees who updated the Board on the new Roosevelt Crossing Development near North Elliott Street and NE 5<sup>th</sup> Street.

The Board recognized Mr. Jared Crisp who discussed and recommended the promotion of Mr. Brent Childers to Electric Department Foreman Non-Merit (\$37.11 per hour to \$38.29 per hour), effective March 17, 2022.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to promote Mr. Brent Childers to Electric Department Foreman Non-Merit (\$37.11 per hour to \$38.29 per hour), effective March 17, 2022. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Roberts, Mitchell, and Harris Nay – none

Mr. Jared Crisp discussed and recommended the promotion of Mr. James Cox to Journeyman Lineman with Merit (\$35.13 per hour to \$35.65 per hour), effective March 17, 2022.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to promote Mr. James Cox to Journeyman Lineman with Merit (\$35.13 per hour to \$35.65 per hour), effective March 17, 2022. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Mitchell, Rains, and Harris Nay – none

Mr. Jared Crisp discussed and recommended the promotion of Mr. Dayton Brown to Apprentice Lineman 2<sup>nd</sup> Year with Merit (\$28.21 per hour to \$28.60 per hour), effective March 17, 2022.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to promote Mr. Dayton Brown to Apprentice Lineman 2<sup>nd</sup>

Year with Merit (\$28.21 per hour to \$28.60 per hour), effective March 17, 2022. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Roberts, Rains, and Harris Nay – none

Mr. Jared Crisp discussed and recommended the promotion of Mr. Taylor Looney to Apprentice Lineman 1<sup>st</sup> Year with Merit (\$26.74 per hour to \$27.16 per hour), effective March 17, 2022.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to Mr. Taylor Looney to Apprentice Lineman 1<sup>st</sup> Year with Merit (\$26.74 per hour to \$27.16 per hour), effective March 17, 2022. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Rains, Mitchell, and Harris Nay – none

Mr. Jared Crisp discussed the reassignment of the GIS Mapping/IT Vehicle (Truck #15) to the Gas Service Department (Truck #23) and recommended the Board enter into an agreement with Vance Country Ford for the replacement of Truck #15 at a cost not to exceed the State Contract Price of \$34,732.00.

A motion was made by Mr. Roberts and seconded by Dr. Rains to enter into an agreement with Vance Country Ford for the replacement of Truck #15 at a cost not to exceed the State Contract Price of \$34,732.00. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Rains, Sixkiller, Mitchell, and Harris Nay – none

There were no new business or unfinished business to discuss.

The Board recognized Mr. Ben Sherrer who reported on his research and recommendations should the Board elect to implement the use of a signature stamp.

A motion was made by Mr. Roberts and seconded by Ms. Mitchell to adjourn at 6:58 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Rains, Sixkiller, and Harris Nay – none

  
Chairman

  
Secretary



April 4, 2022

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION  
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
1047	Payroll	A0422074; Payroll Ending March 30, 2022	\$ 73,269.84
1048	Bank of Commerce	FICA \$12,881.88; Med \$3,012.78; Federal \$9,304.89	\$ 25,199.55
1049	Oklahoma Tax Commission	A0422074; Payroll Ending March 30, 2022	\$ 3,598.00
1050	Oklahoma Centralized Support Registry	A0422074; Payroll Ending March 30, 2022	\$ 1,674.67
1051	Kansas Payment Center/SG10DM000494	A0422074; Payroll Ending March 30, 2022	\$ 83.54
1052	Oklahoma State Tax Commission	March 2022 Actual/April 2022 Estimated Sales Tax	\$ 68,387.24
1053	O.E.S.C. Online Payment Process	1st Qtr. 2022 Employers Unemployment Tax	\$ 6,340.03
1054	Amazon Capital Services	A0322066; HR Supplies and Vacuum Core	\$ 98.50
1055	Arkansas Electric Coop., Inc.	202112586; Bid #937, Electric Material	\$ 947.00
1056	Anixter Inc.	202112585; Bid #937, Electric Material	\$ 2,135.12
1057	B & B Meter Service	20223136; Material and Supplies	\$ 1,125.00
1058	BlueCross/BlueShield of Oklahoma	Group Medical Coverage for April 2022	\$ 41,872.32
1059	Brenntag Southwest Inc.	20223142; Material and Supplies	\$ 1,543.19
1060	Delta Dental of Oklahoma	Group Dental Coverage April 2022	\$ 3,253.36
1061	Enviro-Tec America, Inc.	20223141; SIR Reports, Cycle 3	\$ 45.00
1062	Premier Signs & Design, LLC	20223140; MUB Logo and Stickers for New Truck #15	\$ 219.00
1063	Green Country Testing	20223139; Testing	\$ 715.00
1064	HACH Company	2022273; Material and Supplies	\$ 249.76
1065	ISCO Industries Inc.	20223129; Material and Supplies	\$ 75.47
1066	Jerry's Excavation Inc.	A0122002; East Salt Branch Sanitary Sewer Ext., Pmt #1	\$ 126,389.90
1067	Border States Industries, Inc.	20223131; Material and Supplies	\$ 1,435.80
1068	Border States Industries, Inc.	20219431; Bid #934, Electric Material	\$ 562.90
1069	Border States Industries, Inc.	20223122; Material and Supplies	\$ 452.00
1070	KGM	20223133; Material and Supplies	\$ 1,165.75
1071	MESO / OMUSA	A0322072; MESO Annual Dues for FY2021-2022	\$ 5,765.00
1072	Northwest Transformer Co.	20223132; Material and Supplies	\$ 4,900.00
1073	Oklahoma Ordnance Works Authority	Purchased Water for March 2022	\$ 58,447.85
1074	Oklahoma Ordnance Works Authority	Purchased Wastewater Treatment for March 2022	\$ 846.03
1075	Pryor Chevrolet*Buick*GMC	20223134; Vehicle Maintenance, Truck #2	\$ 973.36
1076	Pryor Stone Inc.	20223137; Rock for Wastewater Treatment Plant	\$ 397.58
1077	Rose State College WC Development	2022280; DD Certification Zoom Class for 6 Employees	\$ 2,676.00
1078	Small Arrow Engineering Inc.	A0222051; Natural Gas System Model/Analysis, Pmt #1	\$ 6,928.18
1079	Sundance Office	20223128; Warehouse and Treatment Plant Supplies	\$ 549.73
1080	5 R, Inc.	A0322069; Onsite Shredding for February and March 2022	\$ 185.00
1081	U S Cellular	Final Cellular Bill Ending April 5, 2022	\$ 195.39
1082	Vance Country Ford Fleet & Gov. Sales	20223135; Equipment Replacement, Truck #15	\$ 34,732.00
1083	Core & Main	202111529; Bid #935, Water Material	\$ 2,100.00
1084	Absolute Technologies	A0322068; Computer Maintenance and Equipment	\$ 165.96
1085	Beasley & Company	A0322071; 4th Qtr. Retirement TPA Services	\$ 1,426.00
1086	Ben Sherrer Law Office, P.C.	A0422076; Attorney Fees for March 2022	\$ 520.00
1087	Mutual of Omaha Payment Process Center	Group AD&D Coverage for April 2022	\$ 982.32
1088	City of Pryor Creek	A0721173; Cleaning Services for Payroll Ending 3-18-2022	\$ 1,224.12
1089	Fiber Interactive Technologies	Voice/Fax/Dedicated 100 MEG Internet for March 2022	\$ 666.83
1099	Fiber Interactive Technologies	A0422075; Fiber Material and Testing, 9th St Water Tower	\$ 3,050.94
1091	Ancillary Bill Dept. Dearborn Life Ins. Co.	Group LTD Coverage for April 2022	\$ 1,319.61
1092	Municipal Utility Board	Petty Cash, Sand for Treatment Plant	\$ 1,000.00
1093	Municipal Utility Board	Utility Services for March 2022	\$ 21,809.82
1094	Municipal Utility Board	Petty Cash	\$ 625.77
1095	OKARNG Whitaker Training Center	A0322073; Annual Pole Yard Lease Agreement	\$ 3,000.00
1096	Technical Programming Services Inc.	A0322065; Bill/Late Message and Mailing, March 2022	\$ 3,591.87
1097	VSP Insurance Co., (CT)	Payroll Deduction for April 2022	\$ 805.46
1098	Adams, Terry	A0322070; Reimbursement for Training Travel	\$ 138.69
TOTAL			<u>\$ 519,861.45</u>

\*\*\* REGISTER TOTALS \*\*\*

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	50	73,269.84
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
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TOTAL CHECKS:	50	73,269.84

\*\*\* NO ERRORS FOUND \*\*\*

\*\* END OF REPORT \*\*

**PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR**  
**DATE: FROM 3-17-22 TO 3-30-22**

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jerie M. Hill for Jared Crisp  
 GENERAL MANAGER

APPROVED: Darry Harris (omb)  
 CHAIRMAN

PO # A0422-074

claim 1047