



March 7, 2022

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Monday, March 7, 2022, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains, Dr. Art Sixkiller, Ms. Lorri Mitchell and Mr. Mark Roberts.

Also attending were Mr. Terry Aylward and Mr. Dalton Powell.

A motion was made by Dr. Rains and seconded by Mr. Roberts to approve the minutes of the Regular Meeting held February 22, 2022. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Sixkiller, Mitchell, and Harris Nay – none

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve Claims #937 - #989 totaling \$837,140.63 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Rains, Roberts, and Harris Nay – none

The Board recognized Mr. Dalton Powell who had no Engineer's Report.

The Board recognized Mr. Jared Crisp who reported on the ARPA (American Rescue Plan Act) Funding received from the City of Pryor Creek in the amount of \$409,523.06. Mr. Crisp discussed a visual presentation of potential use of the funds for improvements to current wastewater and water systems for the citizens of Pryor Creek. The preferred option would incorporate a \$600,000.00 Grant from Grand Gateway. The grant application is due by May 2022 and if awarded to MUB would be used for an upgrade and improvement design of the 9th Street Lift Station and Lagoon. The second option would include an intersection preliminary design of the South Elliott Street and Nipak Road (West 510) with the City of Pryor Creek Street Department and the Mayes County Commissioners for the upgrade and improvement of our Cone Valve located in the "Y".

Since the Board had no issue with the presentation, Mr. Crisp reported he would proceed with the preliminary preparation for the grant application to be submitted to Grand Gateway by May 2022. Chairman Harris reported "No action taken" on Agenda Item 5a.

Mr. Crisp discussed the established Pole Fee set at \$75 by Board action on June 7, 1993, and the Security Light Example Quote prepared by Acting Foreman, Mr. Brent Childers. Mr. Crisp recommended the Board increase the charge installation fee from \$75.00 to \$225.00 on dusk to dawn security lights when a new pole is set. Mr. Crisp also reported (1) one pole is provided when a new electric service account is established and the increased installation fee would also apply for each additional pole set for overhead electric services.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to increase the charge installation fee from \$75.00 to \$225.00 each on dusk to dawn security lights when a new pole is set and the increased installation fee would also apply when additional poles are set for new overhead electric services. MOTION CARRIED. Votes cast as follows: Aye – Sixkiller, Rains, Roberts, Mitchell, and Harris Nay – none

Mr. Crisp invited the Board Members to attend the Joint News Conference on Wednesday, March 9, 2022 from 2:15-3:30 p.m. in “The Bunker at The District” regarding significant capital investment and new jobs at MidAmerica Industrial Park with he and Mr. Travis Willis.

The Board recognized Mr. Travis Willis who reported on the difficulty of finding and purchasing material as well as an 85 week lead time when material is found.

The Board recognized Mrs. Teri Hill who reported the Third Party Retirement Administrator, Beasley & Company, completed the Annual Compliance Review of the Municipal Utility Board, City of Pryor Creek 457 Retirement Savings Plan and Money Purchase Pension Plan ending December 31, 2021 and found them to be in compliance with the SECURE Act and the Internal Revenue Service applicable statutes and regulations.

A written Department Foreman’s Report was presented with no additional comments.

The Board recognized Mr. Jared Crisp who discussed and recommended the re-classification of Mr. Cody Cannady to a Regular Employee with the promotion to C Mechanic Non-Merit in the Gas Department, effective March 17, 2022.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to re-classify Mr. Cody Cannady to a Regular Employee with the promotion to C Mechanic Non-Merit (\$21.75 per hour to \$22.64 per hour) in the Gas Department, effective March 17, 2022. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Rains, Mitchell, and Harris Nay – none

Mr. Jared Crisp also discussed and recommended the re-classification of Mr. Michael Potts to a Regular Employee with the promotion to C Operator Non-Merit at the Wastewater Treatment Plant, effective March 17, 2022.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to re-classify Mr. Michael Potts to a Regular Employee with the promotion to C Operator Non-Merit (\$21.92 per hour to \$22.64 per hour) at the Wastewater Treatment Plant, effective March 17, 2022. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Rains, Mitchell, and Harris Nay – none

~ The Honorable Mayor Lees arrived at 6:35 p.m. ~

The Board recognized Mr. Travis Willis who discussed a visual presentation of the transportation of a utility pole on a 1985 wire trailer and

the need to purchase a new 35' trailer with a 5' mega ramp dovetail for the electric department to safely transport electric poles up to 60' in length as well as 40' joints of 4" poly pipe by the gas department and other equipment if necessary.

Mr. Jared Crisp recommended the Board approve the purchase of a 102" x 35' deck + 5' dovetail trailer from Trailer World of Tulsa at a cost not to exceed the State Contract Price of \$19,950.00.

A motion was made by Mr. Roberts and seconded by Ms. Mitchell to approve the purchase of a 102" x 35' deck + 5' dovetail trailer from Trailer World of Tulsa at a cost not to exceed the State Contract Price of \$19,950.00. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Rains, Sixkiller, and Harris Nay – none

The Board recognized the Honorable Mayor Lees who verified the Council had received the first of two payments from the ARPA (American Rescue Plan Act) and during the last city council meeting the City Council approved to split the funds with the Municipal Utility Board.

Mayor Lees also reported on pending grants for the Downtown Corridor that could involve the rehabilitation of utility services and of continued interest from Land Brokers and Developers. Mr. Crisp made him aware of Mr. Willis's earlier report and encouraged the Mayor to convey the difficulty in locating and securing material during his discussions with Land Brokers and Developers.

Mr. Crisp reported Mr. Ryan Stout was invited to be a Presenter at the 2022 MESO Annual Power Conference and talk about cyber-security in the workplace and Mr. Stout would be registered to attend the conference with him and the other approved staff on April 24-26, 2022.

There were no new business or unfinished business to discuss.

The Board recognized Mr. Ben Sherrer who had no report.

A motion was made by Mr. Roberts and seconded by Ms. Mitchell to adjourn at 6:45 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Rains, Sixkiller, and Harris Nay – none


Chairman


Secretary

March 21, 2022

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
990	Payroll	A0322064; Payroll Ending March 16, 2022	\$ 71,029.65
991	BOC-Pryor	FICA \$12,457.44; MED \$2,913.36; FED \$8,663.24	\$ 24,034.04
992	Oklahoma Tax Commission	A0322064; Payroll Ending March 16, 2022	\$ 3,480.00
993	Oklahoma Centralized Support Registry	A0322064; Payroll Ending March 16, 2022	\$ 1,674.67
994	Kansas Payment Center/SG10DM000494	A0322064; Payroll Ending March 16, 2022	\$ 83.54
995	Principal Financial Group	457 Retirement Savings for March 2022	\$ 13,683.30
996	Principal Financial Group	457 Loan Re-payments for March 2022	\$ 1,136.30
997	Principal Financial Group	MPP Retirement Contributions for March 2022	\$ 20,995.59
998	AFLAC	Payroll Deduction for March 2022	\$ 2,492.05
999	AgriLand FS-Oklahoma	20223120; Fuel	\$ 5,301.90
1000	Amazon Capital Services	20223121; Chest Waders, T. McKinney	\$ 63.99
1001	Arkansas Electric Coop., Inc.	202112586; Bid #937, Electric Material	\$ 803.00
1002	Arkansas Electric Coop., Inc.	202112586; Bid #937, Electric Material	\$ 149.00
1003	Anixter Inc.	202112585; Bid #937, Electric Material	\$ 3,585.00
1004	AT&T Mobility	Cellular Service for February 2022	\$ 1,540.50
1005	BlueMark Energy, LLC	Purchased Gas for February 2022	\$ 336,714.94
1006	Chouteau Lime Co.	20223123; De-Icer and Shop Supplies	\$ 82.12
1007	CINTAS First Aid and Safety	20223110; First Aid Supplies	\$ 271.02
1008	CINTAS First Aid and Safety	A0322060; First Aid Supplies, March 2022	\$ 208.08
1009	Fastenal Co.	20223118; Material and Supplies	\$ 127.59
1010	Fastenal Co.	20223130; Small Tool, Cyclone Flm Torch	\$ 36.04
1011	Premier Signs & Design	2022120; Material and Supplies	\$ 300.00
1012	P & K Equipment	20223125; Material and Supplies	\$ 66.06
1013	Heath Consultants Inc.	2022271; Calibrate and Test Odorator	\$ 469.29
1014	Airgas USA, LLC	20223109; Nitrogen and Compressed Gas	\$ 205.13
1015	Airgas USA, LLC	20223124; Monthly Cylinder Rental, February 2022	\$ 54.54
1016	Border States Industries, Inc.	20219431; Bid #934, Electric Material	\$ 1,948.50
1017	Lakeland Office Systems	A0122029; Quarterly Office Copies (Total 39,236)	\$ 1,377.38
1018	Locke Supply Co.	20223108; Small Tools and Supplies	\$ 2,202.29
1019	Melton's A/C & Appliance	20223116; Service Call to Farmers Insurance	\$ 70.00
1020	Mike's Tire & Car Care	20223117; Vehicle Maintenance	\$ 310.37
1021	DEQ-Administrative Services	2022283; DD Certification Training and Exam (6 Employees)	\$ 744.00
1022	O'Reilly Automotive, Inc.	20223111; Equipment and Vehicle Maintenance	\$ 714.97
1023	Oklahoma Natural Gas Company	Transportation Fees for February 2022	\$ 4,596.70
1024	PACC (Pryor Area Chamber of Commerce)	A0322061; State of the School Forum Luncheon	\$ 60.00
1025	Patchwork Pup	20223119; Uniform T-shirts and Embroidery Logos	\$ 1,364.00
1026	Pryor Automotive Supplies	20223107; Equipment and Vehicle Maintenance	\$ 547.00
1027	Pryor Chevrolet	20223127; Vehicle Maintenance, Truck #2	\$ 1,850.06
1028	Pryor Waste and Recycling, LLC	Solid Waste Disposal fees for February 2022	\$ 99,785.35
1029	Pryor Lumber Co, Inc.	20223115; Material and Supplies	\$ 778.67
1030	Mayes County RWD #4	Water Service for WWTP, February 2022	\$ 25.00
1031	Sundance Office	A0322059; Copy Paper and Administrative Supplies	\$ 409.95
1032	Trailer World of Tulsa	20223114; 2022 Big Tex Pipe and Pole Trailer	\$ 19,950.00
1033	Tulsa Cleaning Systems	20223126; Equipment Maintenance, Pressure Washer	\$ 810.58
1034	Tractor Supply Credit Plan	20223112; Supplies and Vehicle Maintenance	\$ 666.81
1035	Core & Main	202111529; Bid #935, Water and Sewer Material	\$ 5,277.25
1036	Core & Main	2022276; Water Material	\$ 18,137.33
1037	Core & Main	2022294; Marking Paint	\$ 237.60
1038	Core & Main	20223104; Material and Small Tools	\$ 2,600.00
1039	City of Pryor Creek	Occupational Fee for February 2022	\$ 3,253.92
1040	City of Pryor Creek	Worker's Compensation Fees for February 2022	\$ 4,804.25
1041	City of Pryor Creek	A0821191; Allocation to City, Payment #8	\$ 64,600.00
1042	Municipal Utility Board	Solid Waste Billing Fees for February 2022	\$ 6,507.85
1043	Municipal Utility Board	Petty Cash	\$ 366.79
1044	Ink Images, Inc.	A0322063; Gas Awareness Bill Insert (Total 4,500)	\$ 1,620.00
1045	WA-RO-MA dba C.A.R.D.	Share the Comfort Collection for February 2022	\$ 118.19
1046	Visa Control Account	A0322062; Small Tools, Supplies, Bedliner, and Lights #18	\$ 3,768.04
TOTAL			<u>\$ 738,090.19</u>

*** REGISTER TOTALS ***

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	45	71,029.65
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	45	71,029.65

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 3-3-22 TO 3-16-22

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jeri M. Hee for Jared Crisp
 GENERAL MANAGER

APPROVED: Darry Harris by Jmk
 CHAIRMAN

PO # A0322 - 064

0990