



November 15, 2021

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Monday, November 15, 2021, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains Ms. Lorri Mitchell, and Mr. Mark Roberts. Dr. Art Sixkiller was absent.

Also attending were the Honorable Mayor Lees, Mr. Steve Powell, Mr. Kurt Schultz, Mr. Travis Willis, and Mr. Terry Aylward.

Mr. Jared Crisp reported a vendor changed to the next low bid due to no availability from the low bidder for an increase of \$2,865.20 on Line #24 of Bid #934, which increased the total to \$268,106.38 for Bid #934 (Electric Material).

A motion was made by Dr. Rains and seconded by Ms. Mitchell to increase Line #24 of Bid #934 in the amount of \$2,865.20 which increased the total to \$268,106.38 for Bid #934 (Electric Material) then approve the minutes of the Regular Meeting held November 1, 2021. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Mitchell, and Harris. Mr. Roberts abstained and counted as no vote.

A motion was made by Mr. Roberts and seconded by Ms. Mitchell to approve Claims #489 - #554 totaling \$1,034,747.24 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Rains, and Harris Nay – none

The Board recognized Honorable Mayor Lees who had no report.

The Board recognized Mr. Kurt Schultz of Courtside Benefits, LLC who expressed his appreciation to the Board for allowing his company to be the MUB Agent of Record for employee benefits then he discussed the group benefit renewals. Mr. Schultz reported the BlueCross BlueShield Advantage Network would be available in Mayes County on January 1, 2022, and the Base Renewal and the Buy-up Renewal Options in the Advantage Network could be mirrored to our current health benefits at a reduced cost of 11.35% for the Base Option and 11.40% for the Buy-up Option. He also reported no issues or concerns with the group dental, vision, term life, and disability plans and would renew automatically January 1, 2022, with no changes to the benefits or cost.

A motion was made by Ms. Mitchell and seconded by Mr. Roberts to approve the employee group health insurance in the BlueCross BlueShield of Oklahoma Advantage Network Base Plan G740ADT and the Advantage Network Buy-up Plan P8E1ADT as

presented in the proposal on January 1, 2022, with MUB contributing one hundred percent (100%) of the employee cost in the Base Plan and a portion of the dependent coverage each month as follows:

Employee	\$469.86
Employee/Spouse	\$900.00
Employee/Children	\$900.00
Family	\$1,350.00

Also, the employer portion of the cost in the base plan would be likewise in the buy-up plan. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Roberts, Rains, and Harris Nay – none

The Board recognized Mr. Steve Powell who discussed the flow meter, the manhole modification/replacement, and the desire to schedule the MUB electric department to pull new wire at the Wastewater Treatment Plant.

Mr. Powell also updated the Board on modifications made to the eight-inch Water Main project on US69 Highway between Park Street and SE 5th Street.

Mr. Powell reported there was a good number of contractors inquiring on the East Salt Branch Sanitary Sewer Extension Project No: PMUB-21-01 Bid scheduled on December 7, 2021.

Mr. Powell requested the Board to table Agenda Item 4c (*Report on the Engineering Study performed for the Wastewater Treatment Facility*) until Mr. Dale Burke could be available for the presentation of his findings and review his recommendations with Mr. Chuck Bley and Mr. Jared Crisp.

The Board recognized Mr. Jared Crisp who discussed a power point presentation of the Ag-Gator and its storage shed at the Wastewater Treatment Plant and recommended the Board declare the Ag-Gator 2004 Sludge Injection Truck surplus.

A motion was made by Dr. Rains and seconded by Mr. Roberts to declare the Ag-Gator 2004 Sludge Injection Truck surplus. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Mitchell, and Harris Nay – none

Mr. Crisp discussed and recommended the Board enter into an agreement with Purple Wave, Inc. to auction surplus equipment/vehicles on their website at no cost to MUB in lieu of publishing a Legal Notice. Purple Wave Inc. would send an inspector on site to assess the equipment and paperwork on the Ag-Gator 2004 Sludge Injection Truck and on the 1992 International 4700 Truck with a 1979 Pittman Polecat and Digger, which was declared surplus on September 24, 2004. Seller fees are collected by Purple Wave Inc. when the purchaser pays ten percent (10%) on top of the equipment sell price.

A motion was made by Ms. Mitchell and seconded by Dr. Rains to enter into an agreement with Purple Wave, Inc. for the purpose of

selling surplus equipment/vehicles on their website in lieu of publishing a Legal Notice. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Rains, Roberts, and Harris Nay – none

Mr. Crisp discussed a power point presentation of the South Lift Station and recommended the Board enter into an agreement with Key Maintenance Inc. to repair the grating system at the South Lift Station. Legal Counsel, Mr. Ben Sherrer defined an “attractive nuisance” and the terrifying responsibilities of a property owner then he encouraged the Board to approve Mr. Crisp’s recommendation.

A motion was made by Ms. Mitchell and seconded by Dr. Rains to enter into an agreement with Key Maintenance Inc. to repair the grating system at the South Lift Station at a cost not to exceed \$13,650.00. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Rains, Roberts, and Harris Nay – none

Mr. Crisp reported on his approval of AdComp Systems Group Addendum #1 agreement in the amount of \$4,000.00 which added the acceptance of Credit/Debit Card Payments for Miscellaneous Income, Utility Deposits, and Share the Comfort Donations which would increase the total annual maintenance agreement to \$9,832.80. The agreement also added DICE (Digital Interaction for Citizen Engagement), a system for the Consumers to be able to fill out an application form for new accounts and also submit documents like driver’s licenses, lease documents, warranty deeds, etc. at a cost to the Municipal Utility Board in the amount of \$0.50 per document exchange.

The Board recognized Mrs. Teri Hill who had no report.

A written Department Foreman’s Report was presented with no additional comments.

The Board recognized Mr. Jared Crisp who discussed the eight to ten week lead time and the computer chip shortage which is causing vehicles to be sold before they get to the lot then he recommended the Board enter into an agreement with Vance Country Ford for the replacement of Truck #18 (Assistant General Manager/Director of Operations vehicle) at a cost not to exceed \$34,057.00.

A motion was made by Mr. Roberts and seconded by Ms. Mitchell to enter into an agreement with Vance Country Ford for the replacement of Truck #18 (Assistant General Manager/Director of Operations vehicle) at a cost not to exceed \$34,057.00. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Rains, and Harris Nay – none

Mr. Crisp reported Core & Main was the sole bid received on Bid #935 (Water/Sewer Material) in the amount of \$95,779.70 and he recommended the Board accept their bid.

A motion was made by Ms. Mitchell and seconded by Mr. Roberts to award Bid #935 (Water/Sewer Material) in the amount of \$95,779.70 to Core & Main. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Roberts, Rains, and Harris Nay – none

Mr. Crisp discussed and recommended the Board approve the Combination Low Bid #936 (Gas Material) in the amount of \$43,253.90.

A motion was made by Dr. Rains and seconded by Mr. Roberts to approve the Combination Low Bid #936 (Gas Material) in the amount of \$43,253.90. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Mitchell, and Harris Nay – none

There was no unfinished business or new business to discuss.

The Board recognized Mr. Ben Sherrer who had no report.

A motion was made by Mr. Roberts and seconded by Ms. Mitchell to adjourn at 7:07 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Rains, and Harris Nay – none


Chairman


Secretary

December 6, 2021

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
555	Payroll	A1121278; Payroll Ending November 24, 2021	\$ 74,661.98
556	Bank of Commerce	FICA \$13,045.90; Med \$3,051.04; Federal \$8,536.11	\$ 24,633.05
557	Oklahoma Tax Commission	A1121278; Payroll Ending November 24, 2021	\$ 3,899.00
558	Oklahoma Centralized Support Registry	A1121278; Payroll Ending November 24, 2021	\$ 1,686.97
559	Kansas Payment Center/SG10DM000494	A1121278; Payroll Ending November 24, 2021	\$ 83.54
560	Principal Financial Group	457 Retirement Savings for November 2021	\$ 13,518.22
561	Principal Financial Group	457 Loan Re-payments for November 2021	\$ 2,083.96
562	Principal Financial Group	MPP Retirement Contributions for November 2021	\$ 18,532.30
563	Oklahoma State Tax Commission	November 2021 Actual/December 2021 Estimated Sales Tax	\$ 48,296.54
564	ADCOMP Systems, Inc.	A1221285; Annual ARRS and DICE Hosting Support	\$ 9,832.80
565	SPMR, LLC	A1121280; Annual Hosting, Web Seat, Meter Read Support	\$ 14,822.02
566	Amazon Capital Services	20211523; Organizer and Hip Waders (J. Dill)	\$ 57.12
567	Amazon Capital Services	202111524; Office Chair, J. Martin	\$ 165.34
568	Amazon Capital Services	202111534; 9th Street Water Tower Natural Gas Heater	\$ 194.99
569	Accurate Environmental, LLC	A1121274; Water Samples	\$ 280.00
570	Automation Direct	202111519; Equipment Maintenance, WWTP Water Tower	\$ 126.00
571	B & B Meter Service	202111521; Gas Regulator, Bank of Commerce	\$ 425.00
572	BlueCross/BlueShield of Oklahoma	Group Medical Coverage for December 2021	\$ 47,015.16
573	Cintas First Aid & Safety	202111526; First Aid and Safety Supplies	\$ 220.47
574	Clifford Power	202112546; Equipment Maintenance, Generac	\$ 325.07
575	Cove Environmental, LLC	202112548; Quarterly Bio-Monitoring	\$ 1,600.00
576	Delta Dental of Oklahoma	Group Dental December 2021	\$ 3,343.84
577	Elliott Electric Supply	20219433; Bid #934, Electric Material	\$ 4,076.00
578	Enviro-Tec America, Inc.	202111540; SIR Reports, Cycle 13	\$ 45.00
579	Express Test Corporation	202112547; On-site hearing test	\$ 750.00
580	P & K Equipment	202111539; Tree-Trim Supplies	\$ 49.72
581	Green Country Testing	202111528; Testing	\$ 710.00
582	HACH Company	202111543; pH Buffer Solution	\$ 165.59
583	Airgas USA, LLC	202111527; Nitrogen	\$ 48.78
584	Lakeland Office System	A1121273; Office Copies (35,288 Total)	\$ 1,074.67
585	Infrastructure Solutions Group, LLC	A1220296; CCP, Hydraulic Analysis, Payment #6	\$ 1,925.00
586	Infrastructure Solutions Group, LLC	A0421089; CCP, Sewer Ext. Inspection Fee; Final Payment	\$ 4,500.00
587	Mike's Tire & Car Care	202111535; Vehicle Maintenance, Truck #1 & #10	\$ 294.02
588	Muskogee Communications, Inc.	202111536; Radio Replacements (3 Total)	\$ 567.00
589	Municipal H2O (ARMARC)	A1121257; AWIA Assessment/Emergency Response Plan	\$ 12,400.00
590	Pikepass Government Account Services	A1121268; Turnpike Fees, October 2021	\$ 36.35
591	Oklahoma Natural Gas Company	Transportation Fees, October 2021	\$ 6,040.60
592	Oklahoma Ordnance Works Authority	Purchased Water for November 2021	\$ 46,828.68
593	Oklahoma Ordnance Works Authority	Purchased Wastewater Treatment for November 2021	\$ 819.55
594	R & L Tires, LLC	202111538; Vehicle Maintenance, Truck #9	\$ 1,396.68
595	Speedy's Tire, Lube, & Auto	202112549; Vehicle Maintenance, Truck #17	\$ 47.37
596	Sundance Office	202111520; Warehouse Supplies	\$ 98.89
597	Storage Plus by 5 R, Inc.	A1121281; On-site Shredding Services for November 2021	\$ 110.00
598	The Paper	A1121272; Publishing Legal Notice	\$ 50.84
599	US Cellular	Cellular Service for November 2021	\$ 198.38
600	Core & Main	20219400; Material and Supplies	\$ 2,074.35
601	Core & Main	202111522; Material and Supplies	\$ 75.48
602	Core & Main	202111537; Material and Supplies	\$ 1,201.13
603	Capital One (Walmart Credit Service)	202112552; Small Tools and Supplies	\$ 332.78
604	White Star Machinery	202111516; Material and Supplies	\$ 54.10
605	White Star Machinery	202111530; Equipment Maintenance, Trackhoe	\$ 726.13
606	Absolute Technologies	A1121275; Computer and Camera Maintenance	\$ 272.03
607	Ben Sherrer law Office, P.C.	A1121282; Attorney Fees for November 2021	\$ 720.00
608	Mutual of Omaha Payment Process Center	Group AD&D Coverage for December 2021	\$ 880.30
609	City of Pryor Creek	A0721173; Cleaning Services, Payroll Ending Nov. 12, 2021	\$ 612.06
610	City of Pryor Creek	Worker's Compensation for October 2021	\$ 7,686.11
611	Fiber Interactive Technologies	Voice and Fax Services for November 2021	\$ 166.83
612	Fiber Interactive Technologies	A1221286; Fiber-Optic Material and Testing	\$ 1,730.00
613	Ancillary Bill Dept. Dearborn Life Ins. Co.	Group LTD Coverage for December 2021	\$ 1,420.34
614	Municipal Utility Board	Petty Cash for J.A.C.K.	\$ 400.00
615	Municipal Utility Board	Utility Services for November 2021	\$ 18,481.04
616	Municipal Utility Board	Petty Cash	\$ 563.94
617	U. S. Postal Service	Annual Rental Fee for Post Office Box 249	\$ 296.00
618	Pryor Printing Inc.	20219427; Warehouse Supplies	\$ 168.00
619	Technical Programming Services Inc.	A1121277; Bill/Late Message Print/Mailing, November 2021	\$ 3,558.24
620	Tyler Technologies, Inc.	A1121271; Annual Disaster Recovery Maintenance	\$ 2,100.00
621	VSP Insurance Co., (CT)	Payroll Deduction for December 2021	\$ 751.22
622	Campbell, Elizabeth or Mark	A1121279; Water Bore Tap Refund, Misc. Receipt #45840	\$ 350.00
623	Crisp, Jared	A1121269; TV Monitors for Camera Systems (3 Total)	\$ 1,650.64
624	Bates Infrastructure, LLC	A0821199; US69 Water Line Replacement, Pmt #1 & #2	\$ 89,787.35
625	Grand River Dam Authority	Purchased Electric for December 2021	\$ 377,089.53
TOTAL			\$ 861,184.09

*** REGISTER TOTALS ***

REGULAR CHECKS:	7	7,872.72
DIRECT DEPOSIT REGULAR CHECKS:	44	66,789.26
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	51	74,661.98

*** NO ERRORS FOUND ***

** END OF REPORT **

A1121-278

claim #

20555

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 11-11-21 TO 11-24-21

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jeri M. Hill for Jared Crisp
GENERAL MANAGER

APPROVED: Darryl Harris by (smh)
CHAIRMAN