



August 16, 2021

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Monday, August 16, 2021, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Ms. Lorri Mitchell, Mr. Mark Roberts, Dr. Art Sixkiller and Dr. Ken Rains.

Also in attendance were Mr. Terry Aylward of The Paper, Mr. Steve Powell, Mr. Dale Burke, Ms. Crysta Watson and Mr. Dalton Powell of Infrastructure Solutions Group, LLC Consulting Engineers.

A motion was made by Dr. Rains and seconded by Mr. Roberts to approve the minutes of the Regular Meeting held August 02, 2021. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Rains and Harris Abstaining – Dr. Sixkiller

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve Claims #117 - #168 totaling \$1,226,589.80 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Roberts, Rains, Sixkiller and Harris Nay – none

The Board recognized the Honorable Mayor Lees who stated the city has been meeting with many developers and there has been much interest from retailers.

The Board recognized Mr. Steve Powell who discussed they are still in the process of a Wastewater Treatment Master Plan Study. He also commented on the sewer manhole that was buried at SE14<sup>th</sup> Street/Fairland Street drainage project; costing should be available at the next meeting.

Mr. Powell updated the Board on the Giles Sewer Project stating the project was back on schedule and the August pay applications should be received for September payment. He added the lines have passed testing, piers are to be set along the creek and the manholes will be set, then tested.

The Board recognized Mr. Dale Burke and Ms. Crysta Watson of Infrastructure Solutions Group, LLC who were present to report on the Water System Improvements Hydraulic Analysis. Their report reviewed the existing water system, evaluated the conditions at Peak Hour, Average Day, Max Day, and Fire Flow for inside and outside city limits. Their report also reviewed the Water Tower Storage Utilization and Fire Flow Requirements. Their presentation addressed the areas inside and outside city limits in sections for planning purposes. Ms. Watson added that the model can be adjusted as conditions change as needed to upgrade the water system.

The board recognized Mr. Crisp who discussed the Standard Form of Agreement between Pryor Municipal Utility Board (Owner) and Infrastructure Solutions Group, LLC (Engineer) for Professional Services Work Order Edition. Mr. Crisp informed the board this agreement was last executed in 2012 and should be acted upon an annual basis.

A motion was made by Ms. Mitchell and seconded by Dr. Sixkiller to approve the Standard Form of Agreement between Pryor Municipal Utility Board (Owner) and Infrastructure Solutions Group, LLC (Engineer) for Professional Services Work Order Edition. MOTION CARRIED. Ayes – Sixkiller, Roberts, Rains, Mitchell and Harris Nay – none

The Board recognized Mr. Crisp who discussed the renewal of the General/Auto Liability Insurance Coverage, effective September 18, 2021 and expiring September 18, 2022, with the Oklahoma Municipal Assurance Group (OMAG) at a cost of \$37,257.00.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve the renewal of the General/Auto Liability Insurance Coverage, effective September 18, 2021 and expiring September 18, 2022, with the Oklahoma Municipal Assurance Group (OMAG) at a cost of \$37,257.00. MOTION CARRIED. Ayes – Mitchell, Sixkiller, Roberts, Rains and Harris Nay – none

The Board recognized Mr. Crisp who discussed possibly entering into an agreement with Bates Infrastructure for the construction of Project No: PMUB-21-02, 8" Water Line, Highway 69 Bore, and Casing at a cost of \$111,365.50.

A motion was made by Dr. Rains and seconded by Dr. Sixkiller to award contract to Bates Infrastructure for the construction of Project No: PMUB-21-02, 8" Water Line, Highway 69 Bore, and Casing not to exceed \$111,365.50 and to authorize Chairman Harris to enter into an agreement with Bates Infrastructure.

The Board recognized Mrs. Hannah Moore who had no Office Manager's Report.

A written Department Foreman's Report was presented with additional comments from Mr. Crisp. He stated the electric line near the hospital has been upgraded and all issues have been addressed.

The Board recognized Mr. Crisp who discussed possibly approving the promotion of Mr. Josh Richford to C Operator with Merit.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to approve the promotion of Mr. Josh Richford to C Operator with Merit in the amount of \$23.00 per hour effective August 19, 2021. MOTION CARRIED. Ayes – Rains, Mitchell, Roberts, Sixkiller and Harris Nay – none

The Board recognized Mr. Crisp who discussed possibly replacing the 2008 Chevrolet 3500HD Crew Cab & Chassis w/ 96" Fiberglass Utility Body (Truck #1) with a 2021 Ford F350 Crew Cab & Chassis w/ Steel Utility Body as presented in Quote Number 806776 – 2 from Sourcewell Contract at a cost not to exceed \$80,000.00.

A motion was made by Mr. Roberts and seconded by Ms. Mitchell to approve the replacement of the 2008 Chevrolet 3500HD Crew Cab & Chassis w/96" Fiberglass Utility Body (Truck #1) with a 2021 Ford F350 Crew Cab & Chassis w/ Steel Utility Body as presented in Quote Number 806776 – 2 from Sourcewell Contract at a cost not to exceed \$80,000.00. MOTION CARRIED. Ayes – Rains, Sixkiller Mitchell, Roberts, and Harris Nay – none

There was no unfinished business to report.

There was no new business to discuss.

Mr. Ben Sherrer was present with no report.

A motion was made by Mr. Roberts and seconded by Dr. Sixkiller to adjourn at 6:57 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Roberts, Rains and Harris Nay – none

  
Chairman

  
Secretary



THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION  
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
169	Payroll	A0821201; Payroll Ending August 18, 2021	\$ 71,635.65
170	Bank of Commerce	FICA \$12,652.64; Med \$2,959.00; Federal \$8,752.01	\$ 24,363.65
171	Oklahoma Tax Commission	A0821201; Payroll Ending August 18, 2021	\$ 3,708.00
172	Oklahoma Centralized Support Registry	A0821201; Payroll Ending August 18, 2021	\$ 1,804.76
173	Kansas Payment Center/SG10DM000494	A0821201; Payroll Ending August 18, 2021	\$ 83.54
174	Payroll	A0921212; Payroll Ending September 1, 2021	\$ 72,693.15
175	Bank of Commerce	FICA \$12,703.90; Med \$2,971.04; Federal \$8,079.91	\$ 23,754.85
176	Oklahoma Tax Commission	A0921212; Payroll Ending September 1, 2021	\$ 3,717.00
177	Oklahoma Centralized Support Registry	A0921212; Payroll Ending September 1, 2021	\$ 1,686.97
178	Kansas Payment Center/SG10DM000494	A0921212; Payroll Ending September 1, 2021	\$ 83.54
179	Principal Financial Group	457 Retirement Savings for August 2021	\$ 13,226.01
180	Principal Financial Group	457 Loan Re-payment for August 2021	\$ 2,074.66
181	Principal Financial Group	MPP Retirement Contribution for August 2021	\$ 22,298.85
182	Oklahoma State Tax Commission	August 2021 Actual/September 2021 Estimated Sales Tax	\$ 72,179.44
183	Altec Industries, Inc.	20218379; Vehicle Maintenance, Truck #13	\$ 54.02
184	Altec Industries, Inc.	20219395; Vehicle Maintenance, Truck #22	\$ 26.96
185	Arkansas Electric Coop., Inc.	2021242; CCP, Electric Material	\$ 12,556.87
186	Arkansas Electric Coop., Inc.	202010479; CCP, Electric Material	\$ 1,452.50
187	Accurate Environmental, LLC	A0821196; Water Samples	\$ 140.00
188	Bridgewell Resources LLC	20214177; CCP, Electric Material	\$ 11,800.00
189	Bluecross/Blueshield of Oklahoma	Group Medical Coverage for September 2021	\$ 41,641.59
190	Brenntag Southwest	20218368; Material and Supplies	\$ 1,609.38
191	Cintas First Aid & Safety	20218385; First Aid and Safety Supplies	\$ 745.56
192	Cintas First Aid & Safety	A0821207; First Aid and Safety Supplies	\$ 266.85
193	C & R Oil Co., Inc.	20219396; Fuel	\$ 3,731.57
194	Cove Environmental, LLC	20218383; Material and Supplies	\$ 1,600.00
195	Delta Dental of Oklahoma	Group Dental Coverage for September 2021	\$ 3,350.48
196	Enviro-Tec America, Inc.	20218370; SIR Reports, Cycle 9	\$ 45.00
197	Fastenal Co.	20219397; Small Tools	\$ 144.25
198	P & K Equipment	20218380; Tree-Trimmer Supplies	\$ 25.79
199	Green Country Testing, Inc.	20218376; Testing	\$ 565.00
200	Green Country Testing, Inc.	20218393; Testing	\$ 415.00
201	Hamill Metals	20218377; Material and Supplies	\$ 167.09
202	Border States Industries Inc.	20215214; CCP, Bid #933, Gas Material	\$ 161.80
203	Border States Industries Inc.	20217339; Electric Material	\$ 4,944.30
204	Lakeland Office Systems	A0821204; Quarterly Administrative Copies (35,405 Total)	\$ 946.55
205	Key Maintenance, Inc.	A0321061; CCP, Sewer Interceptor Extension, Payment #3	\$ 230,214.21
206	KGM- Koons Gas Measurement	20218369; Meter & Regulator, New Police/Fire Station	\$ 8,905.34
207	KGM- Koons Gas Measurement	20218387; Material and Supplies	\$ 284.00
208	Locke Supply Co.	20218392; Material, Supplies, and Small Tools	\$ 775.73
209	Northern Safety Co. Inc.	20218373; Safety Fuel Signs & Rainwear for R. Wilkerson	\$ 135.15
210	Oklahoma Natural Gas Company	Transportation Fees for July 2021	\$ 6,040.04
211	Oklahoma Ordnance Works Authority	Purchased Wastewater Treatment for August 2021	\$ 805.74
212	Oklahoma Ordnance Works Authority	Purchased Water for August 2021	\$ 70,056.25
213	Patriot Dodge Chrysler Jeep	20218378; Vehicle Maintenance, Truck #2	\$ 1,229.35
214	Poly Pro Inc.	20218366; Small Tool, 1" Fusion Machine for Truck #12	\$ 2,928.28
215	Pryor Lumber Co., Inc.	20219399; Material, Supplies, and Small Tools	\$ 303.35
216	Petroleum Marketers Equip. Co.	20218374; Equipment Maintenance, WWTP Diesel Fuel Pump	\$ 188.80
217	Retrofit Automation	20218388; Equipment Maintenance, B&H and Elks Lift Stations	\$ 624.81
218	Sadler Paper Company	A0821203; Paper and Cleaning Supplies	\$ 316.20
219	Sherwin Williams Co.	20218394; Paint	\$ 46.42
220	Sherwin Williams Co.	20219398; Paint	\$ 46.42
221	Sundance Office	A0821190; Notary Stamp, J. Early	\$ 53.98
222	Sundance Office	A0821200; Administrative Supplies and Desktop Stapler	\$ 125.81
223	Sundance Office	A0821202; Office Chair, J. Crisp	\$ 365.99
224	Storage Plus by 5 R, Inc.	A0921215; Onsite Shredding Service, August 2021	\$ 55.00
225	Tulsa Emergency Medical Center Inc.	A0821198; Pre-employment Exam, T. Looney	\$ 157.00
226	Tractor Supply Credit Plan	20218371; Material and Vehicle Maintenance	\$ 155.93
227	Utility Supply Company	20214193; CCP, Bid #932, Water Material	\$ 1,790.00
228	Utility Supply Company	20218357; Material and Supplies	\$ 642.00
229	US Cellular	Cellular Services for August 2021	\$ 438.69
230	Warren Cat	20218389; Equipment Maintenance, Backhoe	\$ 142.84
231	Core & Main	20218353; Material and Supplies	\$ 500.47
232	Core & Main	20218363; Material and Supplies	\$ 550.00
233	Core & Main	20218375; Material and Supplies	\$ 517.86
234	Capital One (Walmart Credit Service)	20218390; Material and Supplies	\$ 90.92
235	Absolute Technologies	20218382; Battery Backup for Water SCADA	\$ 59.99
236	Absolute Technologies	A0921216; Network Ethernet Cable, T. Willis	\$ 99.99
237	Ben Sherrer law Office, P.C.	A0821209; Attorney Fees for August 2021	\$ 840.00
238	Mutual of Omaha Payment Process Center	Group AD&D Coverage for September 2021	\$ 849.40
239	City of Pryor Creek	A0721173; Cleaning Services, Payroll Ending August 20, 2021	\$ 612.06
240	City of Pryor Creek	Worker's Compensation for July 2021 & Annual Fees	\$ 9,197.93
241	Fiber Interactive Technologies	A0821206; Battery Backup for Voice and Fax System	\$ 206.11
242	Fiber Interactive Technologies	Voice and Fax Services for August 2021	\$ 166.83
243	Kolker and Kolker, Inc.	A0821211; Consultant Fee for FY2020-2021 Audit Prep	\$ 800.00
244	Ancillary Bill Dept. Dearborn Life Ins. Co.	Group LTD Coverage for September 2021	\$ 1,251.95
245	Municipal Utility Board	Utility Services for August 2021	\$ 20,058.84
246	Municipal Utility Board	Petty Cash	\$ 637.26
247	OMAG	A0921214; General Liability & Auto/Equipment Protection	\$ 37,257.00
248	Technical Programming Services Inc.	A0921213; Bill/Late Message Print & Mailing, August 2021	\$ 3,443.78
249	WA-RO-MA d/b/a C.A.R.D	Replacement for Voided Claim #0166 dated 8-16-2021	\$ 117.19
250	Tyler Technologies, Inc.	A0821205; Annual MSO Maintenance Agreement	\$ 137.81
251	VSP Insurance Co., (CT)	Payroll Deduction for September 2021	\$ 743.96
252	Dees, Tim and Lori	A0821208; Reimbursement for Damage at 1736 Marietta	\$ 130.50
253	Holiday Motel c/o Jayesh Maisuria	A0821210; Reimbursement for New Sewer Tap FY2019-2020	\$ 400.00
		TOTAL	\$ 805,197.81

PAYROLL NO: 1 PRYOR CREEK - M.U.B.

PAYROLL DATE: 9/03/2021

\*\*\* REGISTER TOTALS \*\*\*

REGULAR CHECKS:	9	7,679.10
DIRECT DEPOSIT REGULAR CHECKS:	46	65,014.05
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
		-----
TOTAL CHECKS:	55	72,693.15

\*\*\* NO ERRORS FOUND \*\*\*

\*\* END OF REPORT \*\*

**PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR**  
**DATE: FROM 8-19-21 TO 9-1-21**

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jeri M. Hill for Jared Crisp  
GENERAL MANAGER

APPROVED: Darry Harris by (Jmh)  
CHAIRMAN

PO # A0921-212

claim 0174

\*\*\* REGISTER TOTALS \*\*\*

REGULAR CHECKS:	7	7,880.87
DIRECT DEPOSIT REGULAR CHECKS:	43	63,754.78
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
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TOTAL CHECKS:	50	71,635.65

\*\*\* NO ERRORS FOUND \*\*\*

\*\* END OF REPORT \*\*

**PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR**  
**DATE: FROM 8-5-2021 TO 8-18-2021**

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Hannah Moore for Jared Crisp  
GENERAL MANAGER

APPROVED: Garry Harris by HM  
CHAIRMAN

CLAIM # 0169  
PO# A0821-201