




JUNE 30, ~~2020~~ 2021 

The Municipal Utility Board met in Regular Session at 5:00PM on Tuesday, June 30, 2021 with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains, Dr. Art Sixkiller and Ms. Lorri Mitchell. Mr. Mark Roberts was absent.

Also attending were Mr. Travis Willis and Mr. Terry Aylward.

The Board recognized Mr. Jared Crisp who reported a decrease of \$1,416.48 to Gas Material Bid #930 due to the removal of Line Item #27 because the lead time was too long which changed the Gas Material Bid #930 total to \$22,031.18.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to remove Line Item #27 of Gas Material Bid #930 for a decrease of \$1,416.48 which changed the Gas Material Bid #930 total to \$22,031.18, and approve the minutes of the Regular Meeting held June 21, 2021. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Rains, and Harris Nay – none

Mr. Crisp discussed and recommended the approval of Claims #1396 - #1442 in the amount of \$727,974.37.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to approve Claims #1396 - #1442 totaling \$727,974.37 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Mitchell, and Harris Nay – none

Mr. Crisp discussed and recommended the Board approve the Claims and Contracts Pending List ending June 30, 2021 in the amount of \$827,939.55.

A motion was made by Dr. Rains and seconded by Dr. Sixkiller to approve the Claims and Contracts Pending List ending June 30, 2021 in the amount of \$827,939.55. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Sixkiller, Mitchell, and Harris Nay – none

Mr. Jared Crisp discussed the Power Point Presentation of the 2022 Budget which included a flat rate pay increase of \$1.00 per hour for all employees except the Electric Line Crew. Mr. Crisp discussed the competitive electric lineman pay rates within a forty-five (45) mile radius and included a flat rate pay increase of \$2.00 per hour for the electric line crew in the 2022 Budget. Mr. Crisp reported the Budget Committee reviewed the Municipal Utility Board Assessment of Needs and recommended the approval of the 2022 Budget as presented.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to approve the Budget for Fiscal Year Ending June 30, 2022 as presented with the respective flat rate pay increases of \$1.00 per hour and \$2.00 per hour effective on July 8, 2021. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Mitchell, and Harris Nay – none

Mr. Crisp reported he would be out of the office until July 12, 2021. Chairman Garry Harris and Mr. Travis Willis will be attending the GRDA Customer Group Meeting in his absence. He also reminded the Board of the cancellation of the Regular Board Meeting scheduled on July 6, 2021 at 6 p.m.

There was no unfinished or new business discussed.

A motion was made by Ms. Mitchell and seconded by Dr. Rains to adjourn this meeting at 5:26 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Rains, Sixkiller, and Harris Nay – none


Chairman


Secretary

July 19, 2021

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
1	Payroll	A0721154; Payroll Ending July 7, 2021	75,328.20
2	BOC-Pryor	FICA \$13,141.46; MED \$3,073.38; FED \$9,070.66	25,285.50
3	Oklahoma Tax Commission	A0721154; Payroll Ending July 7, 2021	3,754.00
4	Oklahoma Centralized Support Registry	A0721154; Payroll Ending July 7, 2021	1,559.31
5	Kansas Payment Center / SG10DM000494	A0721154; Payroll Ending July 7, 2021	83.54
6	AFLAC	Payroll Deduction for July 2021	2,215.45
7	Amazon Capital Services	20216291; CCP, Hip Waders for R. Wilkerson	144.95
8	AT&T Mobility	Cellular Service for June 2021	1,114.92
9	BlueCross Blueshield of Oklahoma	Group Medical Coverage for July 2021	45,538.44
10	BlueMark Energy, LLC	Purchased Gas; June 2021	18,783.54
11	CINTAS	20217312; Uniform Rental for June 2021	551.09
12	C & R Oil Co., Inc.	20217331; Fuel	3,815.77
13	Delta Dental of Oklahoma	Group Dental Coverage for July 2021	3,347.28
14	Farwest Line Specialties	20217321; Small Tool, Vehicle E-Spot Litebox	425.43
15	Gonthier, Chris dba Meaux Down Lawncare	20217311; Mowing Service for May and June 2021	1,610.00
16	Grand River Dam Authority	Purchased Electric; June 2021	635,013.42
17	P & K Equipment	20217318; Equipment Maintenance and Supplies	47.00
18	P & K Equipment	20217330; Equipment Maintenance, Backhoe	44.07
19	Green Country Testing, Inc.	20217310; Testing	415.00
20	Matthews Ford	20217314; Vehicle Maintenance, Truck #7 A/C	1,468.99
21	Airgas USA, LLC	20217325; Monthly Cylinder Rental	55.70
22	Border States Industries Inc.	20214188; CCP, Bid #931 Electric Material	1,044.00
23	Locke Supply Co.	20216294; CCP, Material and Supplies	316.80
24	Melton's A/C & Appliance	A0721165; City Hall and N. Elliott Tower Maintenance	185.00
25	Mayes County Treasurer & Assessor	A0721156; Pictometry Aerial Photography Annual Fee	5,000.00
26	McCrometer Inc.	A0721155; MOD BUS Upgrade for FPI Meter	2,074.18
27	OMUSA/OMA	A0721164; JT&S Quarterly Dues	1,163.75
28	Mike's Tire & Car Care	20217308; Vehicle Maintenance, Truck #11	127.39
29	Mike's Tire & Car Care	20217329; Vehicle Maintenance, Trucks #10 & #15	83.78
30	PikePass Government Account Services	A0721162; Turnpike Fees for May and June 2021	48.55
31	O'Reilly Automotive, Inc.	20216295; CCP, Material and Supplies	54.72
32	Oklahoma Ordnance Works Authority	Purchased Water; June 2021	67,546.31
33	Oklahoma Ordnance Works Authority	Wastewater Treatment; June 2021	778.49
34	Poly Pro Inc.	20217319; Small Tool, Fusion Machine parts	209.79
35	Pryor Automotive Supply	20217315; Equipment Maintenance, Fuel Pumps	53.87
36	Pryor Rental	20217307; Plate Compactor Rental	60.00
37	Pryor Waste and Recycling, LLC	Solid Waste Disposal fees for June 2021	97,952.55
38	Pryor Lumber Co, Inc.	20216296; CCP, Material and Small Tools	190.79
39	Mayes County Rural Water District #4	WWTP Water Service; June 2021	26.98
40	Robin's Nest Flowers & Gifts	A0721167; Memorial, R. Armontrout	105.00
41	Sundance Office	20217317; Warehouse Supplies	444.68
42	Sundance Office	A0721161; Administrative Supplies	70.12
43	The Paper	A0721169; Legal Publication	59.81
44	Tractor Supply Credit Plan	20216297; CCP, Small Tools	18.97
45	Utility Supply Company	20217305; Material and Supplies	457.00
46	Vermeer Great Plains	20217313; Equipment Maintenance, Chipper	252.00
47	Absolute Technologies	A0721166; APC Battery Backup Unit for WWTP	49.99
48	Beasley & Company	A0721158; TPA Retirement Plan 1st Quarter Services	1,346.00
49	Mutual of Omaha	Group AD&D Coverage for July 2021	846.46
50	City of Pryor Creek	Occupational Fee for June 2021	3,193.62
51	Dearborn Life Insurance Company	Group LTD Coverage for July 2021	1,266.39
52	Municipal Utility Board	Solid Waste Billing Fee for June 2021	6,387.23
53	Oklahoma Corporation Commission	A0721157; Natural Gas Pipeline Safety Assessment	2,553.60
54	WA-RO-MA dba C.A.R.D.	Share the Comfort Collection for June 2021	317.06
55	Tyler Business Forms	A0721159; Preprinted Incode TopCK	685.75
56	Visa Control Account	A0721160; Travel, Notary Bond, City Hall Maintenance	228.02
57	VSP Insurance Co. (CT)	Payroll Deduction for July 2021	736.27
58	DEQ Administrative Services A/P	A0621152; CCP, Annual Non-Industrial Discharge Permit	8,478.59
59	DEQ Administrative Services A/P	A0621153; CCP, Annual Public Water Supply Permit	466.97
60	OT Properties	A0721163; Bulk Water Meter Deposit Refund #55347	1,500.00
61	Oklahoma Natural Gas Company	Transportation Fees for June 2021	6,040.09
		TOTAL	<u>\$ 1,033,022.17</u>

*** REGISTER TOTALS ***

REGULAR CHECKS:	9	8,579.95
DIRECT DEPOSIT REGULAR CHECKS:	47	66,748.25
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	56	75,328.20

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 6-24-21 TO 7-7-2021

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jeri M. Hise by Jared Crisp
GENERAL MANAGER

APPROVED: Danny Harris by [Signature]
CHAIRMAN

PO # A0721-154

Claim # 0001