



December 21, 2020

The Municipal Utility Board met in a Regular Session at 6:02 p.m. on Monday, December 21, 2020, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains, Ms. Lorri Mitchell, Mr. Mark Roberts and Dr. Art Sixkiller.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to approve the minutes of the Regular Meeting held December 7, 2020. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Mitchell, Roberts, and Harris Nay – none

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to approve Claims #616 - #670 totaling \$456,039.55 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Mitchell, Rains, and Harris Nay – none

The Board recognized the Honorable Mayor Larry Lees who reported on several projects. He also reported that the City of Pryor received the 2019 Water Fluoridation Quality Award for the water MUB purchases from the Oklahoma Ordnance Works Authority.

The Board recognized Mr. Steve Powell who reported that the 9th Street Lift Station Phase I plans were completed and ready for MUB's staff review before going out for bids.

Mr. Powell reported on the Giles Sewer Line Extension project.

The Board recognized Mr. Crisp who reported one (1) employee's spouse tested positive for COVID-19 and was sent home today to quarantine. The employee had no direct contact with other employees.

Mr. Crisp discussed the Agreement for the Use of Industrial Sewer System between the Oklahoma Ordnance Works Authority (OOWA) and the Municipal Utility Board (MUB). Mr. Crisp recommended the Board approve the Agreement for the Use of Industrial Sewer System between the Oklahoma Ordnance Works Authority (OOWA) and the Municipal Utility Board (MUB).

A motion was made by Dr. Rains and seconded by Mr. Roberts to approve the Agreement for the Use of Industrial Sewer System between the Oklahoma Ordnance Works Authority (OOWA) and the Municipal Utility Board (MUB). MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Sixkiller, Mitchell, and Harris Nay – none

Mr. Crisp discussed increasing the Residential Sewer Rate to \$4.00 minimum charge and \$4.50 per 1,000 gallons water used for customers inside "The District" and any new developments located south of the City of Tulsa Waterline Right-of-Way. Mr. Crisp recommended increasing the Residential Sewer Rate to \$4.00 minimum charge and \$4.50 per 1,000 gallons water used for customers inside "The District" and any new developments located south of the City of Tulsa Waterline Right-of-Way.

A motion was made by Ms. Mitchell and seconded by Dr. Sixkiller to approve increasing the Residential Sewer Rate to \$4.00 minimum charge and \$4.50 per 1,000 gallons water used for customers inside "The District" and any new developments located south of the City of Tulsa Waterline Right-of-Way. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Sixkiller, Rains, Roberts, and Harris Nay – none

Mr. Crisp discussed increasing the Commercial Sewer Rate to \$4.00 minimum charge and \$4.50 per 1,000 gallons water used for customers inside "The District" and any new developments located south of the City of Tulsa Waterline Right-of-Way. Mr. Crisp recommended increasing the Commercial Sewer Rate to \$4.00 minimum charge and \$4.50 per 1,000 gallons water used for customers inside "The District" and any new developments located south of the City of Tulsa Waterline Right-of-Way.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to approve increasing the Commercial Sewer Rate to \$4.00 minimum charge and \$4.50 per 1,000 gallons water used for customers inside "The District" and any new developments located south of the City of Tulsa Waterline Right-of-Way. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Rains, Mitchell, and Harris Nay – none

Mr. Crisp discussed entering into an agreement with Infrastructures Solutions Group, LLC for Water System Improvements Hydraulic Analysis and Engineering Report. Mr. Crisp recommended entering into an agreement with Infrastructures Solutions Group, LLC for Water System Improvements Hydraulic Analysis and Engineering Report.

A motion was made by Ms. Mitchell and seconded by Dr. Sixkiller to enter into an agreement with Infrastructures Solutions Group, LLC for Water System Improvements Hydraulic Analysis and Engineering Report. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Sixkiller, Roberts, and Harris. Dr. Rains abstained and counts as no vote.

The Board recognized Mr. Jared Crisp (filling in for Mrs. Teri Hill) who had no Office Manager's Report.

A written Department Foreman's Report was presented with no additional comments.

Mr. Crisp discussed and recommended the promotion of Mr. Travis Berka to A-Mechanic Non-Merit, effective December 24, 2020.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to promote Mr. Travis Berka to A-Mechanic Non-Merit (\$22.84 per hour to \$23.41 per hour) effective December 24, 2020. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Rains, Mitchell, and Harris Nay – none

Mr. Crisp discussed and recommended the promotion of Mr. Doug Dixon to C-Mechanic with Merit, effective December 24, 2020.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to promote Mr. Doug Dixon to C-Mechanic with Merit (\$21.64 per hour to \$22.00 per hour) effective December 24, 2020. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Rains, Roberts, and Harris Nay – none

There was no unfinished or new business to discuss.

The Board recognized Mr. Ben Sherrer who had no report.

A motion was made by Ms. Mitchell and seconded by Dr. Sixkiller to adjourn at 6:39 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Sixkiller, Roberts, Rains, and Harris Nay – none


Chairman


Secretary

January 4, 2021

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
671	Payroll	A1220298; Payroll Ending December 23, 2020	69,449.59
672	Bank of Commerce	FICA \$12,155.46; Med \$2,842.74; Federal \$8,375.90	23,374.10
673	Oklahoma Tax Commission	A1220298; Payroll Ending December 23, 2020	3,482.00
674	Oklahoma Centralized Support Registry	A1220298; Payroll Ending December 23, 2020	1,456.23
675	Principal Financial Group	457 Retirement Savings Deduction for December 2020	12,766.18
676	Principal Financial Group	457 Loan Repayment for December 2020	2,062.90
677	Principal Financial Group	MPP Retirement Contributions for December 2020	23,690.14
678	Oklahoma Tax Commission	December 2020 Sales Tax/January 2021 Estimated Sales Tax	52,329.19
679	Accurate Environmental, LLC	A1220297; Water Samples	125.00
680	Accurate Environmental, LLC	A1220297; Water Samples	125.00
681	Bluecross/Blueshield of Oklahoma	Group Medical Coverage for January 2021	44,931.76
682	CDW Government	A1120261; I-Pad Mounting Kits	675.40
683	Chouteau Lime Company	202012621; Material and Supplies	33.00
684	C & R Oil Co., Inc.	202012617; WWTP unleaded fuel	556.54
685	C & H Sales & Service Company, Inc.	202011561; Transformer Assessment and Activity Analysis	1,685.00
686	Office Everything	202012614; Shipping Fees	588.17
687	WESCO dba Diversified Electric Supply	20208399; Material and Supplies	428.10
688	Delta Dental of Oklahoma	Group Dental Coverage for January 2021	3,235.80
689	Dolese Bros. Co.	202012615; Concrete	304.00
690	Green Country Testing, Inc.	202012622; Testing	595.00
691	HACH Company	202012590; Material and Supplies	235.51
692	Jaybelle Construction, LLC	A1220290; Bore for Project 20-19	22,500.00
693	Locke Supply Co.	202012620; Material and Small Tools	772.51
694	Love, Beal & Nixon, P.C.	A1220298; Garnishment, C. Grass	229.83
695	Infrastructure Solutions Group, LLC	A1220301; Engineering Fees	535.00
696	Infrastructure Solutions Group, LLC	A1220301; Engineering Fees for East Salt Branch Ext. Study	1,515.00
697	Mike's Tire & Car Care	202012611; Equipment Maintenance, Backhoe	129.99
698	Mike's Tire & Car Care	202012616; Equipment Maintenance, Backhoe & Jet Trailer	209.94
699	DEQ-Administrative Services Account Receivable	202012589; Exam Fees, T. Adams & J. Crisp	124.00
700	Patchwork Pup	202012610; Clothing/Uniform Allowance, T-shirts	1,603.00
701	Roberts Auto Centers	202012607; Vehicle Maintenance, Truck #2	36.03
702	Sundance Office	A1220299; Office Supplies and Calculator, K. Smalley	605.99
703	Storage Plus by 5 R, Inc.	A1220304; On-site shredding service for December 2020	70.00
704	Tulsa Cleaning Systems	202012606; Equipment Maintenance, Pressure Washer	119.00
705	Core & Main	202010470; Bid #929, Water Material	3,120.75
706	Core & Main	202012583; Marking Paint	379.20
707	Wal-Mart Community/SYNCB	202012613; Miscellaneous	491.24
708	Beasley & Company	A1220300; 3rd Qtr. Retirement Plan TPA Services	1,329.00
709	Mutual of Omaha Payment Process Center	Group AD&D Coverage for January 2021	982.26
710	City of Pryor Creek	A0720184; City Hall Maintenance, Payroll Ending 12-11-2020	1,188.46
711	City of Pryor Creek	Worker's Compensation for November 2020	8,662.55
712	Fiber Interactive Technologies	Telephone Services for December 2020	166.83
713	Ancillary Bill Dept. Dearborn Life Ins. Co.	Group LTD Coverage for January 2021	1,312.26
714	Municipal Utility Board	Utility Services for December 2020	17,368.53
715	Municipal Utility Board	Petty Cash	500.73
716	Technical Programming Services Inc.	A1220303; Bill Print/Late Messages for December 2020	3,362.65
717	Tyler Technologies, Inc.	A1220302; Annual Service Order/MSO Maintenance	1,335.79
718	VSP Insurance Co., (CT)	Payroll Deduction for January 2021	676.91
		TOTAL	<u>311,456.06</u>

*** REGISTER TOTALS ***

REGULAR CHECKS:	11	13,136.13
DIRECT DEPOSIT REGULAR CHECKS:	38	56,313.46
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	49	69,449.59

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 12-10-20 TO 12-23-2020

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jeri M. Hill for Jared Crisp
 GENERAL MANAGER

APPROVED: Larry Harris
 CHAIRMAN

PO # A1220 - 298

Claim #

0671