



December 7, 2020

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Monday, December 7, 2020, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains, Ms. Lorri Mitchell, Mr. Mark Roberts and Dr. Art Sixkiller.

A motion was made by Dr. Rains and seconded by Mr. Roberts to approve the minutes of the Regular Meeting held November 16, 2020. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Mitchell, Roberts, and Harris Nay – none

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve Claims #542 - #615 totaling \$754,413.13 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Rains, Roberts, and Harris Nay – none

The Board recognized the Honorable Mayor Larry Lees who reported on several projects. He also reported at the next city council meeting there would be discussion of a possible mask ordinance and stated to present any questions, comments or concerns we have with our city councilor(s) in our respective wards.

The Board recognized Mr. Steve Powell (*attending by Video Conference*) updated the Board on the Wastewater Treatment Plant Study.

Mr. Powell reported on the 9th Street Lift Station Phase I plans schedule that includes having plans completed for staff to review by the end of the week.

Mr. Powell reported on the 14th Street and Fairland Street Project.

Mr. Powell reported on providing cost estimates for extending a water line to the west side of the rail-road tracks for a new commercial development.

Mr. Crisp reported one (1) employee's spouse tested positive for COVID-19 and was sent home last Thursday to quarantine. The employee had no direct contact with other employees.

Mr. Crisp reported on receiving a "Thank You" letter and Plaque from Edmond Electric for allowing our staff to provide Mutual Aid during the October ice storm.

Mr. Crisp reported on the electric department starting a new project at Meadow Trace that consists of replacing a direct bury three (3) phase underground electric line.

Mr. Crisp reported that Mr. Steve Powell is working on a Water System Improvements Hydraulic Analysis and Engineering Report Proposal to be presented at the next board meeting.

The Board recognized Mr. Jared Crisp (filling in for Mrs. Teri Hill) who had no Office Manager's Report.

A written Department Foreman's Report was presented with no additional comments.

Mr. Crisp discussed and recommended the promotion of Mr. Bryce Kerns to Apprentice Lineman 4th Year with Merit, effective December 10, 2020.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to promote Mr. Bryce Kerns to Apprentice 4th Year with Merit (\$29.06 per hour to \$30.94 per hour) effective December 10, 2020. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Rains, Mitchell, and Harris Nay – none

Mr. Crisp discussed and recommended the promotion of Mr. Justin Brooke to Apprentice Lineman 3rd Year with Merit, effective December 10, 2020.

A motion was made by Mr. Roberts and seconded by Dr. Rains to promote Mr. Justin Brooke to Apprentice 3rd Year with Merit (\$28.56 per hour to \$29.06 per hour) effective December 10, 2020. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Rains, Mitchell, and Harris Nay – none

Mr. Crisp discussed and recommended the promotion of Mr. James R. Wood II to Service Crew Chief with Merit, effective December 10, 2020.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to promote Mr. James R. Wood II to Service Crew Chief with Merit (\$25.12 per hour to \$26.45 per hour) effective December 10, 2020. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Rains, Mitchell, and Harris Nay – none

Mr. Crisp discussed and recommended the promotion of Mr. William D. Gilmore Jr. to B-Mechanic with Merit, effective December 10, 2020.

A motion was made by Mr. Roberts and seconded by Dr. Rains to promote Mr. William D. Gilmore Jr. to B-Mechanic with Merit (\$22.00 per hour to \$22.84 per hour) effective December 10, 2020. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Rains, Mitchell, and Harris Nay – none

There was no unfinished or new business to discuss.

The Board recognized Mr. Ben Sherrer who had no report.

A motion was made by Mr. Roberts and seconded by Ms. Mitchell to adjourn at 6:35 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Rains, Mitchell, and Harris Nay – none


Chairman


Secretary

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
616	Payroll	A1220287; Payroll Ending December 9, 2020	69,638.71
617	Oklahoma Tax Commission	A1220287; Payroll Ending December 9, 2020	3,437.00
618	BOC-Pryor	FICA \$12,230.12; Med \$2,860.26; Federal \$8,206.95	23,297.33
619	Oklahoma Centralized Support Registry	A1220287; Payroll Ending December 9, 2020	1,456.23
620	AFLAC	Payroll Deduction for December 2020	2,210.25
621	Atlas Utility Supply Company	202011549; Equipment Maintenance, Turbo Filter #2	2,605.44
622	BlueMark Energy, LLC	Purchased Gas; November 2020	78,357.93
623	Carrot-Top Industries	202011555; U. S. Flags	91.59
624	Cintas First Aid & Safety Supplies	202012597; First Aid Supplies	163.14
625	Cintas First Aid & Safety Supplies	A1220286; First Aid Supplies for December 2020	88.52
626	Clark Equipment Company	202010503; Equipment Replacement, Compact Excavator	35,150.50
627	Clifford Power	202012604; Equipment Maintenance, Generac 500	1,944.23
628	C & R Oil Co., Inc.	202012592; Fuel	2,484.26
629	Cove Environmental, LLC	202012582; Quarterly Testing	1,532.00
630	Cramer Marketing	A1220295; 4-part Laser W2 with Envelopes	111.69
631	Dolese. Co.	202012584; Concrete	525.00
632	Dolese. Co.	202012588; Concrete	210.00
633	Enviro-Tec America, Inc.	202012594; SIR Reports, Cycle 14	45.00
634	Erwin Glass Inc.	202012605; Equipment Maintenance, Backhoe	90.00
635	Fastenal	202012598; Small Tools and Supplies	51.46
636	ISCO Industries	202011562; Material and Supplies	870.00
637	JL Matthews Co., Inc.	202012572; Tools	405.66
638	Airgas USA, LLC	202012593; Cylinder Rental and Supplies	103.79
639	Lakeland Office Systems	A1220289; Sharp 86" Aquos Board	8,778.00
640	Koons Gas Measurement	202012568; Material and Supplies	7,152.23
641	Lands' End	202011542; Safety Equipment	971.65
642	Love, Beal & Nixon, P.C.	A1220287; Garnishment, C. Grass	229.83
643	Mike's Tire and Car Care	202012603; Equipment and Vehicle Maintenance	62.00
644	OCT Equipment, LLC	202012601; Equipment Maintenance, Backhoe	63.78
645	Pikepass Government Account Services	A1220293; Turnpike Fees, November 2020	34.15
646	O'Reilly Automotive, Inc.	202012586; Material and Supplies	658.36
647	Oklahoma Natural Gas Company	Transportation Fees for November 2020	6,042.70
648	Mayer County River Rock	202012599; Sand	315.00
649	Power Industries	202012570; Equipment Maintenance, Jet Trailer	140.45
650	Precision Calibrations	202012596; Scale Calibration	50.00
651	Pryor Automotive Supply	202012585; Equipment Maintenance and Small Tools	73.72
652	Pryor Stone Inc.	202012595; Stockpile Rock	729.26
653	Pryor Stone Inc.	202012602; Screenings	156.83
654	Pryor Waste and Recycling, LLC	Solid Waste Disposal Fees for November 2020	97,248.75
655	Pryor Waste and Recycling, LLC	202011563; 30 yd. Roll off Dumpster	1,155.00
656	S & D Electric Motors, Inc.	202012587; Equipment Maintenance, Pump Motor	5,500.00
657	Techline Inc.	202010482; Bid #928, Electric Material	173.40
658	Techline Inc.	202010499; Electric Material	11,696.92
659	Tractor Supply Credit Plan	202012591; Material and Small Tools	161.12
660	U S Cellular	Cellular Service for December 2020	1,197.54
661	Vision Metering LLC	202011560; Material and Supplies	1,700.00
662	Core & Main	202011528; Material and Supplies	7,778.73
663	Core & Main	202011537; Material and Supplies	444.59
664	City of Pryor Creek	Occupational Fee for November 2020	3,170.49
665	City of Pryor Creek	A0820197; Allocation Payment #5	64,600.00
666	City of Pryor Creek	Solid Waste Billing Fees for November 2020	6,340.98
667	U. S. Postal Service	A1220288; Annual Box Fee for Post Office Box 249	274.00
668	WA-RO-MA d/b/a C.A.R.D.	Share the Comfort Collections for November 2020	228.57
669	VISA Control Account	A1220294; Miscellaneous	3,820.22
670	Pruett, Gary	A1220291; CY2019 Cobra BCBSOK Rebate	221.55
TOTAL			\$ 456,039.55

*** REGISTER TOTALS ***

REGULAR CHECKS:	13	14,105.34
DIRECT DEPOSIT REGULAR CHECKS:	41	55,533.37
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	54	69,638.71

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 11-26-2020 TO 12-9-2020

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jeri M. Hill for Jared Crisp
GENERAL MANAGER

APPROVED: Garrey Harris
CHAIRMAN

PO # A1220-287

Claim #

0616