



November 2, 2020

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Monday, November 2, 2020, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains, Ms. Lorri Mitchell, Mr. Mark Roberts and Dr. Art Sixkiller.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to approve the minutes of the Regular Meeting held October 19, 2020. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Mitchell, Roberts, and Harris Nay – none

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve Claims #428 - #483 totaling \$372,272.37 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Rains, Roberts, and Harris Nay – none

The Board recognized the Honorable Mayor Larry Lees who reported on several projects. He also reported the Hydraulic Study had been completed and was ready for review with the City of Pryor Creek Floodplain Administrator and Engineer.

The Board recognized Mr. Kurt Schultz of Courtside Benefits, LLC who discussed the employee group benefits and rates for health, vision, and life insurance. The \$15,000 employer paid life with AD&D coverage and the Voluntary Term Life and Vision Plans had no rate changes on the anniversary date of January 1, 2021; no action was necessary to continue coverage for calendar year 2021. However, the current BlueCross BlueShield health plans increased 5% for the base plan and 11% for the buy-up plan. Mr. Schultz presented a proposed BlueCross BlueShield base (Gold) plan and proposed BlueCross BlueShield buy-up (Platinum) option plan. Both were PPO plans with increased deductibles and Out of Pocket Max but the overall yearly cost to the Municipal Utility Board for both plans was approximately the same amount. The proposed base (Gold) plan would allow the Municipal Utility Board to contribute 100% of the employee cost and decrease the employee bi-weekly contributions for dependent coverage. The employer contribution would match the base plan's contributions in the proposed buy-up (Platinum) option and the employee contributions would increase between three (3%) to fourteen (14%) percent.

Mr. Crisp recommended the approval of the proposed BlueCross BlueShield (G730PFR) Gold Base Plan and the proposed BlueCross BlueShield (P8E1PFR) Platinum Buy-up Option Plan as presented.

A motion was made by Dr. Rains and seconded by Ms. Mitchell to approve the BlueCross BlueShield (G730PFR) Gold Base Plan and the BlueCross BlueShield (P8E1PFR) Platinum Buy-up Option Plan as presented to be effective January 1, 2021. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Mitchell, Roberts, Sixkiller, and Harris Nay – none

The Board recognized Mr. Jared Crisp who reported Mr. Steve Powell was unable to attend the meeting and he was still working on presentations of the Wastewater Treatment Plant Study, the Pump Station Study, the Hydraulic Study and North Salt Branch Creek Sewer Alignment.

Mr. Crisp reported one (1) employee's spouse tested positive for COVID-19 and was sent home last Friday to quarantine. The employee had no contact with other employees. This same employee was not feeling well today and requested a rapid test at Mayes County Health Department. The test was positive for COVID-19 so they re-started their quarantine today.

Mr. Crisp reported he received confirmation of funding support in the amount of \$11,199.46 from Grand River Dam Authority for the replacement of the Smart Board and three (3) I-Pads with Truck Mounting Kits for vehicles in the electric department.

Mr. Crisp proudly reported nine (9) of our electric employees volunteered to participate in the Oklahoma Municipal Alliance Mutual Aid Program and helped restore power in Edmond, Oklahoma from October 27-29, 2020 and in Ponca City, Oklahoma from October 30-November 2, 2020.

Mr. Crisp reported he was planning to attend the Oklahoma Municipal Alliance Board Retreat November 4-6, 2020 in Edmond, Oklahoma.

The Board recognized Mrs. Teri Hill who reported on the Client Kickoff meeting with AdComp Systems regarding J.A.C.K. The kiosk should be delivered in ten to twelve (10-12) weeks. She also reported she anticipated the presentation of a Cash Handling Policy for consideration during the next Board Meeting.

A written Department Foreman's Report was presented with no additional comments.

There was no unfinished or new business to discuss.

The Board recognized Mr. Ben Sherrer who had no report.

A motion was made by Mr. Roberts and seconded by Dr. Sixkiller to adjourn at 6:43 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Rains, Mitchell, and Harris Nay – none


Chairman


Secretary

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
484	Payroll	A1120270; Payroll Ending November 11, 2020	81,132.52
485	BOC-Pryor	FICA-\$14,338.20; Med-\$3,353.34; Federal \$10,681.01	28,372.55
486	Oklahoma Tax Commission	A1120270; Payroll Ending November 11, 2020	4,247.00
487	Oklahoma Centralized Support Registry	A1120270; Payroll Ending November 11, 2020	1,467.77
488	Arkansas Electric Coop. Inc.	202010479; Bid #928, Electric Material	28,889.42
489	Accurate Environmental, LLC	A1120269; Water Samples	125.00
490	Anixter Inc.	202010478; Bid #928, Electric Material	1,263.00
491	Anixter Inc.	202010478; Bid #928, Electric Material	197.50
492	BlueMark Energy, LLC	Purchased Gas; October 2020	49,749.17
493	Brenntag Southwest	202010505; Material and Supplies	1,616.60
494	CINTAS Corporation #063	202011533; Uniform Rental Service for October 2020	666.48
495	Cintas First Aid & Safety Supplies	A1120272; First Aid Supplies	120.31
496	C & R Oil Co., Inc.	202011544; Fuel	1,951.22
497	Wesco Dist. Inc. dba Diversified Electric Co.	20208399; Electric Material	179.63
498	Wesco Dist. Inc. dba Diversified Electric Co.	202010481; Bid #928, Electric Material	8,756.00
499	Enviro-Tec America, Inc.	202011545; SIR Reports, Cycle 13	45.00
500	Fastenal	202011543; Material and Supplies	75.97
501	Gonthier, Chris dba Meaux Down Lawncare	202011536; Mowing Service for September & October 2020	1,190.00
502	Grand River Dam Authority	Purchased Electric; October 2020	380,318.26
503	P & K Equipment	202011531; Equipment Maintenance, WWTP Gator	216.66
504	P & K Equipment	202011547; Chainsaw Mix	31.60
505	JL Matthews Co., Inc.	202010514; Lineman Tools	602.92
506	Airgas USA, LLC	202011527; Oxygen	44.14
507	Locke Supply Co.	202010524; Material and Small Tools	509.79
508	Love, Beal & Nixon, P.C.	A1120270; Garnishment, C. Grass	229.83
509	Infrastructure Solutions Group, LLC	A0320062; CCP, Engineer Fees for Sanitary Sewer Ext.	2,267.25
510	Infrastructure Solutions Group, LLC	A1120273; General Engineer Fees for October 2020	1,835.00
511	Mike's Tire and Car Care	202011539; Equipment Maintenance, Backhoe	45.00
512	Oklahoma One Call System Inc.	A1120268; Annual Service Fees	917.60
513	OCT Equipment, LLC	202010513; Equipment Maintenance, Backhoe	539.04
514	Pikepass Government Account Services	A1120266; Turnpike Fees, August/September/October 2020	34.80
515	O'Reilly Automotive, Inc.	202011532; Equipment and Vehicle Maintenance and Supplie	788.18
516	Pryor Automotive Supply	202011538; Equipment and Vehicle Maintenance	532.19
517	Pryor Stone Inc.	202011529; Stockpile Rock	369.39
518	Pryor Waste and Recycling, LLC	Solid Waste Disposal Fees for October 2020	96,178.18
519	Pryor Lumber Co., Inc.	202011535; Material and Small Tools	192.10
520	Rose State College WCD	202011525; Training and Testing, J. Crisp & T. Adams	788.00
521	Mayes County RWD #4	WWTP Water Service for October 2020	19.00
522	Roberts Auto Centers	202011546; Vehicle Maintenance, Truck #9	45.50
523	Sherwin-Williams	202011540; Warehouse Maintenance, Paint	74.94
524	Stuart C. Irby	202010517; Glove/Protector, B. Kerns	252.17
525	Sunbelt Marketing Inc.	202010477; Bid #930, Gas Material	2,075.20
526	Sundance Office	202010522; Warehouse Supplies & WWTP Calculator	358.18
527	Storage Plus	A1120265; On-site Shredding Services	110.00
528	Techline Inc.	202010482; Bid #928, Electric Material	23,671.96
529	Tractor Supply Credit Plan	202011541; Equipment Maintenance and Supplies	527.01
530	Utility Supply Company	202010471; Bid #929, Water Material	1,558.32
531	USA BlueBook	202010512; Small Tool, Dewatering Pump	368.16
532	Core & Main	202010488; Material and Supplies	74.00
533	Core & Main	202011530; Material and Supplies	75.50
534	City of Pryor Creek	Occupational Fee for October 2020	3,135.21
535	City of Pryor Creek	A0820197; Allocation Payment #4	64,600.00
536	Kolker & Kolker, Inc.	A1120264; FY2019-2020 Audit Closing	7,275.00
537	Municipal Utility Board	Solid Waste Billing Fees for October 2020	6,270.42
538	Technical Programming Services Inc.	A1020253; Cycle II and III Bill Print and Mailing, October 2021	2,281.83
539	WA-RO-MA d/b/a C.A.R.D.	Share the Comfort Collections for October 2020	176.55
540	VISA Control Account	A1120267; Mutual Aid and FR Outerwear, D. Brown	1,238.23
541	Yang, Kongmeng	A1120271; Reimbursement for Sewer Tap Fee	400.00

TOTAL

\$ 811,072.33

*** REGISTER TOTALS ***

REGULAR CHECKS:	13	16,866.52
DIRECT DEPOSIT REGULAR CHECKS:	42	64,266.00
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	55	81,132.52

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 10-29-2020 TO 11-11-2020

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jeri M. Hice for Jared Crisp
 GENERAL MANAGER

APPROVED: Darryl Harris by cmh.
 CHAIRMAN

PO # A1120 - 270

claim

0484