



October 19, 2020

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Monday, October 19, 2020, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains, Ms. Lorri Mitchell, and Mr. Mark Roberts. Dr. Art Sixkiller was absent.

Mr. Crisp reported a quantity change from 50 to 100 by Wesco's Diversified Electric to Lines 30 & 31 of Bid #928 (Electric Material) for an increase of \$179.00, which changed the total to \$111,092.27 for Bid #928 (Electric Material). He also reported a change to Line 9 of Bid #930 (Gas Material) because Isco could not provide the item so it was awarded to next low bid for an increase of \$95.25. Isco also bid the incorrect part on Line 28 of Bid #930 (Gas Material) so it was awarded to next low bid for an increase of \$39.84. The new total for Bid #930 (Gas Material) was \$23,447.66.

A motion was made by Ms. Mitchell and seconded by Mr. Roberts to increase Lines 30 & 31 of Bid #928 (Electric Material) \$179.00, which changed the total to \$111,092.27 for Bid #928 (Electric Material) and to award Lines 9 and 28 of Bid #930 (Gas Material) to the next low bidder for a total increase of \$95.25 and \$39.84 respectively, which changed the total to \$23,447.66 for Bid #930 (Gas Material) then approve the minutes of the Regular Meeting held October 5, 2020. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Roberts, Rains, and Harris Nay – none

A motion was made by Mr. Roberts and seconded by Ms. Mitchell to approve Claims #386 - #427 totaling \$315,933.64 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Rains, and Harris Nay – none

The Board recognized the Honorable Mayor Larry Lees who presented the reimbursable payment for the purchase of J.A.C.K., Justified Automated Collection Kiosk, from the CARES ACT funding awarded to the City of Pryor Creek. The Mayor also reported on several economic developments and upcoming community events for the City of Pryor Creek.

The Board recognized Mr. Steve Powell who reported on the favorable results of the lead and copper test and the submission of the signed test certification to the Oklahoma Department of Environmental Quality.

Mr. Powell reported he continued to work with staff at the Wastewater Treatment Plant on a system to provide the monthly averages for the OPDES Compliance Evaluation Inspections (CEI) in a timely and efficient manner. He also reported the Pump Station Study and the Hydraulic Study were in their final review by his supervisor.

The Board recognized Mr. Jared Crisp who discussed and recommended the approval of the meeting dates for Calendar Year 2021.

A motion was made by Dr. Rains and seconded by Ms. Mitchell to approve the meeting dates for Calendar Year 2021. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Mitchell, Roberts, and Harris Nay – none

Mr. Crisp discussed the Delta Dental of Oklahoma group dental coverage and our unaffected rates on the anniversary date of January 1, 2021. Mr. Crisp recommended the Board approve to continue employee dental insurance coverage with Delta Dental of Oklahoma for Calendar Year 2021.

A motion was made by Ms. Mitchell and seconded by Mr. Roberts to continue employee dental insurance coverage with no increase in our rates with Delta Dental of Oklahoma for Calendar Year 2021. MOTION CARRIED. Votes cast as follows: Mitchell, Roberts, and Harris. Dr. Rains abstained and counts as no vote.

Mr. Crisp reported Courtside Benefits, LLC would be in the office on October 22, 2020 to discuss group medical coverage.

The Board recognized Mrs. Teri Hill who had no report.

A written Department Foreman's Report was presented with no additional comments.

Mr. Crisp discussed the replacement of the 2004 Bobcat 334 G Series D Compact Excavator (Unit #36) with a \$7,500.00 trade-in value and recommended an E35 25HP R-Series Bobcat Enclosed Cab Compact Excavator (\$42,650.50 less \$7,500.00 trade-in) at a cost not to exceed \$35,150.50.

A motion was made by Dr. Rains and seconded by Mr. Roberts to replace the 2004 Bobcat 334 G Series D Compact Excavator (Unit #36) with an E35 25HP R-Series Bobcat Enclosed Cab Compact Excavator (\$42,650.50 less \$7,500.00 trade-in) at a cost not to exceed \$35,150.50. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Mitchell, and Harris Nay – none

There was no unfinished or new business to discuss.

The Board recognized Mr. Ben Sherrer who had no report.

A motion was made by Mr. Roberts and seconded by Dr. Rains to adjourn at 6:25 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Rains, Mitchell, and Harris Nay – none


Chairman


Secretary

November 2, 2020

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
428	Payroll	A1020-258; Payroll Ending October 28, 2020	76,145.35
429	Bank of Commerce	FICA \$13,335.14; Med \$3,118.68; Federal \$9,784.57	26,238.39
430	Oklahoma Tax Commission	A1020-258; Payroll Ending October 28, 2020	3,922.00
431	Oklahoma Centralized Support Registry	A1020-258; Payroll Ending October 28, 2020	1,467.77
432	Oklahoma Tax Commission	October 2020 Sales Tax/ November 2020 Estimated Sales Tax	39,184.68
433	Principal Financial Group	457 Retirement Savings Deduction for October 2020	19,462.85
434	Principal Financial Group	457 Loan Repayment for October 2020	3,114.48
435	Principal Financial Group	MPP Retirement Contributions for October 2020	35,950.32
436	AFLAC Remittance Processing Services	Payroll Deduction for October 2020	2,210.25
437	Altec Industries, Inc.	202010507; Vehicle Maintenance, Truck #13	2,427.31
438	Accurate Environmental, LLC	A1020257; Water Samples	930.00
439	Bluecross/Blueshield of Oklahoma	Group Medical Coverage for November 2020	36,571.36
440	CINTAS First Aid & Safety	202010501; First Aid Supplies	194.77
441	CINTAS First Aid & Safety	A1020251; First Aid Supplies	111.76
442	C & R Oil Co., Inc.	202010504; Fuel	2,599.97
443	WESCO dba Diversified Electric Supply	202010481; Bid #928, Electric Material	2,144.10
444	WESCO dba Diversified Electric Supply	202010481; Bid #928, Electric Material	1,291.00
445	Delta Dental of Oklahoma	Group Dental Coverage for November 2020	3,116.92
446	Ditch Witch of Tulsa	202010523; Equipment Maintenance, Trencher	554.59
447	Enviro-Tec America, Inc.	202010509; SIR Report, Cycle 12	45.00
448	Fastenal Company	202010510; Material and Supplies	33.14
449	P & K Equipment	202010519; Chainsaw and supplies	626.40
450	Green Country Testing, Inc.	202010521; Testing	550.00
451	H.G. Flake Co., Inc.	202010474; Bid #930, Gas Material	4,004.05
452	Hanna Instruments	202010511; Material and Supplies	199.00
453	ISCO Industries	202010475; Bid #930, Gas Material	53.96
454	Airgas USA, LLC	202010500; Cylinder Lease/Rental	303.81
455	Airgas USA, LLC	202010520; Oxygen	37.33
456	Lakeland Office Systems	A1020252; Warehouse Quarterly Copies	161.92
457	Love, Beal & Nixon, P.C.	A1020258; Garnishment, C. Grass	229.83
458	Maxwell Supply Co.	202010493; Equipment Maintenance, Walk Behind Saw	184.98
459	Mike's Tire & Car Care	202010518; Vehicle Maintenance, Truck #15	40.13
460	Northwest Transformer Co., Inc.	202010502; Material and Supplies	1,117.00
461	NSI Lab Solutions	202010486; Material and Supplies	75.00
462	Pryor Stone Inc.	202010516; Rock, Jr. High Sewer Tap Project	173.05
463	Professional Pest Control Co., Inc.	A1020256; Quarterly Pest Control	100.00
464	Sadler Paper Company	A1020255; Cleaning Supplies	138.34
465	Standard Materials Group, Inc.	202010506; Concrete for Scrap Bin	800.00
466	Sundance Office	A1020250; Office Supplies and Copy Paper	180.81
467	U S Cellular	Cellular Service for October 2020	1,186.38
468	Core & Main	20209457; Material and Supplies	2,073.50
469	Wal-Mart Community/SYNCB	202010508; Warehouse Supplies	165.94
470	Absolute Technologies	A1020254; Keyboard, R. Stout	69.99
471	Ben Sherrer Law Office, P.C.	A1020259; Attorney Fees for October 2020	800.00
472	Mutual of Omaha Payment Process Center	Group AD&D Coverage for November 2020	777.48
473	City of Pryor Creek	A0710184; Cleaning Service ending October 16, 2020	1,188.46
474	City of Pryor Creek	Worker's Compensation for September 2020	7,982.89
475	Fiber Interactive Technologies	Telephone Services for October 2020	166.83
476	Ancillary Bill Dept. Dearborn Life Ins. Co.	Group LTD Coverage for November 2020	1,258.06
477	Municipal Utility Board	Utility Services for October 2020	14,740.05
478	Municipal Utility Board	Petty Cash	335.95
479	Technical Programming Services Inc.	A1020253; Cycle 1 Bill Print/Late Message for October 2020	1,123.18
480	VSP Insurance Co., (CT)	Payroll Deduction for November 2020	596.19
481	Armontrout, James	A1102262; Mileage Reimbursement for Project Inspections	1,429.45
482	Willis, Travis	A1102263; Meal Reimbursement for Mutual Aid	664.49
483	Oklahoma Ordnance Works Authority	Purchased Water for October 2020	71,021.91
		TOTAL	<u>372,272.37</u>

*** REGISTER TOTALS ***

REGULAR CHECKS:	11	15,421.12
DIRECT DEPOSIT REGULAR CHECKS:	39	60,724.23
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	50	76,145.35

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 10-15-20 TO 10-28-2020

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jerie M. Hill for Jared Crisp
GENERAL MANAGER

APPROVED: Darrey Harris by Jmh
CHAIRMAN

PO # A1020 - 258

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