



August 3, 2020

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Monday, August 3, 2020, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains, Ms. Lorri Mitchell, Dr. Art Sixkiller and Mr. Mark Roberts.

A motion was made by Dr. Rains and seconded by Mr. Roberts to approve the minutes of the Regular Meeting held July 20, 2020. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts Mitchell, and Sixkiller. Chairman Harris abstained which counts as a no vote.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve Claims #69 - #122 totaling \$428,544.72 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Rains, Roberts, and Harris Nay – none

The Board recognized the Honorable Mayor Larry Lees who reported his work on the Budget for the City of Pryor Creek.

Mr. Steve Powell was unable to attend by video conference because of a malfunction on the Smart Board in the Board Room. Mr. Powell prepared a written report which Mr. Jared Crisp reviewed with the Board.

The Board recognized Mr. Jared Crisp who reported one (1) employee tested positive for COVID-19. The employee came in contact with seventeen (17) employees who were immediately quarantined at home and are utilizing the maximum 80 hours paid sick leave benefit required by FFCRA (Families First Coronavirus Response Act). The Mayes County Health Department recommended two test for the seventeen employees. The results from the July 29, 2020 test have all been negative. The second round of testing, to ensure that we do not have any asymptomatic (no symptoms) positives, is scheduled on August 5, 2020. If the second test is negative, then the employee will be cleared to return to work.

Mr. Crisp discussed and recommended the Board declare the following equipment surplus:

- I. John Deere Series 210C Backhoe
- II. John Deere 350 Sickle Mower
- III. 2006 Ford Explorer 4x4 XLT
- IV. 1988 Ford Flail Mower
- V. 1984 Bush Hog 306R
- VI. 2000 Massey Ferguson Model 243 Tractor

A motion was made by Ms. Mitchell and seconded by Mr. Roberts to declare the following equipment surplus:

- I. John Deere Series 210C Backhoe
- II. John Deere 350 Sickle Mower
- III. 2006 Ford Explorer 4x4 XLT
- IV. 1988 Ford Flail Mower
- V. 1984 Bush Hog 306R
- VI. 2000 Massey Ferguson Model 243 Tractor

MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Roberts, Sixkiller, Rains, and Harris Nay – none

Mr. Crisp will place a Legal Notice in The Paper which will advertise a sealed bid opening during the regular scheduled Board Meeting on Tuesday, September 8, 2020.

Mr. Crisp discussed and recommended the Board increase the Inside City Limit Water Rate to \$9.04 minimum and first 2,000 gallons. \$4.52 per 1,000 gallons on all additional usage. Effective August 2020 billing.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to increase the Inside City Limit Water Rate to \$9.04 minimum and first 2,000 gallons. \$4.52 per 1,000 gallons on all additional usage. Effective August 2020 billing. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Roberts, Mitchell, and Harris Nay – none

Mr. Crisp discussed and recommended the Board increase the Outside City Limit Water Rate to \$9.54 minimum and first 1,000 gallons. \$4.77 per 1,000 gallons on all additional usage. Effective August 2020 billing.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to increase the Outside City Limit Water Rate to \$9.54 minimum and first 1,000 gallons. \$4.77 per 1,000 gallons on all additional usage. Effective August 2020 billing. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Mitchell, Rains, and Harris Nay – none

Mr. Crisp discussed and recommended the Board increase the Industrial Water Rate to \$2.27 minimum and first 1,000 gallons. \$2.27 per 1,000 gallons on all additional usage. Effective August 2020 billing.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to increase the Industrial Water Rate to \$2.27 minimum and first 1,000 gallons. \$2.27 per 1,000 gallons on all additional usage. Effective August 2020 billing. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Rains, Roberts, and Harris Nay – none

The Board recognized Mrs. Teri Hill who had no report.

A written Department Foreman's Report was presented with no additional comments.

There was no unfinished or new business to discuss.

The Board recognized Mr. Ben Sherrer who had no report.

A motion was made by Mr. Roberts and seconded by Dr. Sixkiller to adjourn at 6:27 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Mitchell, Rains, and Harris Nay – none


Chairman


Secretary

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
123	Payroll	A00820189; Payroll Ending August 5, 2020	72,173.73
124	RCB-Pryor	FICA-\$12,858.74; Med-\$3,007.22; Federal \$9,647.12	25,513.08
125	Oklahoma Tax Commission	SWH; Payroll Ending August 5, 2020	3,596.00
126	Oklahoma Centralized Support Registry	Payroll Ending August 5, 2020	1,467.77
127	AFLAC	Payroll Deduction for August 2020	2,418.25
128	Accurate Environmental	A0820199; THMs and HAAs Quarterly Testing	805.00
129	BlueMark Energy, LLC	Purchased Gas; July 2020	15,956.66
130	CBI Wholesale Electric, LLC	20208382; Equipment Maintenance, Elks Lift Station	33.96
131	Chouteau Lime Co., Inc.	20208368; Material and Supplies	35.30
132	CINTAS Corporation	20208374; Uniform Rental for July 2020	756.87
133	Enviro-Tec America	20207371; SIR Reports, Cycle 9	45.00
134	Flowers by Teddie Rae	A0820192; Memorial, P. Bell	50.00
135	Meaux Down Lawncare	20208372; Mowing Service through July 31, 2020	735.00
136	Grand River Dam Authority	Purchased Electric; July 2020	634,657.64
137	Grand River Dam Authority	A0820201; Annual Doble Testing	6,181.48
138	P & K Equipment	20208380; Tree Crew Supplies	61.07
139	Green Country Surveying PLLC	A0820190; Utility Easement Legal Description, Cowan Property	150.00
140	HACH Company	20207366; WWTP Lab Supplies	395.27
141	J & W Mechanical	20208379; Equipment Maintenance, Elks Lift Station	164.49
142	Airgas USA, LLC	20208384; Nitrogen and Cylinder Rental Fee	105.23
143	Love, Beal & Nixon, P.C.	A0820189; Garnishment, C. Grass	229.83
144	Mike's Tire & Car Care	20208381; Tires, Truck #18	731.84
145	Pikepass Government Account Services	A0820198; Turnpike Fees for June/July 2020	29.53
146	O'Reilly Auto Parts Inc.	20208369; Vehicle Maintenance	716.64
147	Pryor Automotive Supply	20208370; Small Tools and Equipment Maintenance	301.03
148	Pryor Waste and Recycling, LLC	Solid Waste Disposal Fees for July 2020	92,973.73
149	Pryor Lumber Co., Inc.	20208376; Material and Small Tools	429.09
150	Sadler Paper Company	A0820196; City Hall Cleaning Supplies	146.78
151	Stanley's Detailing	20208385; Auto Detail on Truck #11 and #18	300.00
152	Stuart C. Irby Co., Inc.	20204208; CCP, Bid #927, Electric Material	1,455.50
153	Signal Service Company	20208375; Traffic Light Maintenance	936.45
154	Cummins Southern Plains	20208367; Equipment Maintenance, Oakwood Lift Station	4,201.30
155	Sundance Office	20207363; Office Supplies	498.10
156	Storage Plus by 5 R, Inc.	A0820195; On-site shredding service for July 2020	55.00
157	Traffic Signals Inc.	20208378; Material and Supplies	2,037.80
158	Traffic Signals Inc.	20208383; Equipment Maintenance, SH-20/Hogan Loops	4,000.00
159	Triple Crown Products	20207346; MUB Logo Hats	1,993.38
160	Tractor Supply Credit Plan	20208373; Material and Supplies	166.23
161	Core & Main	20207350; Material and Supplies	450.00
162	Core & Main	20207354; Material and Supplies	198.00
163	Core & Main	20207359; Material and Supplies	57.42
164	White Star Machinery	20207338; Equipment Maintenance, Trackhoe	410.22
165	City of Pryor Creek	Occupational Fee for July 2020	3,029.59
166	City of Pryor Creek	A0820197; Allocation to City, Payment #1	64,600.00
167	Kolker & Kolker, Inc.	A0820193; Consultant Fee, Audit Preparation	1,950.00
168	Municipal Utility Board	Solid Waste Billing Fees for July 2020	6,059.17
169	WA-RO-MA d/b/a C.A.R.D.	Share the Comfort Collections for July 2020	323.85
170	VISA Control Account	A0820200; Miscellaneous & Chest Waders (Adams & Richford)	517.81
171	Larremore, Clayton	A0820191; Reimbursement for damaged service line	1,514.00
172	Kerns, K. Bryce	A0820194; Reimbursement for special payroll deduction	2,779.65
TOTAL			<u>\$ 958,393.74</u>

*** REGISTER TOTALS ***

REGULAR CHECKS:	14	15,248.52
DIRECT DEPOSIT REGULAR CHECKS:	43	56,925.21
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	57	72,173.73

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 7-23-2020 TO 8-5-2020

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jeri M. Hill for Jared Crisp
GENERAL MANAGER

APPROVED: Darry Harris by Jmb
CHAIRMAN

Po # A0820-189

Claim

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