



July 6, 2020

The Municipal Utility Board met in a Regular Session at 6:00 o'clock p.m. on Monday, 6 July 2020, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains, Ms. Lorri Mitchell, Mr. Mark Roberts, and Dr. Art Sixkiller.

A motion was made by Dr. Rains and seconded by Mr. Roberts to approve the minutes of the Regular Meeting held June 30, 2020 as presented. MOTION CARRIED. Votes cast as follows: Ayes – Harris, Roberts, Rains, and Sixkiller. Abstaining (counting as a no vote): Mitchell.

Mr. Crisp discussed the Claims and Contracts Pending list ending 6 July 2020 totaling \$739,524.96.

A motion was made by Mr. Roberts and seconded by Dr. Rains to approve Claims #0001 - #0017 totaling \$739,524.96 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Mitchell, Sixkiller, Harris, and Roberts. Nay – none

Mr. Harris recognized Mayor Larry Lees. Mayor Lees discussed the water rate increase request had been placed on the Council Meeting agenda to be presented July 7, 2020 for approval. He also stated there were positive COVID-19 cases in the Fire and Police departments and he would be encouraging the use of masks and to continue social distancing practices.

Mr. Crisp gave the Engineer's Report. He stated Mr. Powell has been working on cost estimates for the lift station upgrades. He also discussed that Lead/Copper water samples will be taken at 20 sites throughout the system for testing. The Lead/Copper testing must be done every three (3) years. Lastly, he reported a property owner has slowed the North Sewer Extension Project. An assessment has been ordered to determine the property value before any action is taken.

Mr. Crisp gave the Manager's Report. He revisited the current statistics regarding COVID-19. He also gave the Board an expense status, tracked by department, for materials, labor and equipment for The District.

Mr. Harris recognized Mrs. Hannah Moore, who had no report.

A written Department Foreman's Report was presented with no additional comments.

There was no unfinished or new business.

There was no Attorney's Report.

A motion was made by Ms. Mitchell and seconded by Mr. Sixkiller to adjourn at 6:14 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Sixkiller, Harris, Roberts and Rains. Nay – none

  
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Chairman

  
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Secretary

July 20, 2020

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION  
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
18	Payroll	A0720174; Payroll Ending July 8, 2020	67,659.20
19	RCB-Pryor	FICA-\$11,948.34 Med-\$2,794.42; Federal \$8,453.74	23,196.50
20	Oklahoma Tax Commission	SWH; Payroll Ending July 8, 2020	3,265.00
21	Oklahoma Centralized Support Registry	Payroll Ending July 8, 2020	1,467.77
22	AFLAC	Payroll Deduction for July 2020	2,418.25
23	Accurate Environmental	A0720180; Water Samples (5)	125.00
24	ImageNet Consulting, LLC	20207328; WWTP Annual Copies (3,000 total)	48.11
25	Blackwell Lock & Key	A0720173; Lobby Entrance Door Maintenance	75.00
26	BlueMark Energy, LLC	Purchased Gas; June 2020	16,020.86
27	Chouteau Lime Co., Inc.	20206306; CCP, Material and Supplies	1,710.50
28	CINTAS Corporation	20206300; CCP; Uniform Rental for June 2020	605.00
29	C & R Oil Co., Inc.	20207334; Fuel	2,685.58
30	Wesco Distribution Inc.	20206279; CCP, Material and Supplies	475.00
31	Enviro-Tec America	20207337; SIR Reports, Cycle 8	45.00
32	Finley Engineering Company, Inc.	A0720175; Electric Engineering Services	59.25
33	Meaux Down Lawncare	20207324; Mowing Service through June 30, 2020	595.00
34	P & K Equipment	20207326; Small Tool, Chainsaw for Truck #2	299.24
35	Green Country Testing	20207332; Testing	550.00
36	ISCO Industries	20206315; CCP, Material and Supplies	2,943.05
37	Jaybelle Construction, LLC	A0720172; Water Project on Graham Court	2,000.00
38	Airgas USA, LLC	20207331; Shop Supplies and Cylinder Rental	193.16
39	Koons Gas Measurement (KGM)	20206299; CCP, City Gate #1 Maintenance	25,943.23
40	Love, Beal & Nixon, P.C.	A0720174; Garnishment, C. Grass	212.25
41	Masters Heating/Cooling Inc.	20207323; Equipment Maintenance, Ice Machine	95.00
42	Mike's Tire & Car Care	20207333; Vehicle Maintenance, Truck #17	52.88
43	O'Reilly Auto Parts Inc.	20206308; CCP, Material and Supplies	356.18
44	Oklahoma Natural Gas Company	Transportation Fees for June 2020	6,040.08
45	Pryor Automotive Supply	20206312; CCP, Small Tools and Supplies	307.56
46	Pryor Stone Inc.	20207342; Stockpile Rock	401.21
47	Pryor Waste and Recycling, LLC	Solid Waste Disposal Fees for June 2020	91,994.32
48	Professional Pest Control Co., Inc.	A0720176; Quarterly Pest Control Services	100.00
49	Pryor Lumber Co., Inc.	20206313; CCP, Material and Supplies	392.45
50	Schneider Electric Systems USA, Inc.	20205248; CCP, Material and Supplies	118.06
51	Sunbelt Marketing Inc.	20204179; CCP, Bid #925	3,392.92
52	Sundance Office	20207320; Warehouse Supplies and Paper	333.74
53	Sundance Office	A0720164; Office Supplies and Paper	738.71
54	Sundance Office	A0720179; Cleaning Supplies	319.12
55	Techline Inc.	20204209; CCP, Bid #927	171.50
56	Tractor Supply Credit Plan	20206314; CCP, Material and Supplies	208.35
57	Core & Main	20204180; CCP, Bid #926	12,000.00
58	Core & Main	20207321; Small Tool, Manhole hooks for large meter lids	75.90
59	Core & Main	20207325; Material and Supplies	790.00
60	White Star Machinery	20207341; Equipment Maintenance, Skid Steer	106.92
61	City of Pryor Creek	Occupational Fee for June 2020	2,997.49
62	City of Pryor Creek	A0720177; Annual Property and Equipment Liability Ins.	17,288.00
63	City of Pryor Creek	A0819210; Allocation to City, Correction to Pmt #11 and #12	2,000.00
64	Kolker & Kolker, Inc.	20207327; Consultant Fee, Year End Inventory Assistance	425.00
65	Municipal Utility Board	Solid Waste Billing Fees for June 2020	5,994.98
66	Pryor Printing, Inc.	A0720171; Office Supplies	1,118.61
67	WA-RO-MA d/b/a C.A.R.D.	Share the Comfort Collections for June 2020	494.12
68	VISA Control Account	A0720178; Miscellaneous	945.65
TOTAL			\$ 301,850.70

\*\*\* REGISTER TOTALS \*\*\*

REGULAR CHECKS:	14	13,947.50
DIRECT DEPOSIT REGULAR CHECKS:	42	53,711.70
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
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TOTAL CHECKS:	56	67,659.20

\*\*\* NO ERRORS FOUND \*\*\*

\*\* END OF REPORT \*\*

**PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR**  
**DATE: FROM 6-25-20 TO 7-8-2020**

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jeri M. Hice for Jared Crisp  
GENERAL MANAGER

APPROVED: Harry Harris by Omk  
CHAIRMAN

PO # A0720 - 174

Claim #

00018