



April 5, 2021

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Monday, April 5, 2021, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Mr. Mark Roberts, and Dr. Art Sixkiller, Dr. Ken Rains, and Ms. Lorri Mitchell.

Guests attending were Mr. Terry Aylward and Mr. Travis Willis.

A motion was made by Dr. Rains and seconded by Mr. Roberts to approve the minutes of the Regular Meeting held March 15, 2021. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Sixkiller, Mitchell, and Harris Nay – none

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve Claims #985 - #1062 totaling \$525,241.25 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Roberts, Rains, and Harris Nay – none

Honorable Mayor Lees was not present.

The Board recognized Mr. Steve Powell who reported he was ready to schedule a pre-work meeting for the construction of the Proposed Sanitary Sewer Interceptor Extension (Giles Sewer). Mr. Jared Crisp was available for the pre-work meeting on Thursday (April 8, 2021) or Monday or Tuesday (April 12 or 13, 2021).

Mr. Powell reported on the City of Pryor Creek Storm Drainage Projects at NE 3rd Street and Eastmanor Circle and at SE 14th Street and South Fairland Street. Mr. Powell reported the 14th Street and South Fairland Storm Drainage Project had been delayed until he could review the discovery that would impact the sewer main with Municipal Utility Board Staff.

The Board recognized Mr. Jared Crisp who conceded to Mr. Travis Willis who discussed the traffic signal at the intersection of US69 Highway and SE 9th Street. He also discussed the proposed agreement with Traffic Signals Inc. to rewire the traffic signal at the intersection of US69 Highway and SE 9th Street.

Mr. Crisp recommended the Board enter into an agreement with Traffic Signals Inc. to rewire the traffic signal at the intersection of US69 Highway and SE 9th Street at a cost not to exceed \$9,470.00. Mr. Crisp reported he sent a request to share the cost of this agreement to the Honorable Mayor Lees of the City of Pryor Creek.

A motion was made by Mr. Roberts and seconded by Dr. Rains to enter into an agreement with Traffic Signals Inc. to rewire the traffic signal at the intersection of US69 Highway and SE 9th Street at a cost not to exceed \$9,470.00. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Rains, Sixkiller, Mitchell, and Harris Nay – none

Mr. Crisp discussed the revisions of the General Employment Policies of the Pryor Municipal Utility Board which included clarification of employee benefits, added the gas department to the FR (fire-retardant) clothing allowance and FR requirements, and clarified the standard safety glasses to be provided by the Municipal Utility Board.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve the recommended revisions of the General Employment Policies of the Pryor Municipal Utility Board. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Roberts, Rains, and Harris Nay – none

Mr. Crisp reported he prepared Easements for the Roosevelt Crossing Project at the request of Ms. Harriet Dunham.

Mr. Steve Powell reported on an easement issue which could affect the electric extension and upgrade in the Eastmanor Additions.

The Board recognized Mrs. Teri Hill who had no report.

A written Department Foreman's Report was presented with no additional comments.

Mr. Crisp discussed and recommended the Board replace the 2011 New Holland Workmaster 45 2WD Rops Tractor w/Rhino 172 6' Rotary Cutter (Unit #37) with a John Deere 5055E Utility Tractor with a John Deere 520M Loader and a John Deere MX6 Lift-Type Rotary Cutter – 540 RPM PTO at a cost not to exceed the State Central Purchasing Contract Price of \$40,352.96 from P & K Equipment in Pryor, Oklahoma. Mr. Crisp also reported the 2011 New Holland Tractor would not be declared surplus but rather used in the drying beds at the treatment plant.

A motion was made by Dr. Rains and seconded by Mr. Roberts to replace the 2011 New Holland Workmaster 45 2WD Rops Tractor w/Rhino 172 6' Rotary Cutter (Unit #37) with a John Deere 5055E Utility Tractor with a John Deere 520M Loader and a John Deere MX6 Lift-Type Rotary Cutter – 540 RPM PTO at a cost not to exceed the State Central Purchasing Contract Price of \$40,352.96 from P & K Equipment in Pryor, Oklahoma. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Mitchell, Sixkiller, and Harris Nay – none

Mr. Crisp discussed and recommended the Board replace the 2015 John Deere PR 15 Gator TS (Unit 39) with a 2021 John Deere 592AM Gator XUV590M at a cost not to exceed the State Central Purchasing Contract Price of \$11,636.25 from P & K Equipment in Pryor, Oklahoma. If approved the 2015 John Deere PR 15 Gator TS would be transferred to the Warehouse for use by all departments.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to replace the 2015 John Deere PR 15 Gator TS (Unit 39) with a 2021 John Deere 592AM Gator XUV590M at a cost not to exceed the State Central Purchasing Contract Price of \$11,636.25 from P & K Equipment in Pryor, Oklahoma. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Roberts, Mitchell, and Harris Nay – none

Dr. Rains recommended the Board purchase a wench for the 2015 John Deere PR 15 Gator TS.

Mr. Crisp discussed and recommended the promotion of Mr. Charles Bley from Assistant Wastewater Treatment Plant Superintendent Merit to Wastewater Treatment Plant Superintendent Non-Merit (\$27.74 per hour to an annual salary of \$68,286.40), effective April 1, 2021.

A motion was made by Dr. Rains and seconded by Ms. Mitchell to approve the promotion of Mr. Charles Bley from Assistant Wastewater Treatment Plant Superintendent Merit to Wastewater Treatment Plant Superintendent Non-Merit (\$27.74 per hour to an annual salary of \$68,286.40), effective April 1, 2021. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Mitchell, Roberts, Sixkiller, and Harris Nay – none

Mr. Crisp discussed and recommended the promotion of Mr. Terry Adams from B-Operator with Merit to Acting Assistant Wastewater Treatment Plant Superintendent at the pay rate of an A-Operator with Merit (\$22.84 per hour to \$24.57 per hour), effective April 1, 2021.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to approve the promotion of Mr. Terry Adams from B-Operator with Merit to Acting Assistant Wastewater Treatment Plant Superintendent at the pay rate of an A-Operator with Merit (\$22.84 per hour to \$24.57 per hour), effective April 1, 2021. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Mitchell, Roberts, and Harris Nay – none

Mr. Crisp discussed and recommended the promotion of Mr. Mike Lincoln from Crew Chief Non-Merit to Crew Chief with Merit in the Water Department (\$25.12 per hour to \$26.45 per hour), effective April 1, 2021.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to approve the promotion of Mr. Mike Lincoln from Crew Chief Non-Merit to Crew Chief with Merit in the Water Department (\$25.12 per hour to \$26.45 per hour), effective April 1, 2021. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Rains, Mitchell, and Harris Nay – none

There was no unfinished business or new business to discuss.

There was no Attorney present.

A motion was made by Mr. Roberts and seconded by Dr. Rains to adjourn at 6:47 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Rains, Mitchell, Sixkiller, and Harris Nay – none


Chairman


Secretary

April 19, 2021

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
1063	Payroll	A0421086; Payroll Ending April 14, 2021	72,391.56
1064	BOC-Pryor	FICA \$12,743.28; Med \$2,980.28; Federal \$9,067.21	24,790.77
1065	Oklahoma Tax Commission	A0421086; Payroll Ending April 14, 2021	3,642.00
1066	Oklahoma Centralized Support Registry	A0421086; Payroll Ending April 14, 2021	1,559.31
1067	Kansas Payment Center / SG10DM000494	A0421086; Payroll Ending April 14, 2021	83.54
1068	Amazon Capital Services	20213139; Hip Waders, M. Potts	144.95
1069	Amazon Capital Services	20213137; Chest Waders, M. Potts	69.98
1070	Amazon Capital Services	20213147; Small Tools	181.97
1071	Amazon Capital Services	20214156; Material and Supplies	51.93
1072	Amazon Capital Services	20214160; Batteries	74.10
1073	Anixter Inc.	2021389; Material and Supplies	1,240.00
1074	AT&T Mobility	A0421079; Cellular Equipment and Service for March 2021	1,296.52
1075	BlueMark Energy, LLC	Purchased Gas; March 2021	80,693.56
1076	Brenntag Lubricants Central	20213128; Equipment Maintenance, Pressure Washer	323.00
1077	Brenntag Southwest, Inc.	20214169; Material and Supplies	1,710.84
1078	Chouteau Lime Company	20214149; Material and Supplies	34.50
1079	CINTAS	20214162; Uniform Rental for March 2021	1,128.16
1080	CINTAS First Aid and Safety	20214163; First Aid and Safety Supplies	175.13
1081	CINTAS First Aid and Safety	A0421081; First Aid Supplies for April 2021	118.24
1082	C & R Oil Co., Inc.	20214174; Fuel and Anti-Freeze	1,811.48
1083	C & R Oil Co., Inc.	20214181; Fuel	3,218.84
1084	Dolese Bros., Co.	20214148; Concrete	485.00
1085	Element Materials Technology Broken Arrow, LLC	20214157; Weld Test, D. Dixon	281.55
1086	Endex Inc. of Tulsa	A0421084; Reset Vista Panel and Check IP Address	127.50
1087	Enviro-Tec America, Inc.	20214175; SIR Reports, Cycle 4	45.00
1088	Grand River Dam Authority	Purchased Electric; March 2021	310,008.49
1089	P & K Equipment	20214183; Material and Supplies	41.15
1090	Haynes Equipment Company	20213136; Equipment Maintenance, 9th St Lift Station	137.50
1091	Haynes Equipment Company	20214150; Equipment Maintenance, WWTP Sluice Gates	140.30
1092	Airgas USA, LLC	20214173; Nitrogen and Oxygen	57.14
1093	Airgas USA, LLC	20214178; Cylinder Lease	74.60
1094	Locke Supply Co.	20214155; Material and Small Tools	2,701.23
1095	Marketing Alliance	A0421078; Annual Hosting Renewal, mubpryor.org	450.00
1096	Infrastructure Solutions Group, LLC	A0320062; CCP, Sanitary Sewer Extension, Payment #8	2,267.50
1097	OMUSA/OMA	A0421082; 4th Qtr. JT&S Dues and LGTC Specialty Testing	1,208.75
1098	Mike's Tire & Car Care	20214172; Vehicle Maintenance, Truck #15	40.13
1099	Northern Safety Co., Inc.	20213138; Safety Equipment and Rainwear, C. Cannady	271.88
1100	O'Reilly Automotive, Inc.	20214159; Material and Supplies	57.62
1101	Patchwork Pup	20214164; Clothing Allowance (8 employees)	2,000.00
1102	Pryor Automotive Supply	20214158; Vehicle and Equipment Maintenance	830.56
1103	Pryor Stone	20214166; Material and Supplies	170.73
1104	Pryor Waste and Recycling, LLC	Solid Waste Disposal fees for March 2021	98,856.00
1105	Pryor Lumber Co, Inc.	20214168; Material and Small Tools	961.32
1106	Mayes County Rural Water District #4	WWTP Water Service; March 2021	19.00
1107	Sadler Paper Company	A0421089; Cleaning Supplies	631.11
1108	Speedy's Tire, Lube, & Auto	20214171; Vehicle Maintenance, Truck #17	47.57
1109	Tractor Supply Credit Plan	20214165; Equipment maintenance and Supplies	281.09
1110	Utility Supply Co.	20213142; DOS Seggie Blades	517.50
1111	Utility Supply Co.	20213145; Material and Supplies	187.00
1112	Core & Main	20213141; Material and Supplies	1,874.80
1113	City of Pryor Creek	Occupational Fee for March 2021	3,223.60
1114	City of Pryor Creek	A0721084; Payroll Ending April 2, 2021	594.23
1115	City of Pryor Creek	A0820197; Allocation to City, Payment #9	64,600.00
1116	Municipal Utility Board	Solid Waste Billing Fee for March 2021	6,447.20
1117	OCC Petroleum Storage Tank Division	A0421080; 2022 Base Fee	100.00
1118	Technical Programming Services Inc.	A0321065; Cycle III Bill Print & Mailing for March 2021	1,479.38
1119	WA-RO-MA dba C.A.R.D.	Share the Comfort Collection for March 2021	465.21
1120	Visa Control Account	A0421083; SHRIMP Membership Fee and Misc. Expenses	1,476.86
1121	Sanford E. Alvis Trust	A0421085; Credit Balance on Final Bill, Manual Adjustment	873.67
1122-	MUB Employee	A0421087; 26 Employee Clothing Reimbursements and 5 Employee Boot Allowances	4,510.00
1147			
1148	Sharpe's Dry Goods Co., LLC	20214180; Clothing Allowance (11 employees)	2,350.00
1149	Oklahoma Natural Gas Company	Transportation Fee for March 2021	6,042.86
		TOTAL	<u>\$ 711,675.41</u>

*** REGISTER TOTALS ***

REGULAR CHECKS:	10	12,464.46
DIRECT DEPOSIT REGULAR CHECKS:	41	59,927.10
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
TOTAL CHECKS:	51	72,391.56

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 4-1-2021 TO 4-14-2021

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Deri M. Hice for Jared Crisp
GENERAL MANAGER

APPROVED: Larry Harris by Jmh
CHAIRMAN

PO # A0421-086

claim

1063