



January 19, 2021

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Tuesday, January 19, 2021, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains, Ms. Lorri Mitchell, Mr. Mark Roberts and Dr. Art Sixkiller.

A motion was made by Dr. Rains and seconded by Mr. Roberts to approve the minutes of the Regular Meeting held January 4, 2021. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Mitchell, Rains and Harris Nay – none

The Board recognized Mr. Steve Powell who stated they are working on the Hydraulic Report by gathering water use information from MUB. The information has been verified as working in a model of the Pryor system and now they will begin making the model represent pressures and demand around the system.

Mr. Powell stated they are revising the Giles Sewer Project to reflect the latest changes due to the preliminary development plan north of the Animal Shelter. He said they should have revised drawings and quantities ready to put out to bid next week when directed by MUB staff.

The Board recognized Electric Foreman Travis Willis. Mr. Willis discussed the claims list presented in Mr. Crisp's absence.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to approve Claims #719 - #773 totaling \$895,292.36 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Rains, Roberts, and Harris Nay – none

The Board recognized Mr. Travis Willis who reported all staff has returned to business as usual and are following the new Pryor Municipal Board COVID-19 Control Policy. He also reported that since the pandemic has begun only 6 out of 44 employees have tested positive. He also stated 12 employees have received their first booster of the COVID-19 Vaccine.

The Board recognized Mrs. Hannah Moore who thanked the Board for allowing the staff to separate into shifts for safety purposes without loss of wages.

A written Department Foreman's Report was presented with no additional comments.

There was no unfinished business to report.

There was no new business to discuss.

The Board recognized Mr. Ben Sherrer who had no report.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to adjourn at 6:08 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Rains, Sixkiller, Roberts, and Harris Nay – none


Chairman


Secretary

February 1, 2021

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
774	Payroll	A0121018; Payroll Ending January 20,2021	69,112.50
775	Bank of Commerce	FICA \$12,276.24; Med \$2,871.08; Federal \$9,052.70	24,200.02
776	Oklahoma Tax Commission	A0121018; Payroll Ending January 20,2021	3,492.00
777	Oklahoma Centralized Support Registry	A0121018; Payroll Ending January 20,2021	1,456.23
778	Principal Financial Group	MPP Retirement Contributions for January 2021	24,402.12
779	Principal Financial Group	457 Retirement Savings for January 2021	13,103.63
780	Principal Financial Group	457 Loan Re-payment for January 2021	2,027.32
781	Oklahoma Tax Commission	January 2021 Sales Tax/February 2021 Estimated Sales Tax	66,468.98
782	AFLAC	Payroll Deduction for January 2021	2,215.45
783	Arkansas Electric Coop., Inc.	202010479; Bid #928, Electric Material	690.00
784	Accurate Environmental, LLC	A0121015; Water Samples	125.00
785	Aqua-Aerobic Systems, Inc.	202114; Equipment Maintenance, Aerators	195.86
786	Bluecross/Blueshield of Oklahoma	Group Medical Coverage for February 2021	44,931.76
787	Clifford Power	2021131; Equipment Maintenance, Generac Exerciser	464.42
788	Delta Dental of Oklahoma	Group Dental Coverage for February 2021	3,235.80
789	Enviro-Tec America, Inc.	2021129; SIR Reports, Cycle 1	45.00
790	Finley Engineering Company, Inc.	A0121020; Professional Engineering Services	237.00
791	P & K Equipment	2021128; Material and Supplies	31.68
792	Green Country Testing, Inc.	2021125; Testing	1,204.00
793	GCMHP dba Green Country OK, LLC	A0121019; Sewer Rebate for CY2020	975.00
794	Haynes Equipment Company	2021132; Equipment Maintenance, Cone Valve #2	208.14
795	Airgas USA, LLC	2021119; Monthly Cylinder Rental	57.14
796	Border States Industries, Inc.	202010472; Bid #930, Gas Material	3,097.68
797	Lakeland Office Systems	A0121021; Quarterly Warehouse Copies (Total 4,813)	105.63
798	KGM (Koons Gas Measurement)	2021123; Meter and Regulator for Roosevelt School	7,926.86
799	Love, Beal & Nixon, P.C.	A0121018; Garnishment, C. Grass	229.83
800	Mike's Tire & Car Care	2021126; Vehicle Maintenance, Trucks #10A and #16	151.25
801	Mike's Tire & Car Care	2021130; Trackhoe Tires and Vehicle Maintenance, Truck #1	233.58
802	Northwest Transformer Co.	202012600; Material and Supplies	2,146.00
803	Oklahoma Natural Gas Company	Transportation Fees for December 2020	6,046.39
804	Patchwork Pup	2021135; Clothing/Uniform Allowance, Embroidery FR Coats	70.00
805	Pryor Stone Inc.	2021133; Rock	976.62
806	Professional Pest Control Co., Inc.	A0121023; Quarterly Pest Control	100.00
807	Safe Harbor Inc.	202012573; Equipment Maintenance, Backhoe	186.18
808	Sundance Office	2021122; Warehouse and Treatment Plant Supplies	534.66
809	US Cellular	Cellular Services for January 2021	1,194.66
810	Vermeer Great Plains	2021127; Equipment Maintenance, Chipper	141.47
811	Core & Main	202010473; Bid #930, Gas Material	7,398.75
812	Mutual of Omaha Payment Process Center	Group AD&D Coverage for February 2021	982.26
813	City of Pryor Creek	Worker's Compensation for December 2020	8,082.27
814	Fiber Interactive Technologies	Voice and Fax Services for January 2021	166.83
815	Ancillary Bill Dept. Dearborn Life Ins. Co.	Group LTD Coverage for February 2021	1,312.26
816	Municipal Utility Board	Petty Cash	662.66
817	Tyler Technologies, Inc.	A0121022; Annual Maintenance Agreements	2,798.76
818	VSP Insurance Co., (CT)	Payroll Deduction for February 2021	676.91
819	Municipal Utility Board	Utility Services for January 2021	18,776.28
TOTAL			322,876.84

*** REGISTER TOTALS ***

REGULAR CHECKS:	11	12,693.52
DIRECT DEPOSIT REGULAR CHECKS:	39	56,418.98
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	50	69,112.50

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 1-7-21 TO 1-20-21

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jared Crisp by [Signature]
GENERAL MANAGER

APPROVED: Garry Uheers by [Signature]
CHAIRMAN

PO# : A0121-018

Claim# : 0774