



September 3, 2024

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Tuesday, September 3, 2024, with Chairman Harris presiding. The agenda was posted outside in the Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains, Mr. Mark Roberts, Dr. Art Sixkiller, and Ms. Lorri Mitchell.

Mrs. Jennifer Adams was the only guest in attendance.

A motion was made by Dr. Rains and seconded by Mr. Roberts to approve the minutes of the Regular Meeting held August 19, 2024. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Mitchell, Sixkiller, and Harris Nay – none

The Board recognized Mr. Jared Crisp who presented the claims for approval.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve Claims #0192 - #0253 totaling \$611,028.46 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Roberts, Rains, and Harris Nay – none

The Board recognized Mr. Jared Crisp who had no Engineer's Report.

Mr. Jared Crisp reported the mutual aid payment from the City of Claremore for the work performed from May 28, 2024 to June 7, 2024 for damages incurred from the May 25, 2024 tornado had been received in the amount of \$145,030.32. He also reported the Municipal Utility Board was awarded a grant in the amount of \$63,132.00 from the Oklahoma Office of Homeland Security to be paid out of the State and Local Cybersecurity Grant Program F.Y. 2023.

Mr. Jared Crisp reported the Municipal Utility Board Administrative Office would be closed to the public but staffed to field phone calls and process work orders on Friday, September 6, 2024, if the Pryor Creek City Council Agenda Item 4e was approved during the September 3, 2024 City Council Meeting (*Request to Close City Hall to the public on September 6, 2024 to allow parking lot use for set up and handicap accessible parking for the Bluegrass and Chili Festival*).

The Board recognized Mr. Travis Willis who presented a virtual tour of the Warehouse from the July 2022 damage to the repair and upgrade completion in August 2024.

The Board recognized Mrs. Teri Hill who presented a written report from Mrs. Jennifer Adams who attended the 2024 OGA Annual

Conference. Mrs. Hill also reported, Mrs. Jennifer Adams and four other employees would be assisting with the souvenir and information booth during the Bluegrass and Chili Festival as a co-sponsor with Grand River Dam Authority.

The Department Foreman's Report was presented with no additional comments.

The Board recognized Mr. Jared Crisp who discussed and recommended the Best Low Combination Bid #955 in the amount of \$61,028.98.

A motion was made by Mr. Roberts and seconded by Ms. Mitchell to approve the Best Low Combination Bid #955 in the amount of \$61,028.98. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Sixkiller, Rains, and Harris Nay – none

There was no Unfinished Business or New Business to discuss.

The Board recognized Mr. Ben Sherrer who had no report.

A motion was made by Mr. Roberts and seconded by Dr. Sixkiller to adjourn at 6:21 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Mitchell, Rains, and Harris Nay – none

  
Chairman

  
Secretary

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION  
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
0254	Payroll	A0924191; Payroll Ending September 11, 2024	\$ 83,749.94
0255	BOC-Pryor	FICA \$14,990.28; Medic \$3,505.78; Federal \$10,485.10	\$ 28,981.16
0256	Oklahoma Tax Commission	A0924191; Payroll Ending September 11, 2024	\$ 4,297.00
0257	Oklahoma Centralized Support Registry	A0924191; Payroll Ending September 11, 2024	\$ 1,101.71
0258	Kansas Payment Center/SG10DM000494	A0924191; Payroll Ending September 11, 2024	\$ 83.54
0259	CNCSPC-Cherokee Nation Support	A0924191; Payroll Ending September 11, 2024	\$ 353.67
0260	AFLAC Remittance Processing Services	Payroll Deduction for September 2024	\$ 2,443.71
0261	Amazon Capital Services	20249408; Warehouse Supplies	\$ 83.14
0262	Amazon Capital Services	A0924186; Office Supplies	\$ 203.55
0263	Accurate Environmental, LLC	A0924187; Water Samples	\$ 300.00
0264	Anchored Power Generation, LLC	20249405; Equipment Maintenance, South Lift Station	\$ 520.00
0265	AT&T Mobility	Cellular Service for August 2024	\$ 1,469.57
0266	BlueMark Energy, LLC	Purchased Gas; August 2024	\$ 10,114.59
0267	Chouteau Lime Company	20249416; Weed Spray; Weld Shop Materials	\$ 569.60
0268	CINTAS Corporation #063	20249411; Uniform Rental for August 2024	\$ 1,042.60
0269	Cramer Marketing	A0924180; W2 Forms and Envelopes	\$ 134.90
0270	Linde Gas & Equipment, Inc.	20249402; Annual Cylinder Lease	\$ 183.68
0271	Premier Signs & Design, LLC	20249422; Installation of Stickers on Truck # 9, # 12, # 22	\$ 501.75
0272	Grand River Dam Authority	Purchased Electric; August 2024	\$ 742,934.52
0273	Green Country Testing Inc.	20249425; Testing	\$ 695.00
0274	Hamill Metals	20249423; Maintenance to 49th Street Regulator Station	\$ 48.12
0275	Airgas USA, LLC	20249427; Nitrogen for Substations	\$ 55.18
0276	Locke Supply	20249410; Material & Supplies; Small Tools; Warehouse Maintenance	\$ 666.70
0277	Northwest Transformer Co., Inc.	20249404; Transformer Repair	\$ 3,665.00
0278	OTA Pikepass Government Account Services	A0924188; Turnpike Fees for August 2024	\$ 47.50
0279	O'Reilly Automotive, Inc.	20249419; Vehicle Maintenance	\$ 1,456.47
0280	Oklahoma Parts Supply LLC dba NAPA	20249412; Non-Tagged Equipment Maintenance	\$ 114.99
0281	Pryor Waste and Recycling, LLC	Solid Waste Disposal Fee for August 2024	\$ 121,847.03
0282	Pryor Lumber Company, Inc.	20249417; Supplies	\$ 499.04
0283	R & L Tires, LLC	20249246; Vehicle Maintenance	\$ 398.12
0284	Mayes County RWD # 4	Water Service for WWTP, August 2024	\$ 38.32
0285	Sadler Paper Company	A0924181; City Hall Cleaning Supplies	\$ 392.99
0286	Shredders Inc.	20248386; On-Site Shredding	\$ 84.00
0287	Sundance Office	20248365; Warehouse Supplies	\$ 163.24
0288	Tractor Supply Credit Plan	20249421; Small Tools; Material & Supplies	\$ 683.91
0289	UTS-Utility Technology Services	20244208; CCP-Paid in Full; AMI Water Meter Cans	\$ 22,711.16
0290	Warren Cat	20248401; Non-Tagged Equipment Maintenance	\$ 156.68
0291	Core & Main	20244196; CCP, Bid # 953; Water & Sewer Material	\$ 232.03
0292	Core & Main	20248382; Marking Paint	\$ 797.40
0293	VISA Business	20249424; Warehouse Maintenance; Training/Travel; Hep B Shots	\$ 2,325.12
0294	Ben Sherrer Law Office, P.C.	A0924185; Attorney Fees for August 2024	\$ 400.00
0295	City Of Pryor Creek	Occupational Fee, August 2024	\$ 3,730.38
0296	City Of Pryor Creek	A0724135; Cleaning Payroll Ending September 13, 2024	\$ 1,454.96
0297	City Of Pryor Creek	A0824164; Allocation to City; Payment #2	\$ 64,600.00
0298	Kolker & Kolker, Inc.	A0924182; Consultant Fees	\$ 675.00
0299	Municipal Utility Board	Solid Waste Billing Fees for August 2024	\$ 7,460.75
0300	Action Graphics Printing	A0924184; Receipt Books	\$ 793.59
0301	TPSI	A0924183; Bill/Late Message Print/Mailing, August 2024	\$ 4,383.02
0302	Share The Comfort	STC Donations; August 2024	\$ 250.62
0303	VISA Control Account	A0924190; Supplies and DOT Registration Fees; Training/Travel	\$ 3,065.22
0304-	Employee Listing for	A0924189; 18 Non-FR and 12 FR Participants	
0333	Clothing and Boot Reimbursements		\$ 6,020.00
0334	Sharpe Dry Goods Co.	20249418; 7 Non-FR and 7 FR Participants	\$ 2,800.00
		TOTAL	<u>\$ 1,131,780.17</u>

\*\*\* REGISTER TOTALS \*\*\*

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	50	83,749.94
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
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TOTAL CHECKS:	50	83,749.94

\*\*\* NO ERRORS FOUND \*\*\*

\*\* END OF REPORT \*\*

**PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR**  
**DATE: FROM 8-29-24 TO 9-11-24**

**I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.**

SIGNED: Jared Crisp by Jr  
 GENERAL MANAGER

APPROVED: Garry Wareis by Jr  
 CHAIRMAN

PO # A0924-191

0254

Claim #